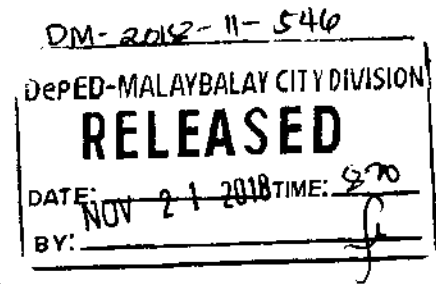




Republic of the Philippines
Department of Education
DIVISION OF MALAYBALAY CITY



DIVISION MEMORANDUM

No. 546 s, 2018

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads
All Others Concerned
This Division

From: For the Schools Division Superintendent:


RALPH T. QUIROG
Chief Education Supervisor
Curriculum Implementation Division

Date: November 19, 2018

Subject: **SCHOOL HEADS DEVELOPMENT COURSE**

1. Pursuant to Regional Memorandum No. 637, s. 2018 re: School Heads Development Program (SHDP) Foundation Course (Tranche 4), this Office announces the conduct of the said activity of Cluster 2 (Divisions of Bukidnon, Malaybalay and Valencia) at **Veranda, Carmenville, Casisang, Malaybalay City on November 19-December 7, 2018.**
2. Check-in time is 2:00 o'clock in the afternoon on November 18, 2018. The first meal to be served is dinner on November 18, 2018 (Sunday) while last meal to be served is p.m. snack on December 7, 2018 (Friday).
3. Enclosed are the list of participants, program of activities advisers, QATAME Schedule and Regional Memorandum No. 637, s. 2018. Participants are directed to register online through this link [http:// bit.ly/DepEdBukRegistration..](http://bit.ly/DepEdBukRegistration..)

4. Participants, facilitators, resource speakers/adviser/training management team shall be entitled to Compensatory Time –Off (CTO) in accordance with Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004 on Non-Monetary Renumeration for Overtime Service Rendered.

5. Travelling and other incidental expenses of the facilitators, resource speakers, advisers, training management team shall be charged to Local Funds/MOOE while food and accommodation shall be charged to downloaded HRTD funds, subject to the usual government accounting and auditing rules and regulations.

7. Should there be queries, contact WOODROW WILSON B. MERIDA at 09178122754.

Enclosure:

As stated

Copy furnished:

Records Unit

HRD



Republic of the Philippines
Department of Education
DIVISION OF MALAYBALAY CITY

**School Heads Development Program (Tranche 4) Cluster 2
List of Participants**

	Name	Division
1	Alma O. Vallescas	Bukidnon
2	Amelito Remate	Bukidnon
3	Annabelle G. Sumo	Bukidnon
4	Arnel S. Sollano	Bukidnon
5	Cherry L. Zabala	Bukidnon
6	Dante Sumihay	Bukidnon
7	Dela Mance, Reynaldo	Bukidnon
8	Emily F. Gevero	Bukidnon
9	Ernie Q. Zaballero	Bukidnon
10	Esmerlada M. Bentillo	Bukidnon
11	Evelyn G. Terante	Bukidnon
12	Florimie D. Flauta	Bukidnon
13	Fuentes, Jessie	Bukidnon
14	Gemma D. Aban	Bukidnon
15	Glocelyn S. Silverio	Bukidnon
16	Glorybeth B. Pateño	Bukidnon
17	Glynn A. Soria	Bukidnon
18	Grace Ravelo	Bukidnon
19	Grace T. Palahang	Bukidnon
20	Ilagan, Mary Ann D.	Bukidnon
21	Ilagan, Donna J.	Bukidnon
22	Imelda S. Neri	Bukidnon
23	Irene R. Balendres	Bukidnon
24	Isabelo Escojedo	Bukidnon
25	Jeffrey L. Olasiman	Bukidnon
26	Jennith A. Litanon	Bukidnon
27	John O. Urbina	Bukidnon

