DIVISION MEMORANDUM
No. 002, s. 2019

TO: Assistant Schools Division Superintendent
   Chief Education Supervisor, CID and SGOD
   All Others Concerned

FROM: REBONFAMIL, R. BAGUIDO
   Schools Division Superintendent

DATE: January 3, 2019

RE: MERIT SELECTION AND COMPARATIVE ASSESSMENT FOR ATTORNEY III

1. This is to inform the field that the Comparative Assessment for Attorney III Position is now open to all qualified applicants/candidates. Interested applicants should meet the herein qualification standards as embodied in DepED Order No. 66, s. 2007 as follows:

<table>
<thead>
<tr>
<th>Position</th>
<th>Education</th>
<th>Experience</th>
<th>Training</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attorney III</td>
<td>Bachelor of Laws</td>
<td>1 year relevant experience</td>
<td>4 hours of relevant training</td>
<td>RA 1080 (Bar)</td>
</tr>
</tbody>
</table>

2. Qualified applicants are required to submit their letter of intent together with the support documents as enumerated below:
   - CSC Form 212 (revised 2017);
   - Transcript of Records;
   - Eligibility – Certificate of Eligibility / PRC Rating and unexpired License;
   - Performance Rating for the last three (3) years; (Numerical Rating)
     - for transferees and promotion, must be at least 1 year in the present position
   - Updated Service Records;

Sayre Hi-way, Casigal, Malaybalay City
Telefax #: 088-314-0094, Tel # 088-813-1246
Website: http://depedmalaybalay.net
Email: malaybalay.city@deped.gov.ph; depedmalaybalay@gmail.com
- Certificate/s of Outstanding/Meritorious Accomplishment;
- Outstanding Employee Award;
- Innovations (Conceptualized an innovative work plan and properly documented and approved by immediate chief and attested by authorized regional/division official);
- Research and Development Projects;
- Publication/Authorship;
- Consultancy/Resource Speakership;
- Education and Training;
- Certificates of trainings attended not credited during the last promotion;
- Chairmanship/Co-chairmanship of a technical/planning committee;
- Omnibus certification as to authenticity and veracity of all documents submitted.

3. Deadline for submission of application documents will be on January 18, 2019. Queries relative to this can be relayed to Guia Ma. G. Villahermosa at 09177067745.

4. The schedule of screening and interview will be announced later.

Copy furnished:
   Records Unit
   Personnel Unit

TO BE POSTED ON THE WEBSITE