



DEPARTMENT OF EDUCATION
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway Purok 6 Casisang, Malaybalay City
Telefax # 088-314-0094,

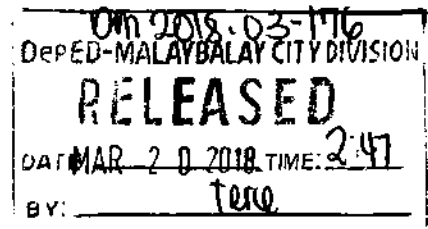


website: www.depedmalaybalay.net email: malaybalay.city@deped.gov.ph

DIVISION MEMORANDUM

No. 176, s. 2018

To: Chief Education Supervisor – Curriculum Implementation Division
Education Program Supervisor – ALS
Public Schools District Supervisors
Education Program Specialists II – ALS
District ALS Coordinators
Mobile Teachers
All other concerned
This Division



From: **EDILBERTO L. ORLENARIA, CESO VI**
Schools Division Superintendent

Date: March 19, 2018

Subject: **Submission of ALS Organized Sessions for Calendar Year 2018**

1. In compliance to the Division Memorandum No. 381, s. 2017, re: ***Observance of the CSC Policies on Government Office Hours, Administrative Offenses of Frequent Unauthorized Absences (Habitual Absenteeism), Tardiness in Reporting for Duty, Loafing from During Regular Office Hours, and Undertime, and DepEd's Policy on Engaged Time on Task***, all ALS Implementers are hereby directed to the submit their organized session schedule to this Office using the attached template on or before March 21, 2018.
2. Further, it is reiterated that each implementer should handle the required number of learners as stipulated in DepEd Order No. 59, s. 2016.
3. For information, guidance, and compliance.

To be posted in the website



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ALTERNATIVE LEARNING SYSTEM
IMPLEMENTER'S ORGANIZED SESSION
CY 2018

LEARNING SESSION/ ACTIVITY	No. of Hours	TIME	Day	Name of CLC/ Venue	ENROLMENT			
					BLP	A&E EL	A&E SL	TOTAL
TOTAL TEACHING HOURS								
TOTAL NUMBER OF NON- TEACHING HOURS								

Prepared by:

Attested by:

Implementer

Public Schools District Supervisor

Noted by:

ETHYL JANE B. LUSSIER
Education Program Specialist II, ALS

GRETCHEN V. CATANE
Education Program Specialist II, ALS

Recommending Approval:

JASMIN J. ADRIATICO
Education Program Supervisor, ALS & SPED

RALPH T. QUIROG
Chief Education Supervisor, CID

Approved:

EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent



DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

Soyre Highway, Purok 6, Calsang, Malaybalay City

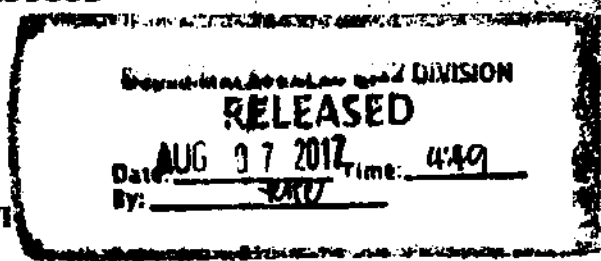
Email Address: depedmalaybalay@gmail.com; Official website: www.depedmalaybalay.net



DIVISION MEMORANDUM

No. 281 s. 2017

TO : Chief Education Supervisors and Staff, CID and SGOD
School Heads (Elementary and Secondary)
Section/Unit Heads and Staff
All Others Concerned



[Signature]
FROM : EDILBERTO L. OPLENARIA, LPT, CESO VI
OIC-Schools Division Superintendent

RE : OBSERVANCE OF THE CSC POLICIES ON GOVERNMENT OFFICE HOURS, ADMINISTRATIVE OFFENSES OF FREQUENT UNAUTHORIZED ABSENCES (HABITUAL ABSENTEEISM), TARDINESS IN REPORTING FOR DUTY, LOAFING FROM DURING REGULAR OFFICE HOURS, AND UNDERTIME, AND DEPED'S POLICY ON ENGAGED TIME-ON-TASK

