



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City



Telefax: (0880 or 088) 413-0094 email: depedmlblycity@gmail.com

DIVISION MEMORANDUM

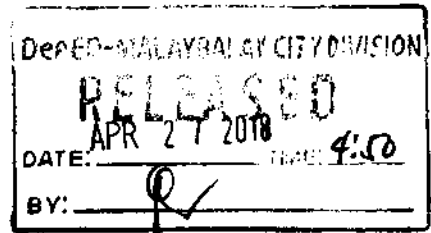
No. 223, s. 2018

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
School Heads (Elementary & Secondary)

FROM: **REBONFAMIL R. FAGUIO**
Schools Division Superintendent

DATE: April 27, 2018

**SUBJECT: SCHEDULE OF THE PERFORMANCE REVIEW AND
EVALUATION OF SCHOOL HEADS FOR RATING PERIOD SY
2017-2018**



1. Consistent to DepEd Order 2, s. 2015 re: Guidelines on the Evaluation on the establishment and implementation of the Result Based Performance Management System (RPMS) in the Department of Education, this Office hereby schedules the conduct of performance review and evaluation (Phase 3) of the RPMS to wit:

Date	Time Start	District	Time Start	District	Venue
May 2, 2018	8:00am	1 & 2	1:00pm	3 & 4	3 rd Floor Division Annex, Casisang Senior High School
May 3, 2018	1:00pm	5 & 6			
May 4, 2018	8:00am	7 & 8	1:00pm	9 & 10	

2. Raters/ Evaluators of the different KRAs are the following:

Evaluators	KRA's
Ralph T. Quirog Chief ES, CID	• Instructional Leadership
	• Human Resource Management Development
	• Plus, Factor (If Any)
Lorenzo O. Capacio, EdD Chief ES, CID	• Learning Environment
	• Parent Involvement and Community Leadership
	• School Leadership Management and Operation



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3. Ratee is required to bring support documents/evidences only as basis in the performance review and evaluation. Further, it is advised that the ratee shall bring their own meal provision.

4. All Head Teachers and principals who are acting as School Head should be rated based on the KRA for Principals (one folder per KRA)

5. For immediate dissemination and strict compliance.

Encl:

As stated

Copy furnished:

Records Unit

Planning & Research Section

To be posted in the website.