DIVISION MEMORANDUM

No. 169, s. 2019

To: Assistant Schools Division Superintendent
   Chief Education Supervisors, CID and SGOD
   All School Heads
   All Others Concerned

From: REBON EMIL R. BAGUJO
   Schools Division Superintendent

Date: May 29, 2019

Subject: CALL FOR SEAMEO TEACHEXCELS (BATCH 9), SUPEREXCELS (BATCH 2), GURO 21 COURSE 1 (BATCH 9) AND GURO 21 COURSE 2 (BATCH 3) OFFICIAL PARTICIPANTS

1. In reference to Regional Memorandum No. 269, s. 2019, re: Orientation Program for SEAMEO TEACHEXCELS (Batch 9), SUPEREXCELS (Batch 2), GURO 21 Course 1 (Batch 9) and GURO 21 Course 2 (Batch 3), this Office in coordination with South East Asian Ministers of Education Organization (SEAMEO) calls for official participants for the abovementioned courses.

2. Schedule and venue for the Course Orientations, Course code, and Course fee are as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Course</th>
<th>Course Code</th>
<th>Course Fee</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 14,</td>
<td>TEACHEXCELS (Batch 9)</td>
<td>TR10B09</td>
<td>Php. 11,000</td>
<td>Capitol University, Corrales</td>
</tr>
<tr>
<td>2019</td>
<td>SUPEREXCELS (Batch 2)</td>
<td>SR10B02</td>
<td>Php. 16,000</td>
<td>Extension, Cagayan de Oro</td>
</tr>
<tr>
<td>June 15,</td>
<td>GURO 21 Course 1 (Batch 9)</td>
<td>GC1R10B09</td>
<td>Php. 7,000</td>
<td>University, Corrales Extension, Cagayan de Oro</td>
</tr>
<tr>
<td>2019</td>
<td>GURO 21 Course 2 (Batch 3)</td>
<td>GC2R10B03</td>
<td>Php. 7,500</td>
<td>University, Corrales Extension, Cagayan de Oro</td>
</tr>
</tbody>
</table>

Sayre Highway P-6, Casisang, Malaybalay City
Website: depedmalybalay.net  email: depedmalybalay_dy@gmail.com
Tel: (088) 221 - 4597 / Telefax: (088)381 - 2894
3. School heads are encouraged to recommend two interested participant to SEAMEO courses preferably those who are not taking weekend classes to avoid conflict of schedules. They shall submit the names following the format (name, designation, contact number, school, district) through mobile number 09176793533 and contact Ms. Ria K. Alcuizar, EPS-II, HRD on or before May 30, 2019.

4. Course fees (which include the orientation and revalida fees), travel and other incidental expenses during the Orientation and Revalida shall be charged to local funds, subject to accounting and auditing rules and regulations.

5. Payments for course fee will not be accepted during the orientation as well as the revalida. Hence, all payments should be deposited to BDO bank with the following details:

   Account Name: SEAMEO INNOTECH  
   Account Number: 407 0015 720  
   Payor’s Name: Last Name, First Name  
   Reference Code: Course Code  

Official receipts will thereafter be issued upon receipt of the BDO deposit slips on the day of orientation or revalida.

6. Should there be queries, contact WOODROW WILSON B. MERIDA, Senior Education Program Specialist - Human Resource Development at 09178122754.

Copy furnished:
   Records Unit  
   HRD  

To be posted in the website