1. In compliance to President Rodrigo R. Duterte's call for 'speedy reforms' on improved quality public service during the 2nd State of the Nation Address (SONA), this Office hereby directs all employees to observe the Civil Service Commission (CSC) policies on government office hours, administrative offenses of frequent unauthorized absences (habitual absenteeism), tardiness in reporting for duty, loafing from during regular office hours, and undertime in their respective office and schools as well as the DepEd's policy on engaged time-on-task.
2. It is informed that this Office has received information that there are employees who are not observing the herein CSC and DepEd policies. For this reason, this Office instructs you to reiterate the important provisions of the CSC policies to all employees under your supervision, to wit:
 - 2.1. CSC MC No. 01, s. 2017 – Reiteration of the Policy on Government Office Hours; and the Administrative Offenses of Frequent Unauthorized Absences (Habitual Absenteeism); Tardiness in Reporting for Duty; and, Loafing from Duty during Regular Office Hours
 - 2.2. CSC MC No. 16, s. 2010 – Policy on Undertime
 - 2.3. DepEd Order No. 9, s. 2005 – Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith
3. Moreover, you are advised to institute improved systems in monitoring and evaluating the employees in terms of adhering to the above-cited policies.
4. For information, guidance, and compliance.

Encl.:
As stated

Copy furnished:
Records Unit
AO File

TO BE POSTED IN THE DIVISION WEBSITE



MC No. 01, s. 2017

MEMORANDUM CIRCULAR

- TO :** ALL HEADS OF CONSTITUTIONAL BODIES; DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS; GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS WITH ORIGINAL CHARTER; AND STATE UNIVERSITIES AND COLLEGES
- SUBJECT :** Reiteration of the Policy on Government Office Hours; and the Administrative Offenses of Frequent Unauthorized Absences (Habitual Absenteeism); Tardiness in Reporting for Duty; and Loafing from Duty during Regular Office Hours

The Constitution mandates that public officers and employees must at all times be accountable to the people, serve them with utmost responsibility, integrity, loyalty, and efficiency, act with patriotism and lead modest lives¹. Part of this accountability is the observance of the prescribed office hours in a given working day.

It has come to the attention of the Commission that there are government officials and employees who are not observing the prescribed office hours and are not recording their daily attendance in the proper form. Likewise, unauthorized absences, tardiness and loafing from duty during regular office hours are detrimental to public service.

The Commission hereby reiterates the following policy on government office hours, including the aforementioned administrative offenses and their corresponding penalties.

- 1) On Government Office Hours, Sections 1 to 5, Rule XVII, Omnibus Rules Implementing Book V of Executive Order No. 292 provide:

"SECTION 1. It shall be the duty of each head of department or agency to require all officers and employees under him to strictly observe the prescribed office hours.

¹Section 1, Article XI, 1987 Constitution.

Bawat Kawani, Lingkod Bayani

"SEC. 2. Each head of department or agency shall require a daily record of attendance of all the officers and employees under him including those serving in the field or on the water, to be kept on the proper form and, whenever possible, registered on the bundy clock.

"Service 'in the field' shall refer to service rendered outside the office proper and service 'on the water' shall refer to service rendered on board a vessel which is the usual place of work.

"SEC. 3. Chiefs and Assistant Chiefs of agencies who are appointed by the President, officers who rank higher than these chiefs in the three branches of the government, and other presidential appointees need not punch in the bundy clock, but attendance and all absences of such officers must be recorded.

"SEC. 4. Falsification or irregularities in the keeping of time records will render the guilty officer or employee administratively liable without prejudice to criminal prosecution as the circumstances warrant.

"SEC. 5. Officers and employees of all departments and agencies except those covered by special laws shall render not less than eight hours of work a day for five days a week or a total of forty hours a week, exclusive of time for lunch. As a general rule, such hours shall be from eight o'clock in the morning to twelve o'clock noon and from one o'clock to five o'clock in the afternoon on all days except Saturdays, Sundays and Holidays.

