Department of Education
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City

DIVISION MEMORANDUM
NO. ___303___ S. 2018

TO : **Assistant Schools Division Superintendent**
Chief Education Supervisors CID and SGOD
Public Elementary and Secondary School Heads
This Division

FROM : **REBONFAMIL R. BAGUIO**
Schools Division Superintendent

DATE: July 30, 2018

RE : **SUBMISSION OF REPORT ON THE PROFILE OF TEACHERS TRAINED IN ALL KEY STAGES, LEARNING AREAS, AND PROGRAMS**

---

1. Pursuant to Region Memorandum No. 405, s. 2018 **RE : SUBMISSION OF REPORT ON THE PROFILE OF TEACHERS TRAINED IN ALL KEY STAGES, LEARNING AREAS, AND PROGRAMS** all School Heads are hereby requested to submit to this Office , Attention : Curriculum Implementation Division (CID), a report on Profile of Teachers in terms of trainings attended **by learning area** in the K to 12 Curriculum for five (5) years, **in hard and soft copies.** The trainings may include all learning areas and programs in elementary and secondary namely: ELLN, PRIMALS, SPED, Multigrade, Kindergarten, ALS, IPEd, SHS, and Critical Content.

2. The data shall be used by the program holders in the prioritization of trainings to be attended.

3. The said report must be submitted in excel format for easy consolidation following the template attached as Enclosure 1.

4. Deadline of submission of the said report is on August 2, 2018

Copy furnished: Records unit
                    SGOD HRDTD/CID

5. Shall there be queries refer to the table below for the contact number and email address of the program focal person.

Focal Person	Program	Contact Number & Email Address
Adriatico, Jasmin J.	ALS SPED	09177714054 jasminadriatico74@gmail.com
Luis S. Alajar	EPP, TLE and TVL (Elem and Sec.)	09173114505 luis.alajar@deped.gov.ph
Imelda S. Bentillo	Math (Elem and Sec.) ELLN Kindergarten	09068680679 imeldabentillo@yahoo.com
Cultura, Lou Ann J	MAPEH (Elem and Sec.) NFOT SPA/SPS	09058133830 louanncultura@gmail.com
Ocier, Analy L.	Science (Elem and Sec.) SHS	09269505699 anocier@gmail.com
Pizarro, Virgilin R.	Araling Panlipunan (Elem and Sec.) Madrasah	09164021285 pizarrovirgilin@gmail.com
Reyes, Maria Concepcion S.	Filipino (Elem and Sec.) Multigrade NFOT Tagisan ng Talino Filipino Journalism	09368401920 mariaconcepcion_reyes@ymail.com
Valde, Rachel R.	English (Elem and Sec.) ECARP (Reading) PRIMALS	09260764286 mariarachel_rrv@yahoo.com.ph
Yap, Purisima J.	LRMDS	09364882591 mlyblycity.lrmds@gmail.com
Zamora, Josie D.	EsP IPEd MTB/MLE	09155158802 jozam54@gmail.com

For information, guidance and compliance.

To be posted in the website

Enclosure 1

SUBMISSION OF REPORT ON THE PROFILE OF TEACHERS TRAINED IN ALL KEY STAGES, LEARNING AREAS AND PROGRAMS

School : _____

School Head : _____

Name of Teacher			Age	Gender	Designation	Grade Level Handled	Area of Specialization	Subjects Teaching	Highest Educational Attainment	Years in Service	Contact Number	List of Trainings Attended for 5 Years			
Last Name	First Name	Middle Name										Title of Training/ Seminar/ Workshop/ Conference	Inclusive Dates	No. of Hours	Conducted/ Sponsored by (CO/RO/DO)