28	Jolda Lapida	Bukidnon
29	Joselyn L. Borres	Bukidnon
30	Juliana Y. Tambiga	Bukidnon
31	Julito M. Canandilla	Bukidnon
32	Lebeta Palag	Bukidnon
Page 2 of 9		
33	Lilibeth T. Lanoy	Bukidnon
34	Liza D. Burlado	Bukidnon
35	Lorna P. Elibeto	Bukidnon
36	Madelyn M. Ginete	Bukidnon
37	Maria Fe P. Papasin	Bukidnon
38	Maria Victoria B. Takiang	Bukidnon
39	Marialyn M. Pramio	Bukidnon
40	Maricel C. Dolor	Bukidnon
41	Maricel P. Sibayan	Bukidnon
42	Marisa C. Ragandang	Bukidnon
43	Mark Joseph Z. Lloren	Bukidnon
44	Mark Windel R. Doño	Bukidnon
45	Marleth Hallasgo	Bukidnon
46	Matefe G. Jamero	Bukidnon
47	May Amor S. Jubay	Bukidnon
48	Melchor R. Obar	Bukidnon
49	Mercidita Elizarde	Bukidnon
50	Michel D. Amba	Bukidnon
51	Narman Q. Banghal	Bukidnon
52	Noel B. Arendain	Bukidnon
53	Philip Ruizol. Florenosos	Bukidnon
54	Reyden. Hinampas	Bukidnon
55	Rhoniel T. Tinoy	Bukidnon
56	Rica G. Nuñez	Bukidnon
57	Richelle R. Anlicao	Bukidnon
58	Ronald Q. Briana	Bukidnon
59	Rosalie O. Ramiso	Bukidnon
60	Rosalinda Pimentel	Bukidnon
61	Roselyn D. Pelaez	Bukidnon
62	Roy Edquilang	Bukidnon
63	Rubilyn B. Paiso	Bukidnon
64	Valsez, Alfredo	Bukidnon
65	Vilma N. Litanon	Bukidnon
66	Wilfredo Valdez	Bukidnon
67	Robert Viernes	Valencia City

68	Lutchie A. Hongoy	Valencia City
69	Telesforo Borja	Valencia City
Page 3 of 9		
70	Anaflor Gahum	Valencia City
71	Analisa Unabia	Valencia City
72	Arlyn Labiste	Valencia City
73	Cornelio Petalcorin	Valencia City
74	Daisy Labrador	Valencia City
75	Evangeline Cadenas	Valencia City
76	Helen Siason	Valencia City
77	Henry Casero	Valencia City
78	Henry Casero	Valencia City
79	Junrey Launio	Valencia City
80	Ronnie Nietes	Valencia City
81	Rosalia Pastrana	Valencia City
82	Santiago Zerna	Valencia City
83	Tessie Aballes	Valencia City
84	Merry Lagunday	Malaybalay City
85	Roel Abecia	Malaybalay City

**SCHOOL HEADS' DEVELOPMENT PROGRAM: FOUNDATION COURSE TRANCHE 4
TRAINING MATRIX OF MODULE 1A: THE SCHOOL HEAD AS A PERSON AND LEADER
Cluster 2 - November 19-December 7, 2018 (19 days)**

Day/ Time	Day 0 - 11/18/2018	Day 1 - 11/19/2018	Day 2 - 11/20/2018
7:30-8:00		8:00-8:30 Opening Program	MOL
8:00-10:00		8:30-10:30 Session 1: The School Head as a Person Section 1: Lanila M. Palapar Section 2: Artemio Rey S. Adajar	Cont. of Session 3 Susan S. Olana
10:30-12:00		Session 2: The School Head as Person in the Organization Section 1: Lanila M. Palapar Section 2: Artemio Rey S. Adajar	Session 4: The School Head as a Leader (3 1/2H) Section 1: Charles T. Mahistrado Section 2: Jesus V. Muring
12:00-1:00		LUNCH	
1:00-3:00	Arrival and Registration	Session 3: The Essentials of Leadership vs. Management (5 ½ H) Plenary Susan S. Olana	Cont. of Session 4 Section 1: Charles T. Mahistrado Section 2: Jesus V. Muring
3:00-3:30		PM Snacks	
3:30-5:00	Opening Program Course Overview(NCBSSH) GTKY and Leveling of Expectations	Cont. of Session 3 Susan S. Olana	Session 5: The Dep Ed Mandate on School Heads (1 ½ H) Section 1: Nancy P. Vilbar Section 2: Sarah Jane A. Valdez

