



Republic of the Philippines
Department of Education
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

DM-2019-01-002
DepED-MALAYBALAY CITY DIVISION
RELEASED
DATE: JAN 07 2019 TIME: 2:08
BY: *[Signature]*

DIVISION MEMORANDUM

No. 002, s. 2019

TO: Assistant Schools Division Superintendent
Chief Education Supervisor, CID and SGOD
All Others Concerned

FROM: *[Signature]* **REBONFAMIL R. BAGUIO**
Schools Division Superintendent

DATE: January 3, 2019

RE: **MERIT SELECTION AND COMPARATIVE ASSESSMENT FOR ATTORNEY III**

1. This is to inform the field that the Comparative Assessment for Attorney III Position is now open to all qualified applicants/candidates. Interested applicants should meet the herein qualification standards as embodied in DepED Order No. 66, s. 2007 as follows:

Position	Education	Experience	Training	Eligibility
Attorney III	Bachelor of Laws	1 year relevant experience	4 hours of relevant training	RA 1080 (Bar)

2. Qualified applicants are required to submit their letter of intent together with the support documents as enumerated below:

- CSC Form 212 (revised 2017);
- Transcript of Records;
- Eligibility – Certificate of Eligibility / PRC Rating and unexpired License;
- Performance Rating for the last three (3) years; (Numerical Rating) - for transferees and promotion, must be atleast 1 year in the present position
- Updated Service Records;



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- Certificate/s of Outstanding/Meritorious Accomplishment;
- Outstanding Employee Award;
- Innovations (Conceptualized an innovative work plan and properly documented and approved by immediate chief and attested by authorized regional/division official;
- Research and Development Projects;
- Publication/Authorship;
- Consultancy/Resource Speakership;
- Education and Training;
- Certificates of trainings attended not credited during the last promotion;
- Chairmanship/Co-chairmanship of a technical / planning committee;
- Omnibus certification as to authenticity and veracity of all documents submitted.

3. Deadline for submission of application documents will be on **January 18, 2019**. Queries relative to this can be relayed to Guia Ma. G. Villahermosa at 09177067745.

4. The schedule of screening and interview will be announced later.

Copy furnished:
Records Unit
Personnel Unit

TO BE POSTED ON THE WEBSITE