



DT-2019-04-113  
DEPED MALAYBALAY CITY DIVISION  
RELEASED  
DATE: APR 11 2019 10:37  
BY: [Signature]

Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**

**DIVISION MEMORANDUM**

No. 113, s. 2019

**TO :** Assistant Schools Division Superintendent  
Chief Education Supervisors, CID, SGOD  
Public Elementary and Secondary School Heads  
All Others Concerned  
This Division

**FROM :**   
**REBONFAMIL R. BAGUIO**  
Schools Division Superintendent

**SUBJECT :** ATTENDANCE OF OFFICE PERSONNEL AND TEACHERS  
AS PARENTS/GUARDIANS TO THE 2018 – 2019 END OF THE  
SCHOOL YEAR RITES

**DATE :** 26 March 2019

1. Pursuant to the existing guidelines and policies, this Office hereby informs the field on the essential considerations that the Office had undertaken in response to the various requests to their attendance as parents and or guardians to the 2018-2019 end of school year rites.

2. Concerned personnel and teachers are allowed to leave the Office and or stations to attend such ceremonies provided they fall on **April 2 and 3, 2019 only at any public and private elementary and secondary schools located within the division except in tertiary institutions**. Provided further that it is on **Official Time only**. Attendance of such other than the specified dates and are already outside the Division, Civil Service Omnibus Rules on Leave shall apply.

3. Queries relative to this can be relayed to Ralph T. Quirog at **09178818176**.