Time	Day 3 – 11/21/2018	Day 4 11/22/2018	Day 5 11/23/2018	Day 6 11/24/2018	Day 7 11/25/2018
7:45 - 8:00	MOL				
8:00 – 10:00	Session 1: K to 12 Learners (2 H) Section 1: Ramilito P. Paloma Section 2: Rolisa T. Benedicto	Session 5: K to 12 Pedagogies (2H) Section 1: Wilfredo P. Miasco, Jr. Section 2: Jesus V. Muring	Session 9: LRMDs (2 H) Section 1: Jayvy B. Viganria Section 2: Purezima J. Yap	Session 13: Instructional Leadership and Supervision (10.5 H) Section 1: Luzviminda S. Ediza Section 2: Lou Ann Cultura	Cont. of Session 13 Section 1: Section 2:
10:00 - 10:30	AM Snacks				
10:30 - 12:00	Session 2: Learner-Centered School (1.5 H) Section 1: Dennis C. Caballes Section 2: Edgar B. Paña	Session 6: Lesson Planning (Daily Lesson Plan and Daily Lesson Log) (1.5) Section 1: Nancy P. Vilbar Section 2: Sarah Jane A. Valdez	Session 10: Special Interest Programs Learner Support (1.5 H) Section 1: Rolisa Benedicto Section 2: Susan S. Olana		
12:00 - 1:00	LUNCH				
1:00 - 3:00	Session 3: Implementing the K to 12 Curriculum (2 H) Section 1: Ralph T. Quirog Section 2: Margareta B. Bebanco	Session 7: Classroom Assessment (2H) (2 H) Section 1: Ernesto D. Recifla Section 2: Lorelle V. Gamutan	Session 11: ALS ADM (2 H) Section 1: Rolly S. Ortiz Section 2: Wendy O. Igoy	Session 14: Concept Paper (2 H) Section 1: Wilfredo P. Miasco Jr. Section 2: Woodrow Wilson B. Merida	
3:00 – 3:30	PM Snacks				
3:30 – 5:00	Session 4: Curriculum Standards (1.5) Section 1: Ralph T. Quirog Section 2: Margareta B. Bebanco	Session 8: Contextualization (1.5 H) Section 1: Phillip T. Perez Section 2: Lorenzo Capacio	Session 12: The School Head as School Learning Action Cell (SLAC) Facilitator and Leader Section 1: Sarah Jane A. Valdez Section 2: Elbert R. Francisco	Session 15: Integration Section 1: Wilfredo P. Miasco Jr. Section 2: Woodrow Wilson B. Merida	

Time	Day 8 11/26/2018	Day 9- 11/27/2018	Day 10 11/28/2018	Day 11- 11/29/2018	Day 12- 11/30/2018	Day 13- 12/1/2018
7:45 - 8:00	MOL					
8:00 - 10:00	Preliminary Activity Session 1: The School as an Organization (3.5 H) Section 1: Jovy G. Molina Section 2: Wilfredo P. Miasco	Cont. of Session 2	Session 3: Enhanced School Improvement Plan (10 ½ H) Section 1: Dennis C. Caballes Section 2: Susan S. Olana	Cont. of Session 3	Cont. of Session 4	Session 6: Cliniquing of Application Project (5 ½ H) Section 1: Wilfredo P. Miasco, Jr. Section 2: Woodrow B. Merida
10:00 - 10:30	AM Snacks					
10:30 - 12:00						
12:00 - 1:00	LUNCH					
1:00 - 3:00	Session 2: School-Based Management Section 1: Ariel B. Montecalbo Section 2: Esther V. Tabanag			Session 4: Continuous Improvement Section 1: Rhodel A. Lamban Section 2: Esther V. Tabanag	Session 5: Partnership & Communication (3 1/2 H) Section 1: ASDS Edgard V. Abanil Section 2: ASDS Sunny Ray F. Amit	
3:00 - 3:30	PM Snacks					
3:30 - 5:00						Session 7: Integration and Closing (1 ½ H) Section 1: Section 2:

Time	Day 14- 12/2/2018	Day 15 12/3/2018	Day 16 12/4/2018	Day 17- 12/5/2018	Day 18 12/6/2018	Day 19 12/7/2018
7:45 - 8:00	MOL					
8:00 - 10:00	Preliminary Activity Session 1A: Strategic Human Resource for Schools (6 H) Section 1: SDS Rebonfamil S. Baguio Section 2: ASDS Eugene I. Macahis	Session 1B: Alignment of RPMS and PPST (3 1/2H) Section 1: Sarah M. Mancao Section 2: ASDS Shambaeh A Usman	Session 2: Fiscal Management (12H) Section 1: SDS Cherry Mae L. Limbaco Section 2: SDS Victoria V. Gazo	Cont. of Fiscal Management Section 1: SDS Cherry Mae L. Limbaco Section 2: SDS Victoria V. Gazo	Session 3: Application Project (6H) Section 1: Eric Miasco Section 2: Woodrow Merida	Session 4: Integration (3 1/2H) Section 1: Eric Miasco Section 2: Woodrow Merida
10:00 - 10:30	AM Snacks					
10:30 - 12:00	LUNCH					
12:00 - 1:00	PM Snacks					
1:00 - 3:00		Session 1C: Learning and Development (2H) Section 1: Prescilla T. Rebaya Section 2: Rhodel A. Lamban				Commitment Building (2H)
3:00 - 3:30		Session 1D: Continuous Professional Development (1 1/2H) Section 1: Prescilla T. Rebaya Section 2: Rhodel A. Lamban				Closing Program (1 1/2H)

