



Department of Education  
Region X-Northern Mindanao  
Division of Malaybalay City  
Purok 6, Casisang, Malaybalay City

DM-2019-04-129  
DEPED MALAYBALAY CITY DIVISION  
APR 17 2019  
RELEASED  
DATE: 7 2019 TIME: 9:55  
BY: *[Signature]*

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**DIVISION MEMORANDUM**

No. 129, s. 2019

**TO:** Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Elementary and Secondary School Heads  
This Division

**FROM:** **REBONFAMIL R. BAGUIO**  
w Schools Division Superintendent  
*17 April 19*

**DATE:** April 15, 2019

**SUBJECT: DIVISION LEARNING ACTION CELL (LAC) FACILITATORS' ASSEMBLY**

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1. Pursuant to DepEd Order No. 35, s. 2016 re: **The Learning Action Cell as A K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning**, this Office hereby informs the field on the 2019 School Learning Action Cell (LAC) Facilitators' Assembly among elementary and secondary school heads.
  2. Enclosure 1 is the schedule, Enclosure 2 is the Grouping and TEAM assignments and Enclosure 3 is the Matrix for the sessions.
  3. Participants and Team Members will provide their own meals and snacks chargeable against local funds subject to the usual accounting and auditing rules and regulations.
  4. Queries relative to this can be relayed to **RACHEL R. VALDE** through **0926-076-4286**.

## ENCLOSURE 1:

## SCHEDULE OF SESSIONS

<b>DATE/TIME</b>	<b>GROUP</b>	<b>VENUE</b>	<b>TEAM INCHARGE</b>
<b>May 2, 2019</b> (Thursday)  8:00 AM to 5:00 PM	Group 1: School Heads from Districts 1 to 5	LPT Building, BNHS-Main	Team SIP
	Group 2: School Heads from Districts 6-10	Third Floor, School Library, BNHS-Main	Team IS
<b>May 3, 2019</b> (Friday)  8:00 AM to 5:00 PM	Group 1: School Heads from Districts 1 to 5	LPT Building, BNHS-Main	Team IS
	Group 2: School Heads from Districts 6-10	Third Floor, School Library, BNHS-Main	Team SIP
<b>May 8, 2019</b> (Wednesday)  8:00 AM to 5:00 PM	Group 1: School Heads from Districts 1 to 5	LPT Building, BNHS-Main	Team IE
	Group 2: School Heads from Districts 6-10	Third Floor, School Library, BNHS-Main	Team AM
<b>May 9, 2019</b> (Thursday)  8:00 AM to 5:00 PM	Group 1: School Heads from Districts 1 to 5	LPT Building, BNHS-Main	Team AM
	Group 2: School Heads from Districts 6-10	Third Floor, School Library, BNHS-Main	Team IE

ENCLOSURE 2:

**SCHOOL HEADS GROUPING**

<b>GROUP 1</b>	<b>GROUP 2</b>
All Elementary and Secondary School Heads of Districts 1 to 5	All Elementary and Secondary School Heads of Districts 6 to 10

**COMPOSITION OF TEAM TO CONDUCT AND FACILITATE THE LAC CIRCLE ASSEMBLY**

<b>TEAM SIP</b>		<b>TEAM IS</b>	
1. Jovy G. Molina	PSDS – D6	1. Rachel R. Valde	EPS-English
2. Jesus V. Muring	PSDS – D1	2. Romil T. Jabonero	PSDS-D9
3. Luis S. Alajar Jr.	EPS- TLE	3. Bonifacio M. Palo Jr.	PSDS- D8
4. Imelda S. Bentillo	EPS-Mathematics	4. Lou Ann J. Cultura	EPS-MAPEH
5. Coslita K. Muring	PSDS-D4	5. Ferdinand V. Mortera	PSDS- D10
<b>TEAM IE</b>		<b>TEAM AM</b>	
1. Jasmin J. Adriatico	EPS- ALS	1. Purisima J. Yap	EPS- LRMDS
2. Noel A. Tan Nery	PSDS- D7	2. Maria Concepcion S. Reyes	EPS- Filipino
3. Aba Q. Allaba	PSDS- D5	3. Liza G. Balintongog	PSDS- D3
4. Josie D. Zamora	EPS-ESP	4. Analy L. Ocier	EPS-Science
5. Virgilin R. Pizarro	EPS-ArPan	5. Manny P. Pimentel	PSDS- D2

ENCLOSURE 3:

**MATRIX FOR THE SESSION  
For the 4 Sessions**

<b>TIME</b>	<b>ACTIVITY</b>	<b>FOCAL</b>
7:30-8:00	Arrival and Registration	Team's Secretariat
8:00-8:15	Opening Session	Team's Program Committee
8:15- 9:15	TaLACayan about Experiences	Team's Moderator
9:15-9:30	Health Break	
9:30-12:00	Activity/Training Proper	Team's Speaker/s
12:00-1:00	Noon Break	
1:00-3:00	Activity / Training Proper Continued	Team's Speaker/s
3:00-4:00	Reflection and Open Forum	Team's Moderator
4:00-4:30	Announcements / Closing Prayer	Team's Program Committee

*Note: Time schedule will be flexible.*