



Republic of the Philippines  
**Department of Education**  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**

**DIVISION MEMORANDUM**

NO. 482, s.2018

TO: **Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Section Unit Heads, Administrative Services  
School Heads (Elementary and Secondary)  
All Others Concerned  
This Division**

For Schools Division Superintendent

FROM: **LORENZO O. CAPACIO**  
Chief Education Supervisor

Date: September 27, 2018

Re: **POSTPONEMENT OF THE ORIENTATION ON DEPED-NATIONAL  
ASSOCIATION OF EMPLOYEES IN THE ADMINISTRATIVE  
SERVICES (NASEAS) AND ELECTION OF SDO-NASEAS OFFICERS**

For the information and guidance of all concerned, the conduct of the Orientation on DepED-National Association of Employees in the Administrative Services will be rescheduled on October 05, 2018 due to conflict of schedule.

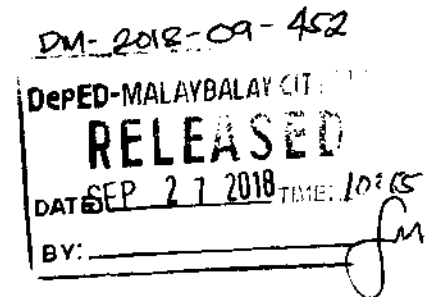
All other information stated in the previous Memorandum shall remain in effect. Please be guided.

For queries, please contact Jutchel L. Nayra thru this number 0936 396 6953.

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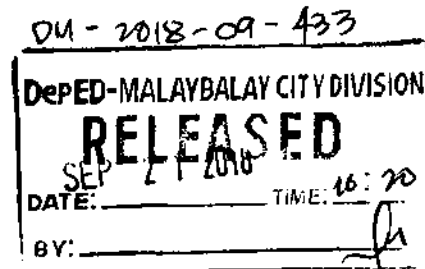




Republic of the Philippines  
Department of Education  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY

DIVISION MEMORANDUM

NO. 433, s.2018



TO: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Section Unit Heads, Administrative Services  
School Heads (Elementary and Secondary)  
All Others Concerned  
This Division

FROM: **REBONFAMIL R. BAGUIO**  
Schools Division Superintendent

Date: September 20, 2018

Re: **ORIENTATION ON DEPED-NATIONAL ASSOCIATION OF  
EMPLOYEES IN THE ADMINISTRATIVE SERVICES (NASEAS)  
AND ELECTION OF SDO-NASEAS OFFICERS**

1. Pursuant to the creation of Department of Education- National Association of Employees in the Administrative Services (DepED NASEAS), this Office directs all permanent non-teaching employees performing administrative services to attend an orientation and election of SDO-NASEAS Officers on September 27, 2018 3:30 PM at the BNHS LPT Function Hall.

2. This activity aims to:

- Provide information on the background, salient points of the Constitution and by Laws (CBL), NASEAS Officers (National Level), and its upcoming activities;
- Conduct election of SDO-level NASEAS Offices;
- Discuss issues and concerns in preparation for the upcoming National Consultation on Office of the Undersecretary for Administration and Inter-Office Coordination on November 6-9, 2018; and,
- Discuss other related matters and concerns.

3. For queries, please contact Jutchel L. Nayra thru this number 0936 396 6953.

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