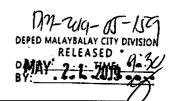


#### Republic of the Philippines **Department of Education** Region X- Northern Mindanao **DIVISION OF MALAYBALAY CITY**



**DIVISION MEMORANDUM** 159 , s. 2019

TO:

**Assistant Schools Division Superintendent** Chief Education Supervisors, CID and SGOD School Heads (Elementary and Secondary) Section / Unit Heads and Staff

All Others Concerned

FROM:

REBONFAMIL R. BAGUIOh/

Schools Division Superintendent

DATE:

May 16, 2019

RE:

PRESCRIBED DIVISION CLEARANCE FORM FOR TEACHING (PU Form 1),

NON-TEACHING AND TEACHING RELATED PERSONNEL (PU Form 2)

To promote speedy and efficient service, the Office hereby prescribes Division Clearance for Teaching, Non-Teaching, and Teaching Related Personnel effective immediately. The form can be downloaded at depedmalaybalay.net

- PU Form 1 Teaching Employees
- PU From 2 Non-Teaching and Teaching Related Employees

Queries relative to this can be channeled to Guia Ma. G. Villahermosa, Administrative Officer IV at 0917-706-7745.

Incl. As stated

Copy furnished:

Records Unit Personnel Unit

TO BE POSTED IN THE WEBSITE

Sayre Hi-way, Casisang, Malaybalay City Telefax #: 088-314-0094, Tel.# 088-813-1246 Website: http://depedmalaybalay.net

Email: malaybalay.city@deped.gov.ph; depedmalaybalay@gmall.com



### Republic of the Philippines Department of Education

Region X- Northern Mindanao **DIVISION OF MALAYBALAY CITY** 

PU Form 1. DC (Teaching)

### **DIVISION CLEARANCE**

This	is	to	certify	that	according	to	records of	filed	in	this	Offic
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- · <b></b> . ·			ATTY. WINCERBOGNE L. PESISANO Attorney III								
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Personnel:	ersonnel:					GUIA MA. G. VILLAHERMOSA  Administrative Officer IV-Personnel					
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**REBONFAMIL R. BAGUIO** Schools Division Superintendent

To be accomplished in three (3) copies.

Website: http://depedmalaybalay.net Email: malaybalay.city@deped.gov.ph; depedmalaybalay@gmail.com



# Republic of the Philippines

## Department of Education

Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

PU Form 2. DC (Non-Teaching and Teaching Related)

### **DIVISION CLEARANCE**

This	is	to	certify	that	according	to	records	filed	in	this	
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Email: malaybalay.city@deped.gov.ph; depedmalaybalay@gmail.com