Enclosure No. 3 to DM 540, s.2018

**SCHOOL HEADS DEVELOPMENT PROGRAM TRANCHE 4
ADVISERS and QATAME SCHEDULE**

November 19-December 7, 2018

(Day 0 - November 18)

Day 0-3 (Nov 18-21, 2018)				
	ADVISER	DIVISION		
Class 1	Daisy A. Labrador	Valencia		
Class 2	Ferdinand Mortera	Malaybalay		

Day 4-7 (Nov 22-25, 2018)				
	ADVISER	DIVISION		
1	Charish R. Alumbro	Bukidnon		
2	Edelina M. Eborá	Malaybalay		

Day 8-10 (Nov 26-28, 2018)				
	ADVISER	DIVISION		
Class 1	Glorybeth Pateño	Bukidnon		
Class 2	Jovy G. Molina	Malaybalay		

Day 11-13 (Nov 29-Dec 1, 2018)				
	ADVISER	DIVISION		
Class 1	Daisy A. Labrador	Valencia		
Class 2	Armando L. Cagas	Bukidnon		

Day 14-16 (Dec 2-4, 2018)				
	ADVISER	DIVISION		
Class 1	Ardian V. Saculingan	Bukidnon		
Class 2	John Clemence L. Ando	Bukidnon		

Day 17-19 (Dec 5-7, 2018)				
	ADVISER	DIVISION		
Class 1	Charito P. España	Bukidnon		
Class 2	Jovy G. Molina	Malaybalay		

Program Management Team

1. Prescilla T. Rebaya - Bukidnon
2. Wilfredo P. Miasco, Jr. - Valencia
3. Woodrow Wilson B. Merida - Malaybalay

QATAME

- Nov 19-22, 2018 - Ariel B. Montecalbo - Bukidnon
Nov 23-27, 2018 - Phillip T. Perez - Valencia
Nov 28- Dec 3, 2018 - Edelina M. Eborá - Malaybalay
Dec 4-7, 2018 - Gladys Jean d. Quijada - Bukidnon



Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION X

Regional Office 10 Northern Mindanao, Zone 1, Upper Bakulang, Cagayan de Oro City
 Telephone Nos. (099) 890 7072, 890 7071
 Website: <http://www.deped.gov.ph/regions/region-x> | Email Address: region10@deped.gov.ph



DepED-X
 Cagayan de Oro City

October 17, 2018

22 OCT 2018
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RELEASED

REGIONAL MEMORANDUM

No. 697, s. 2018

CORRIGENDUM TO REGIONAL MEMORANDUM NO. 567, SERIES 2018
 (School Heads Development Program (SHDP): Foundation Course (Tranche 4))

To: **Schools Division Superintendents**
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned
This Region

1. As regards Regional Memorandum No. 567, s. 2018 re the conduct of the School Heads Development Program (SHDP): Foundation Course (Tranche 4), please note the following changes

Module	Clusters	Date	Check-In/Out
1	Cluster 1-2-3	November 12-18, 2018	Check-In November 11, 2018 (2:00 p.m.) Check-Out November 18, 2018 (5:00 p.m.)

Module	Clusters	Dates	Check-In/Out
2	Clusters 1-2-3	November 26-December 1, 2018	Check-In November 25, 2018 (2:00 -p.m.) Check-Out December 1, 2018 (5:00 p.m.)

Module	Clusters	Dates	Check-In/Out
3	Clusters 1-2-3	December 10-15, 2018	Check-In December 9, 2018 (2:00 -p.m.) Check-Out December 15, 2018 (5:00 p.m.)

2. **Composition of the Clusters is as follows:**

Cluster 1 – Division of Cagayan de Oro City
 Division of Camiguin
 Division of El Salvador City
 Division of Gingoog City
 Division of Misamis Oriental
 Division of Iligan City

Cluster 2- Division of Bukidnon
 Division of Malaybalay City
 Division of Valencia City

Cluster 3 - Division of Ozamiz City
 Division of Lanao del Norte
 Division of Tangub City
 Division of Oroquieta City
 Division of Misamis Occidental

3. The venues for the three clusters will be announced in a separate memorandum.

4. All other provisions in the said memorandum shall remain in effect.

5. Immediate and wide dissemination of this Memorandum is desired.


DR. ARTURO B. BAYOCOT, CESO V
 Regional Director

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
 under the following subjects:

DepEd Memo. No.; 192, s, 2016

Reg. Memo 210, s. 2016

SHDP Capacity Building

*Corrigendum to Regional Memorandum No. 567, series 2018
 HRDD/ovt