DIVISION MEMORANDUM
No. __________, s. 2019

TO: Assistant Schools Division Superintendent
    Chief Education Supervisors, CID and SGOD
    Elementary and Secondary School Heads
    This Division

FROM: REBONFAMIL R. BAGUIO
    Schools Division Superintendent

DATE: March 25, 2019

SUBJECT: RUBRICS FOR THE PRESENTATION OF CANDIDATES FOR GRADUATION

1. Corollary to DepEd Order No. 002, s. 2019 Re: School Year 2018-2019 K to 12 Basic Education Program End of School Year Rites, this Office hereby directs the field for an appropriate solemn ceremony thus presentation of candidates for graduation among school heads shall use the enclosed rubrics.

2. The evaluation will be of two categories: 1) Grade 6 Graduation Ceremony and 2) Grade 12 (Senior High School) Graduation Ceremony.

3. Further, be guided of these general procedures:
   a. A school personnel/teacher shall be assigned as official video recorder to capture a 30-second processional scene, presentation of candidates for graduation by the school head, systematic reaction of the graduates to the presentation and the confirmation of the confirming official.
   b. A soft copy will be submitted through manuel.dinlayan@deped.gov.ph on or before April 5, 2019.
   c. Once submitted, it will serve as the school head’s official entry to the evaluation.

4. Queries relative to this can be relayed to RALPH T. QUIROG, Chief, Education Supervisor- CID through 0917-881-8176.
ENCLOSURE 1:

RUBRIC / CRITERIA FOR THE CONTEST
PRESENTATION OF THE CANDIDATES FOR GRADUATION

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>DESCRIPTION</th>
<th>POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posture and Eye Contact</td>
<td>Stands up straight. Looks relaxed and confident. Establishes eye contact with the audience or concerned individual.</td>
<td>30</td>
</tr>
<tr>
<td>Pitch and Volume</td>
<td>Pitch was often used and it conveyed emotions appropriately. Volume is loud enough to be heard by all audience.</td>
<td>30</td>
</tr>
<tr>
<td>Speaks Clearly</td>
<td>Speaks clearly and distinctly all the time, and mispronounces no words.</td>
<td>20</td>
</tr>
<tr>
<td>Preparedness</td>
<td>Has obviously rehearsed as seen in candidates response during the presentation.</td>
<td>10</td>
</tr>
<tr>
<td>Time-Limit</td>
<td>Presentation is within time allotment as prescribed in the Graduation Rites Script (Presentation)</td>
<td>10</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>100 POINTS</td>
</tr>
</tbody>
</table>