- 2) On Frequent Unauthorized Absences (Habitual Absenteeism), Tardiness in Reporting for Duty and Loafing from Duty during Regular Office Hours, Section 22, Rule XIV, Omnibus Rules Implementing Book V of Executive Order No. 292 provides:

xxx

"An officer or employee in the civil service shall be considered habitually absent if he incurs unauthorized absences exceeding the allowable 2.5 days monthly leave credit under the Leave Law for at least three (3) months in a semester or at least three (3) consecutive months during the year.

"In case of claim of ill-health, heads of departments or agencies are encouraged to verify the validity of such claim, if not satisfied with the reason given, should disapprove the application for sick leave. On the other hand, in cases where an employee absents himself from work before approval of the application, said application should be disapproved.

"In the discretion of the Head of any department, agency, or office, any government physician may be authorized to do a spot check on employees who are supposed to be on sick leave.

Further, Section 46 (B) (5), Revised Rules on Administrative Cases in the Civil Service (RRACCS) provides that Frequent Unauthorized Absences (Habitual Absenteeism), Tardiness in Reporting for Duty, and Loafing from Duty during Regular Office Hours are grave offenses punishable by suspension of six (6) months and one (1) day to one (1) year for the first offense and dismissal from the service for the second offense.

On the other hand, under Section 46 (F) (4), RRACCS, Frequent Unauthorized Tardiness (Habitual Tardiness) is a light offense punishable by reprimand for the first offense, suspension of one (1) to thirty (30) days for the second offense, and dismissal from the service for the third offense. It is committed when an official or employee incurs tardiness, regardless of the number of minutes, ten (10) times a month for at least two (2) months in a semester or at least two (2) consecutive months during the year.

The classification of Habitual Tardiness as either a grave offense or a light offense would depend on the frequency or regularity of its commission and its effects on the government service.

For strict compliance.


ALICIA dela ROSA-BALA
Chairperson

31 JAN 2017



CSC MC No. 16, s. 2010

MEMORANDUM CIRCULAR

TO : ALL HEADS OF DEPARTMENTS, BUREAUS,
OFFICES AND AGENCIES OF THE NATIONAL
AND LOCAL GOVERNMENTS, INCLUDING
STATE UNIVERSITIES AND COLLEGES AND
GOVERNMENT-OWNED AND CONTROLLED
CORPORATIONS WITH ORIGINAL CHARTER

SUBJECT : Policy on Undertime

Pursuant to CSC Resolution No. 10-1357* dated July 6, 2010, the Commission resolves that undertime is not classified as tardiness. However, due to the inimical effect of undertime to public service, which cannot be countenanced, the following guidelines on Undertime is hereby promulgated, as follows:

1. Any officer or employee who incurs undertime, regardless of the number of minutes/hours, ten (10) times a month for at least two months in a semester shall be liable for Simple Misconduct and/or Conduct Prejudicial to the Best Interest of the Service, as the case may be; and
2. Any officer or employee who incurs undertime, regardless of the number of minutes/hours, ten (10) times a month for at least two (2) consecutive months during the year shall be liable for Simple Misconduct and/or Conduct Prejudicial to the Best Interest of the Service, as the case may be.

06 AUG 2010

AGRPY17 (010)magm10-06
MC Policy on Undertime


FRANCISCO T. DUQUE III, MD, MSc
Chairman

* CSC Res. No. 10-1357 was published in the Philippine Daily Inquirer on July 28, 2010.



