



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094

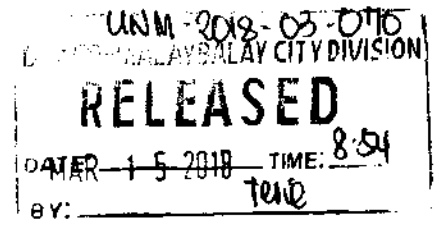


MEMORANDUM

To: **SUNNY RAY F. AMIT**
OIC – Assistant Schools Division Superintendent

From: **Schools Division Superintendent**
This Division

Date: **March 14, 2018**



In view of my attendance to the Cluster 3 Conference on the 2018 Budget Execution and 2019 Budget Preparation at Grand Regal Hotel, Lanang, Davao City on March 18-21, 2018, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the Office. Matters which need policy-determining decisions should be held in abeyance until **March 22, 2018**.

Your designation will take effect on **March 18, 2018**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

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To be posted in the website