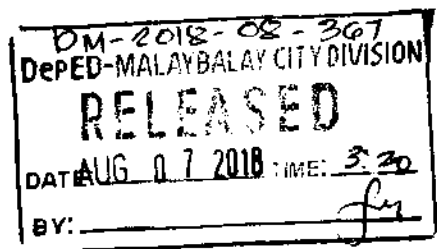




Department of Education
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City



DIVISION MEMORANDUM
NO. 367 S. 2018

TO : Assistant Schools Division Superintendent
Chief Education Supervisors – CID and SGOD
Division Senior High School Coordinator
Public Senior High School Heads and Coordinators
This Division

FROM : **REBONFAMIL R. BAGUIO**
Schools Division Superintendent

DATE: August 6, 2018

RE : **ORIENTATION ON THE GUIDELINES ON JOINT DELIVERY
VOUCHER PROGRAM – TECHNICAL VOCATIONAL AND
LIVELIHOOD (JDVP – TVL) TO PARTNERS AND PARTICIPATING
DEPED SCHOOLS**

1. Anent to DepEd No. 33, s. 2018 this Office will conduct an Orientation **RE : Guidelines on the Implementation of the Joint Delivery Voucher Program for Senior High School Technical – Vocational Livelihood Specializations (JDVP – TVL) for School Year 2018 – 2019** to participating JDVP – TVL partners and participating DepED Senior High School on August 13, 2018 at the Division Office Conference Room at 9 o' clock in the morning.

2. This orientation aims to :

- Orient JDVP – TVL partners on their roles and responsibilities towards learner beneficiaries.
- Capacitate JDVP – TVL partners and School Heads on the documentary requirements of the program and its timeline; and
- Establish rapport with the JDVP – TVL partners.

3. Participants of the said orientation are Assistant Schools Division Superintendent, Chief Education Supervisor of the Curriculum Implementation Division, Division Senior High School Coordinator, EPS in TLE, School SHS Coordinators and School

To be published at the website

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SGODHRTD/CID

Heads of the JDVP – TVL participating schools, and School Head/President/ Focal person of JDVP – TVL partner institutions.

4. School Heads are requested to bring with them hard copies of accomplished Annex 3A, Annex 4, Template 11, and Template 14.

5. Travel and other incidental expenses of the participants shall be charged local Funds subject to the usual accounting and auditing rules and regulations.

6. Queries relative to this can be relayed to ANALY L. OCIER at mobile number 09269505699.

To be published at the website

Copy furnished: Records Unit
SGODHR/TCID



Republic of the Philippines

Department of Education

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E-mail: lorna.dino@deped.gov.ph Website: www.deped.gov.ph

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Undersecretary for Curriculum and Instruction

MEMORANDUM

DM - CI - 2018 - 00150

TO: REGIONAL DIRECTORS,
REGIONAL SECRETARY, ARMM

FROM: 
LORNA B. DINO
Undersecretary for Curriculum and Instruction

SUBJECT: IMPLEMENTATION OF THE JOINT DELIVERY VOUCHER
PROGRAM FOR SENIOR HIGH SCHOOL-TECHNICAL
VOCATIONAL-LIVELIHOOD SPECIALIZATIONS (JDVP-SHS
TVL) FOR SCHOOL YEAR 2018 - 2019

DATE: July 23, 2018

I. Pursuant to DepEd Order No. 33, s. 2018, entitled "Guidelines on the Implementation of the Joint Delivery Voucher Program for Senior High School Technical-Vocational-Livelihood Specializations (JDVP-TVL) for School Year 2018-2019", the Department of Education through the Bureau of Curriculum Development would like to reiterate the following tasks to be done relevant to the said guidelines.

Tasks/Activities	Duration	Forms to be Accomplished	Due Date (Date of Submission to the Central Office -BCD)	Remarks
Identification of Learner Beneficiaries	July 25-31, 2018	Template 11, 12 and 13 Annex 3A Annex 3B	August 1, 2018	The beneficiaries are the Grade 12 students enrolled in the TVL Track in identified DepEd Public SHSs for sy 2018-2019 based on the given criteria as indicated in the Guidelines. Those DepEd Public SHSs with adequate TVL tools and equipment are not qualified to participate in this program.
Identification of JDVPTVL Partners	July 24-30, 2018	Annex I Annex 2	July 31, 2018	The SD() shall also furnish the qualified DepEd Public SHSs the list of JDVP-TVL Partners not later than August 7, 2018 (through email or hard copy)

Assigning and distribution of unique control numbers to be used as voucher control numbers	August 2018	2-3,	Template 14	August 3, 2018	The Bureau of Curriculum Development shall assign a set of unique control numbers per region to be distributed by the ROS to the concerned SDOs. Template 14 shall be consolidated by the respective SDOs and ROS to be forwarded to BCD not later than August 5, 2018.
Preparation of Certificate for the least mastered competencies and skills of the learnerbeneficiaries	August 2018	3-5,	Annex 4		This shall be issued to the learnerbeneficiaries which shall be forwarded to the JDVP-TVL trainers/instructors as reference for the training preparation.
Issuance of Voucher to the learner-beneficiaries	August 2018	5-8,	Annex 5		The learner-beneficiary shall present his/her Voucher Certificate to the JDVP-TVL Partner on the first day of education/training
Conduct of orientation on DepEd Order No. 33, s. 2018 to the JDVP-TVL Partners	August 2018	8-9,			This shall be conducted by the SDQ)
Conduct of orientation with the learnerbeneficiaries, parents, teachers, PTA, and JDVP-TVL trainers	August 2018	10-13,			This shall be conducted by the DepEd Public Senior High School Head
Conduct of Training and Education	August 13November 30, 2018				A tuition fee voucher amounting to Php 12,550.00 shall be granted to each learner-beneficiary which covers the training cost for 320 hours per learner in any one or combination of 1 to 4 specializations taken into consideration the TVL Specializations taken in Grade 11. It also covers the voucher subsidy for the assessment fee of Php 550.00
Conduct of Assessment	September 15 December 2018		Annex 6		The assessment must be conducted not later than December 7, 2018. The learner-beneficiaries shall take only one National Certification of their choice for a voucher subsidy not exceeding Php 550.00
Submission of Billing Statements	October 15December 14, 2018		Annex 8A Annex 8B Annex 9 Annex 10	December 14, 2018	The Billing Statements (hard and soft copies) shall be submitted to the RO not later than December 12, 2018 to be forwarded to the Central Office — BCD not later than December 14, 2018.

