



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094

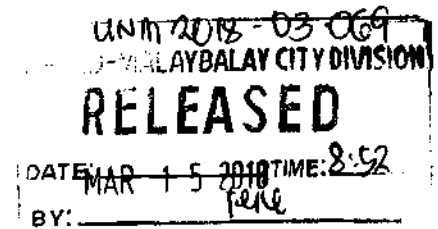


MEMORANDUM

To: **SUNNY RAY F. AMIT**
OIC – Assistant Schools Division Superintendent

From: **Schools Division Superintendent**
This Division

Date: **March 14, 2018**



In view of my attendance to the Regional Assembly on School-Based Management-Cum-Joint Launching of its Contextualized Manual of Operations and Technical Assistance, Mechanisms, Systems, and Processes at Koresco Hotel, Cagayan de Oro City on March 15, 2018 and the Meeting with the Representatives from the Philippine Business for Social Progress (PBSP) on the Classroom Construction Support (CCS) Program at VIP Hotel, Cagayan de Oro on March 16, 2018, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the Office. Matters which need policy-determining decisions should be held in abeyance until **March 16, 2018, 5PM.**

Your designation will take effect on **March 15, 2018.**

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

Copy furnished:

SDS
Records Section

To be posted in the website