



Republic of the Philippines
Department of Education
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City



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DIVISION MEMORANDUM

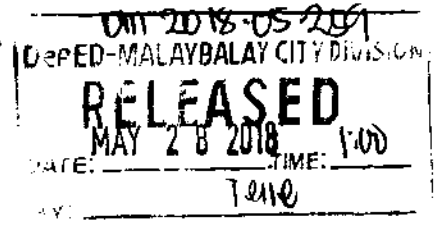
No. 259, s. 2018

**TO: Assistant Schools Division Superintendent
Chief Education Supervisors and Staff, SGOD and CID
Public Elementary and Secondary School Heads
School Disaster Risk Reduction and Management Coordinators
This Division**

FROM: REBONFAMIL R. BAGUIO
Schools Division Superintendent

DATE: May 28, 2018

**SUBJECT: 2ND QUARTER SCHOOL DRRM COORDINATORS MEETING FOR
YEAR 2018**



1. Pursuant to DepEd Order No. 37, s. 2015 re: **Comprehensive Disaster Risk Reduction and Management in Basic Education Framework** which mandates all DepEd Offices and Schools to ensure disaster resilience in the education sector, this Office, through its Project Development Officer II on Disaster Risk Reduction and Management (DRRM), will conduct the **2nd Quarter School DRRM Coordinators Meeting for Year 2018** at Casisang Senior High School, Casisang, Malaybalay City on **May 30, 2018 8:00 A.M.**
2. All School Heads are required to send their designated School DRRM Coordinators to attend the said meeting.
3. Agenda for the meeting are the following:
 - a. DRRM Activities for the month of June
 - Family Earthquake Preparedness
 - School Watching and Hazard Mapping
 - 2nd Nationwide Simultaneous Earthquake Drill
 - b. Update on the Contingency Plans of Select Schools
 - c. Other matters
 - Fitting for School DRRM Coordinators' T-shirts
4. Snack shall be charged against the DRRM Fund Support while transportation expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. For information and compliance.

Encl: 2nd Quarter SDRRMCs Meeting for Year 2018 Program

Copy Furnished: Records Unit | DRRM
TO BE POSTED IN THE WEBSITE

2nd Quarter School DRRM Coordinators Meeting for Year 2018

PROGRAM

TIME	NO. OF MINUTES	ACTIVITIES	PERSON IN-CHARGE
ARRIVAL AND REGISTRATION			
8:00 – 8:30	30 min	Arrival and registration of participants	
PRELIMINARIES			
8:30 – 9:00	30 min	Opening Program	AVP
		<ul style="list-style-type: none"> • National Anthem • Prayer • Bukidnon Hymn • Division Hymn • Presentation of Participants • Safety Orientation 	Lawrence Balandra CSHS DRRM Coordinator
		Welcome Remarks	Romeo T. Valdez School Head, Casisang Senior HS
		Opening Remarks	Lorenzo O. Capacio, EdD SGOD Chief
		Message	Rebonfamil R. Baguio Schools Division Superintendent
MEETING PROPER			
9:00 – 11:00	2 hours	Presentation of Agenda and Discussions Other Matters: 1. _____ 2. _____ 3. _____	Jimdandy S. Lucine PDO II – DRRM
11:00 – 11:30	30 min	Closing Program and Distribution of Certificate of Appearance	
HOME SWEET HOME			