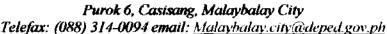
DEPARTMENT OF EDUCATION Region X- Northern Mindanao

DIVISION OF MALAYBALAY CITY





DepED-MALAYBALAY CITY D

DIVISION MEMORANDUM NO. 242, s. 2018

TO

: Assistant Schools Division Superintendent Chief Education Supervisor - SGOD and CID Public Elementary and Secondary School Heads

All Other Concerned

FROM

EBONFAMIL R. BAGUIO Schools Division Superintendent

DATE

: May 15, 2018

SUBJECT

: ON PERMITS, DEMOLITION, AND ENERGY COSTS RELATIVE TO THE IMPLEMENTATION OF THE SCHOOL BUILDING PROGRAM

In line with the attached Regional Memorandum no. 263, s. 2018 dated May 9, 2018 re: On Permits, Demolition, and Energy Costs Relative to the Implementation of the School Building Program, this Office hereby advised all Elementary and secondary School Heads to coordinate with the DepEd Division Engineer regarding the attached Memorandum.

For your information and guidance. 2.

Copy furnished: Records Unit

TO BE POSTED ON WEBSITE



Republic of the Philippines Department of Education REGION X -- NORTHERN MINDANAO



Zone l'Upper Balulang Cagayan de Ora City

elegando no: (1083) 830-7072, 880-7031, 8**3**0-3087 (1684) (168822) 72-26-5

Ma Pens D-X



ON PERMITS, DEMOLITION, AND ENERGY COSTS RELATIVE TO THE IMPLEMENTATION OF THE SCHOOL BUILDING PROGRAM

To: All Schools Division Superintendents
School Governance Operations Division Chiefs
This Region

- 1. Attached is DepEd Unnumbered Memorandum dated April 3, 2018 regarding the abovestated subject.
- 2. The Office of the Undersecretary for Administration (OUA) hereby informs all concerned of the following matters pertaining to the implementation of Schoolbuilding Program (SBP)/Basic Education Facilities Fund (BEFF):
 - a. Principals/School Heads are hereby advised to coordinate with DepEd Division Engineer for the Program of Work (POW), timeline, and other project details of SBP/BEFF projects being implemented/ to be implemented in their schools for reference and monitoring;
 - b. The DPWH-District Engineering Office are required to submit to the DepEd Central Office the following, which shall then be transmitted to the schools, and Regional and Division Offices:
 - Notice to Proceed for Schoolbuilding Project
 - Scheduled Project Completion
 - Savings and variances, projects for reversion and their corresponding amounts, and projects that are not implementable, as soon as they are determined;
 - c. As instructions to bidders and general conditions of Contract, bidding, fire, occupancy and other construction related permits are on the account of the contractor. Schools should not pay for these permits;

"Edukesyon sa Pagbabago, Kaunlaran at Kapayapaan ng inang Bayan"

- d. Demolition cost is included in the Program of Works (POWs), as such it is on the account of contractors. Schools should not pay for demolition works;
- e. Electricity and water are costs deemed included in the prosecution of the works and are, thus, assumed by the contractor. As such, they should be required to install submeters and to pay directly to the service providers the cost of their usage;
- 3. In as much as the Principal/School Head represents the DepEd Management at the school level as project owner, he/she is hereby enjoined, as he/she is expected, to exercise due diligence in the monitoring of the project implementation and to ensure that the project is implemented and on time.
- 4. Reports may be submitted thru email to OUA at uap/2deped gov.ph or at Fadebook Messenger "DepEd Tayo" (facebook.com/depedtayo).

5. For reference, guidance, and strict compliance.

ALLAN . VARNAZO
Director IV

To be indicated in the Perpetual Index under the following subjects

> DEPED ENGINEERS SCHOOLSITES TITLING

ESSD/fels



Republi**lin** ng Pilipinas

Kaqawaran na Edukaspon

Tanggapan ng Pangalawang Kalihim



For:

Regional and Assistant Regional Directors

Division and Assistant Division Superintendents

Education Support Bervices Division Chiefs School Governance Operations Division Chiefs

Regional and Division Engineers Principals and School Heads

Subject:

ON PERMITS, DEMOLITION, AND ENERGY COSTS

RELATIVE TO THE IMPLEMENTATION OF THE SCHOOL

BUILDING PROGRAM

The Office of the Undersecretary for Administration (OUA) hereby informs all concerned of the following matters pertaining to the implementation of the School Building Program (SBP)/Basic Education Facilities Fund (BEFF):

- A. Principals/School Heads are hereby advised to coordinate with the DepEd Division Engineer for the Program of Work (POW). Timeline, and other project details of SBP/BEFR projects being implemented/to implemented in their schools for reference and monitoring;
- B. The DPWH-District Engineering Offices are required to submit to the DepEd Central Office the following, which shall then be transmitted to the schools, and Regional and Division Offices:
 - Notice to Proceed for School Building Project
 - Scheduled Project Completion
 - Savings and variances, projects for reversion and their corresponding amounts, and projects that are not implementable, as soon as they are determined:
- C. As stipulated in the standard bidding documents, instructions to bidders and general conditions of contract, building, fire, occupancy and other

Office of the Undersecutary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Managements,
Youth Pormation, Baguio Teachers' Copp., Baucation Facilities/School Buildings)
Department of Education, Central Office, Meralco Avenue, Pasig City

Room 519, Mabini Building, Mobile: +639260\$20762; Landline: +6326337203, +6326376207 Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

construction-related permits are on the account of contractors. Schools; should not pay for these permits.

- D. Demolition cost is included in the Program of Works (POWs), as such it is on the account of contractors. Schools should not pay for demolition works:
- E. Electricity and water are costs deemed included in the prosecution of the works and are, thus, assumed by the contractor. As such, they should be required to install submeters and to pay directly to the service providers the cost of their usage;

In as much as the Principal School Head represents the DepEd Management at the school level as project owner, he/she is hereby enjoined, as he/she is expected, to exercise due diligence in the monitoring of the project implementation and to ensure that the project is implemented properly and on time.

Reports may be submitted thru email to OUA at <u>uap@deped.gov.ph</u> or at Facebook Messenger "DepEd Tayo" (facebook.com/depedtayo)

ALAIN DEL B. PASC Undersecretary

For reference, guidance, and strict compliance.

APR 0 4 2018