Re: Policy on Undertime

RESOLUTION NO. 101357

WHEREAS, Section 1, Article XI of the 1987 Constitution, states that "Public officers and employees must at all times be accountable to the people, serve them with utmost responsibility, integrity, loyalty, and efficiency, act with patriotism and justice, and lead modest lives";

WHEREAS, part of such accountability, responsibility and efficiency of public officers and employees is the observance of the prescribed eight-hour work schedule in a given working day or 40-hour work per week;

WHEREAS, by incurring undertime, an officer or employee fails to observe the prescribed eight-hour work in a day;

WHEREAS, in the case of Yadao-Guno, Carmelita P. (CSC Resolution No. 00-0970 dated April 7, 2000), the Commission defined undertime as "working time that is less than the full time or the required minimum. This is usually incurred by an officer or employee who leaves or quits from work earlier than the usual eight-hour work schedule in a given working day;

WHEREAS, undertime is not considered as an administrative offense;

WHEREAS, it is the present practice to classify undertime as tardiness, thus, penalized under the offense of Habitual Tardiness;

WHEREAS, in the case of Cabelles, Zenaida Z. (CSC Resolution No. 08-1198 dated June 23, 2008), citing the case of Yadao-Guno, Carmelita P., the Commission ruled that respondent is not liable for Habitual Tardiness because the "number of undertime that the respondent incurred cannot be classified as tardiness";

WHEREAS, while undertime is not classified as tardiness and is not considered as an administrative offense, there is a need to set the limit as to the number of times an officer or employee is allowed to go on undertime;

WHEREAS, undertime for more than that allowed shall be considered as falling under the administrative offenses of Simple Misconduct and/or Conduct Prejudicial to the Best Interest of the Service;

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Certified True Copy:

[Signature]
REYNOLDO E. PALARES
Chief, Planning, Research & Information Office

NOW, THEREFORE, the Civil Service Commission, as the central human resource institution of the government, resolves to promulgate the following guidelines on Undertime, as follows:

1. Any officer or employee who incurs undertime, regardless of the number of minutes/hours, ten (10) times a month for at least two months in a semester shall be liable for Simple Misconduct and/or Conduct Prejudicial to the Best Interest of the Service, as the case may be; and
2. Any officer or employee who incurs undertime, regardless of the number of minutes/hours, ten (10) times a month for at least two (2) consecutive months during the year shall be liable for Simple Misconduct and/or Conduct Prejudicial to the Best Interest of the Service, as the case may be.

RESOLVED FURTHER that these guidelines shall be prospective in application and shall take effect fifteen (15) days after its publication in a newspaper of general circulation.

Quezon City. **08 JUL 2010**


FRANCISCO T. DUQUE III
Chairman


CESAR D. BUENAFLOR
Commissioner


MARI ANN Z. FERNANDEZ MENDEZ
Commissioner

Attested by:


DOLORES B. BONIFACIO
Director IV

Commission Secretariat and Liaison Office

Certified True Copy:


REYNOSO P. PAJARES
Chief Planning Specialist
Commission Secretariat & Liaison Office



Office of the Secretary

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DepED ORDER
No. 9, s. 2005

MAR 02 2005

To : **Undersecretaries**
Assistant Secretaries
Bureau/Service/Center Directors
Schools Division Superintendents
School Heads

**INSTITUTING MEASURES TO INCREASE ENGAGED TIME-ON-TASK
AND ENSURING COMPLIANCE THEREWITH**

1. To arrest the deteriorating quality of education, one of the immediate tasks that need to be undertaken is to increase engaged time-on-task. The objective is to meet the required number of school days in every school year and the time allotment for the different subjects in every school day by lessening activities that take teachers and/or students away from the classroom, maximizing the use of the time allotment for every subject, and reducing the non-teaching duties of teachers.
2. As a matter of policy, the prescribed 205 school days shall be strictly spent on engaged time-on-task. A school day is defined as a day devoted to instructionally relevant activities pursuant to engaging students in learning the lessons of the curriculum. Any school day or part of a school day spent otherwise is classified as a disruption. Any suspension of classes that involves instructionally relevant activities may be classified as a valid school day. However, any other suspension of classes that constitutes a disruption shall be avoided and shall be made up by another school day outside of the school calendar.
3. Suspension of classes for any reason shall be carefully considered, decided and authorized by the Schools Division Superintendent and school heads, while teachers are authorized to alter scheduled activities of their individual classes. The exercise of this authority, however, shall be balanced by the professional responsibility of superintendents, school heads and teachers to insure that students obtain the full benefit of the curriculum-based instruction for the prescribed number of school days contained in the school calendar.