Submission of Narrative Report	One week after the conduct of assessment	Annex 7		The JDVP-TVL Partner shall submit the narrative report to the respective SDOs before the submission of the billing statements. Contents and other attachments are indicated in paragraph no. 36 in DepEd Order No. 33, s. 2018
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2. The DepEd Public SHSs that were already provided with adequate TVL tools and equipment based on the regional procurement for SY 2016-2017 are no longer qualified to participate in this program. Below is the summary of the number of recipient schools per region of the said procurement.

REGION	NO. OF RECIPIENT SCHOOLS	NO. OF PACKAGES /SPECIALIZATIONS
Region I	348	909
Region II	171	707
Region III	301	854
Region IV-A	340	1040
Region IV-B		
Region V	152	605
Region VI		
Region VII		
Region	198	413
Region IX	95	250
Region X	223	983
Region XI	169	370
Region XII	202	763
CARAGA	251	763
ARMM		
CAR	2	6
NCR	121	297
	6	10
TOTAL	2,579	7,970

3. The other details of the implementation as well as the annexes can be found in DepEd Order No. 33, s. 2018.
4. Attached to this memo are Templates 1, 11, 12, 13 and 14 which shall be submitted on the dates indicated above.
5. The soft copies of the said templates and annexes shall be submitted thru email address: bcd.od@deped.gov.ph while the hard copies shall be submitted to the Office of the

Director IV, Bureau of Curriculum Development, 3rd Floor Bonifacio Bldg., DepEd Complex, Meralco Avenue, Pasig City.

**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP- TVL)**



TEMPLATE 11

**LIST OF LEARNER-BENEFICIARIES
SY 2018-2019**

Region: _____ School Contact No.: _____
 Division: _____ School Email Address: _____
 School: _____ School Contact Person: (In-charge of JDVP-TVL)
 School Address: _____

LRN	Name of LearnerBeneficiaries (Surname, First Name, Middle Name)	TVL SPECIALIZATION/S (Taken in Grade 11)	TVL SPECIALIZATION/S (To be taken in Grade 12 to complete the SHS TVL Specializations)

Total Number of Learner-Beneficiaries _____

Prepared by: _____

 Class Adviser
 (Signature over Printed Name)

Certified by:

 School Head/
 Authorized Representative
 (Signature over Printed Name)

Template 12

**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP- TVL)
CONSOLIDATED LIST OF NUMBER OF LEARNER-BENEFICIARIES
FOR SY 2018-2019**

Region: _____

Division: _____

Division Contact No./No.: _____

Division Email Address: _____

Division's Focal Person for JDVP-TVL _____

Contact Details of the Division's Focal Person for JDVP-TVL:

a. Cellphone _____
No. _____

b. Landline No. _____

c. Email Address _____

Total Number of Schools that will participate in the implementation of JDVP-TVL for SY 2018-2019

Name of School	School ID	School Address	School Contact No. /Email Address	Contact Person (JDVP-TVL Focal Person for the School Level)	No. of Learner Beneficiaries

Total Number of Learner-Beneficiaries for the entire Division _____

**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP- TVL)**

PREPARED BY:

**Division TVL Supervisor or Assigned JDVP-TVL
Focal Person for the SDO
(Signature over Printed Name)**

CERTIFIED:

**Schools Division Superintendent
(Signature over Printed Name)**

**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP- TVL)**

Total Number of Learner-Beneficiaries for the entire region

PREPARED BY:

**Regional TVL Supervisor or Assigned JDVP-TVL
Focal Person for the Regional Office (Signature
over Printed Name)**

CERTIFIED:

**Schools Division Superintendent
(Signature over Printed Name)**



**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP- TVL)**

**LIST OF LEARNER-BENEFICIARIES
SY 2018-2019**

Region: _____ School Contact No.: _____
 Division: _____ School Email Address: _____
 School: _____ School Contact Person: (In-charge of JDVP-TVL)
 School Address: _____

LRN	Names of Learner-Beneficiaries (Surname, First Name, Middle Name)	VOUCHER NUMBER	TVL SPECIALIZATION/S (Taken in Grade 11)	TVL SPECIALIZATION/S (To be taken in Grade 12 to complete the SHS TVL Specializations)

Total Number of Learner-Beneficiaries for the entire school _____

Prepared by:

Certified by:

Focal Person of JDVP-TVL -School Level
(Signature over Printed Name)

**School Head/
 Authorized Representative**
(Signature over Printed Name)



**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP- TVL)**

**LIST OF LEARNERS EXCLUDED FROM THE PROGRAM
SY 2018-2019**

Region: _____
Division: _____

School: _____
School ID: _____
Contact Details: _____

LRN	Name of Learner	Reason for exclusion

Prepared by:

Certified by:

TVL Teacher
(Signature over Printed Name)

**School Head/
Authorized Representative**
(Signature over Printed Name)