DIVISION MEMORANDUM
No. 106, s. 2019

TO: Assistant Schools Division Superintendent
    Chief Education Supervisors – SGOD and CID
    Public Elementary and Secondary School Heads
    All Others Concerned

FROM: REBONFAMIL R. BAGUIO
        Schools Division Superintendent

DATE: March 20, 2019

SUBJECT: JOINT MEETING OF SCHOOL HEADS AND SCHOOL PTA PRESIDENTS

1. In consonance with the conduct of End of School Year (EOSY) Rites, there will be a Joint Meeting of School Heads and school PTA Presidents on March 21, 2019, 3:00 PM at Casisang Central Multi-purpose Hall, Casisang, Malaybalay City.

2. School Heads are required to bring the First School Heads Meeting and Second School Heads Meeting discussion kits.

3. Transportation and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules.

4. There will be no proxies allowed.

5. School Heads shall bring sample student clearances as file copies of the Office.

6. Queries relative to this can be relayed to Marsffith M. Mamawag, SEPS at 09653159984.

Copy furnished: School Mobilization Section
Records Section

TO BE POSTED IN THE WEBSITE