4. Guided by this general objective and its implementing strategy, the following specific measures shall be adopted:

a. Classes should not be suspended even while there are school celebrations of important historical events or significant occasions. Discussions on the significance of these events or occasions, such as United Nations Day, Arbor Day, School Nutrition Month, Environment Month, AIDS Awareness Day, etc., should be integrated in related subject areas during the regular classroom discussions. Streamers should no longer be put up in schools to announce such celebrations. Simple announcements in bulletin boards would suffice.

b. Similarly, with regard to national programs which DepEd is expected to support, integration in regular classroom discussions in the relevant subjects shall serve as the mode of imparting important messages to students. The holding of contests in schools to support such programs shall be conducted outside of school hours.

c. DepED Central Office will no longer endorse competitions sponsored by certain government or non-government entities.

d. Enrichment and remediation classes and individual instruction shall be encouraged to support teaching and learning, and may be conducted during the period to be determined by the School Head.

e. In-service training programs and write shops/module-making, whether organized by the central, regional or division offices as well as the training components of foreign-assisted projects, requiring attendance of classroom teachers shall be scheduled during the five-day mid-year break and during the summer vacation. In the case of school-based or school-cluster based training program, this may be held preferably on Fridays or on weekends.

f. Only schools with school papers shall be allowed to participate in local schools press conferences.

g. Schools Division Superintendents shall ensure that the five-day break at the middle of the school year, which is counted as part of the required number of school days, shall be optimally used by school heads for review and assessment of activities for the first half of the school year, planning for the second half of the school year, and conduct of in-service training programs. Every school head shall prepare an implementation plan for the five-day mid-year break which shall include the in-service training program for teachers and the assignments/projects/homework to be given to students for that period.

h. National, regional or division athletic meets or academic and non-academic competitions, including practices for said meets and competitions shall be allowed on condition that these are held after class hours and days. In determining the composition of delegations to these competitions, regional directors and schools division superintendents should only include the competitors, their coaches, and officiating personnel.

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5. To ensure compliance with these measures to increase engaged time-on-task, the following procedures are prescribed:

a. Every school shall prepare its school calendar detailing the day-to-day activities of the prescribed number of school days to be submitted to the Schools Division Superintendent at the start of the schoolyear. Said calendar shall be prepared in consultation with the students, the PTCA and the local government unit concerned.

b. Suspension of classes for specific school(s) or school district shall be submitted by the school head or the district supervisor, as the case may be, to the Schools Division Superintendent at least one week before the planned suspension, stating the reason for the suspension of classes and the schedule for the make-up classes. Thereafter, a report on the actual conduct of make-up classes shall also be submitted.

c. At the end of the every school year, the Schools Division Superintendent shall submit a report to the regional office on the actual number of school days held in every school in the division, together with recommendations on how the policy on engaged time-on-task can be further strengthened. Such information shall be used in the performance appraisal of schools, their respective school heads, and the schools division superintendents. Regional and division office supervisors shall monitor the strict compliance of individual school with the required number of school days for each school year. Regional offices shall submit not later than two weeks after the end of the schoolyear to the central office a report on the number of actual school days in the different school divisions under their jurisdiction, together with recommendation on how the policy can be further improved.

6. This DepED Order supersedes DepED Orders No. 20, s. 2003; No. 11, s. 2003 and No. 20, s. 2002.

7. Every school head must send to the Division Office a letter acknowledging receipt of this DepED Order including the date of receipt and committing to comply with its provisions. Schools Division Superintendent shall issue a certification that every school in his/her division has received the DepED Order, attaching therewith a list of schools and date of receipt. These certifications shall be sent to the Central Office (Attention: Undersecretary Ramon C. Bacani), copy furnished the Regional Offices, not later than March 31, 2005.

