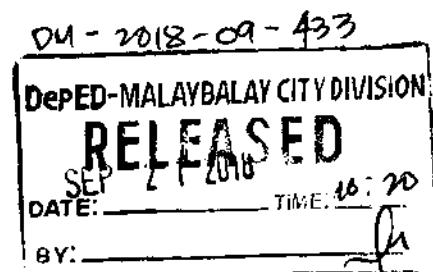




Republic of the Philippines
Department of Education
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

DIVISION MEMORANDUM

NO. 437, s.2018



TO: **Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Section Unit Heads, Administrative Services
School Heads (Elementary and Secondary)
All Others Concerned
This Division**

FROM: **REBONFAMIL R. BAGUIO**
Schools Division Superintendent

Date: September 20, 2018

Re: **ORIENTATION ON DEPED-NATIONAL ASSOCIATION OF
EMPLOYEES IN THE ADMINISTRATIVE SERVICES (NASEAS)
AND ELECTION OF SDO-NASEAS OFFICERS**

1. Pursuant to the creation of Department of Education- National Association of Employees in the Administrative Services (DepED NASEAS), this Office directs all permanent non-teaching employees performing administrative services to attend an orientation and election of SDO-NASEAS Officers on September 27, 2018 3:30 PM at the BNHS LPT Function Hall.
2. This activity aims to:
 - Provide information on the background, salient points of the Constitution and by Laws (CBL), NASEAS Officers (National Level), and its upcoming activities;
 - Conduct election of SDO-level NASEAS Offices;
 - Discuss issues and concerns in preparation for the upcoming National Consultation on Office of the Undersecretary for Administration and Inter-Office Coordination on November 6-9, 2018; and,
 - Discuss other related matters and concerns.
3. For queries, please contact Jutchel L. Nayra thru this number 0936 396 6953.

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Records Unit

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TO BE POSTED IN THE DIVISION WEBSITE