

## Republic of the Philippines Department of Education Region X – Northern Mindanao



**DIVISION OF MALAYBALAY CITY** 

Sayre Highway, Purok 6, Casisang, Malaybalay City Telefax # 088-314-0094, E-mail add: <a href="mailto:depedmlyblycity@yahoo.com">depedmlyblycity@yahoo.com</a>

## **MEMORANDUM TO:**

DIVISION HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD and SECRETARIAT for Administrative Assistant III,

and Administrative Aide VI

FROM:

REBONFAMIL R. BAGUIO <sub>L</sub>

Schools Division Superintendent

DEPED-MALAYBALAY CITY DIVISION

RELEASED

DATE UN 0 5 2018 TIME: 4:07

SUBJECT:

SCHEDULE OF SCREENING, EVALUATION, AND INTERVIEW OF

APPLICANTS FOR NON TEACHING PERSONNEL

DATE:

June 4, 2018

1. You are hereby directed to convene for the screening, evaluation, interview and conduct of computer assisted examination of applicants on June 7 and 8, 2018 at Bukidnon National High School Data Bank, Malaybalay City to wit:

1. Administrative Assistant III

-9:00 AM June 7, 2018

2. Administrative Aide VI

- 9:00 AM June 8, 2018

2. Queries relative to this can be relayed to Guia Ma. G. Gamutin at 09177067745.

Copy Furnished:

Personnel Section Records Section

TO BE POSTED ON THE WEBSITE