8. Immediate dissemination of and strict compliance with this Order is mandated.


FLORENCIO B. ABAD
Secretary

References: DepED Orders: Nos. 11 and 20, s. 2003 and 20, s. 2002

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

CALENDAR, SCHOOL
CLASSES

CELEBRATIONS & FESTIVALS
POLICY



Republic of the Philippines
Department of Education

02 SEP 2016

DepEd ORDER
No. **59**, s. 2016

AMENDMENT TO DEPED ORDER NOS. 59, S. 2012; 19, S. 2013; 17, S. 2014 AND 17, S. 2015
(Revised Implementing Guidelines on the Selection and Hiring of ALS Literacy Volunteers;
Revised Implementing Guidelines on the Provision of Teaching Aid and Transportation
Allowances to ALS Mobile Teachers and District ALS Coordinators; Guidelines
on the *Abot-Alam* Program and 2015 Guidelines on the *Abot-Alam* Program)

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary Schools Heads
All Others Concerned

1. The Revised Implementing Guidelines on the Selection and Hiring of ALS Literacy Volunteers as stipulated in the enclosure of DepEd Order (DO) No. 59, s. 2012, Paragraph 5.2.2 states that:

Conduct of Learning Sessions at the Community Learning Centers

- *Organize a learning group composed of fifty learners or more.*

2. The Revised Implementing Guidelines on the Provision of Teaching Aid and Transportation Allowances to ALS Mobile Teachers and District ALS Coordinators as stipulated in the enclosure of DO 19, s. 2013, Paragraph 2 states that:

All Mobile Teachers (MTs) and District ALS Coordinators (DALSCs) are entitled to receive the teaching aid and transportation allowances. Such allowances shall be used to defray transportation expenses that they incur to reach all types of ALS learners in far-flung areas and other types of barangays. On the other hand, the teaching aid allowance is intended for purchase of supplies and/or reproduction of materials they will use in the teaching-learning process.

In order to qualify and avail of this benefit, all MTs and full-time DALSCs are required to enlist at least 75 learners for Nonformal Education (i.e. Basic Literacy Program or Accreditation and Equivalency Program) excluding enrollees of Informal Education or InjEd (i.e. short term courses, livelihood training, etc.). However, their InjEd learners must still be included in their list of enrollees to be considered as a value-added to the ALS implementor's performance. Part-time DALSCs on the other hand are required to enlist at least 50 Nonformal Education learners.

3. The Guidelines on the *Abot-Alam* Program as stipulated in the enclosure of DO 17, s. 2014, Paragraph 4.2.2 states that:

Teachers assigned to serve as, either full-time or part-time for the Abot-Alam Program shall receive the corresponding teaching aid and transportation allowances as provided to existing ALS Mobile Teachers and DALSCs pursuant to the guidelines stipulated in DO Nos. 58, s. 2012 and 19, s. 2013.

4. While the 2015 Guidelines on the *Abot-Alam* Program as stipulated in the enclosure of DO 17, s. 2015, Paragraph 4.2.2 states that:

If there are no more excess teachers, as attested by the school and SO, and there are OSYs who are still unattended in the area, mobile teacher items shall be requested by the SDO to the Central Office. If, after doing this, there are still a shortage of ALS teachers, Abot-Alam Facilitators shall be hired or contracted following the existing guidelines in the selection of ALS Literacy Volunteers (LV) (DO 59, s. 2012), except on the new qualifications as stated below:

- *College graduate, preferably of Education course*
- *LET passer, an advantage*
- *Not currently employed as a regular public school teacher*

5. However, due to failure of some MTs (ALS and *Abot-Alam*), DALSCs (full-time and part-time) and LV (ALS and *Abot-Alam*) to complete the required number of enrolment of their learners in the Learner Information System (LIS) contained in Enclosure No. 1, the Department of Education (DepEd), through the Bureau of Learning Delivery (BLD) has amended the aforementioned provisions and shall read as follows:

All MTs (ALS and *Abot-Alam*), District ALS Coordinators (full-time and part-time) and LV (ALS and *Abot-Alam*) who failed to complete the enrolment of their learners in the Learner Information System (LIS) but made an update on their enrollees in the LIS in May 2016 will receive their 2015 stipend, transportation allowance and teaching aid on a **pro-rate basis** as shown in the following tables:

a. Transportation Allowance and Teaching Aid for MT and Full-time DALSC

No. of Learners Served	Transportation Allowance (per month)	Teaching Aid (per year)
75 and above	P 2,000.00	P 5,000.00
57-74	2,000.00	3,750.00
37-56	2,000.00	2,500.00
36 and below	2,000.00	1,250.00

Computation:

$$(\text{Transportation allowance} \times 12 \text{ months}) + \text{teaching aid} = \text{Total amount to be received}$$

b. Transportation Allowance and Teaching Aid for Part-Time DALSC

No. of Learners Served	Transportation Allowance (per month)	Teaching Aid (per year)
50 and above	P 791.67	P 5,000.00
38-49	791.67	3,750.00
26-37	791.67	2,500.00
25 and below	791.67	1,250.00

Computation:

$$(\text{Transportation allowance} \times 12 \text{ months}) + \text{teaching aid} = \text{Total amount to be received}$$

c. Transportation Allowance and Teaching Aid for *Abot-Alam* (MT and Excess Teacher)

No of Learners Served	Transportation Allowance (per month)	Teaching Aid (for 10 months)
75 and above	P 2,000.00	P 5,000.00
57-74	2,000.00	3,750.00
37-56	2,000.00	2,500.00
36 and below	2,000.00	1,250.00

Computation:

(Transportation allowance x 10 months) + teaching aid = Total amount to be received

d. Transportation Allowance and Teaching Aid for LV (ALS)

No of Learners Served	Transportation Allowance (per month)	Stipend (per month)	Teaching Aid (for 10 months)
50 and above	P 2,000.00	P 5,000.00	P 5,000.00
38-49	2,000.00	3,750.00	3,750.00
26-37	2,000.00	2,500.00	2,500.00
25 and below	2,000.00	1,250.00	1,250.00

Computation:

(Transportation allowance x 10 months) + (Stipend x 10 months) + teaching aid = Total amount to be received

e. Transportation Allowance and Teaching Aid for LV (*Abot-Alam*)

No of Learners Served	Transportation Allowance (per month)	Stipend (per month)	Teaching Aid (for 10 months)
50 and above	P 2,000.00	P 7,000.00	P 5,000.00
38-49	2,000.00	3,750.00	3,750.00
26-37	2,000.00	2,500.00	2,500.00
25 and below	2,000.00	1,250.00	1,250.00

Computation:

(Transportation allowance x 10 months) + (Stipend x 10 months) + teaching aid = Total amount to be received

6. Moreover, all schools division superintendents are requested to recall all excess formal school teachers assigned as *Abot-Alam* Facilitators. Also, contracts of all *Abot-Alam* LVs shall end in **December 2016**. Corollary to this, hiring of *Abot-Alam* Facilitators shall be discontinued until further notice.

7. The *Abot-Alam* MTs shall be absorbed in the regular programs of ALS in 2017.

8. All mapped prospective learners under *Abot-Alam* shall be referred to regular ALS program.

9. All other provisions of DepEd Order shall remain in force.

10. Immediate dissemination of and strict compliance with this Order is directed.


LEONOR MAGTOLIS BRIONES
 Secretary

References:

DepEd Order: (Nos. 59, s. 2012; 19, s. 2013; 17, s. 2014 and 17, s. 2015)

To be indicated in the Perpetual Index
under the following subjects:

ALLOWANCE
ALTERNATIVE LEARNING SYSTEM
AMENDMENT
BENEFITS
POLICY
PROGRAMS
STRAND: Curriculum and Instructions
TEACHERS

SMMA/DO Amendment to DO Nos. 59, s. 2012; 19, s. 2013; 17, s. 2014 and 17, s. 2015
0538, August 24, 2016