



Republic of the Philippines  
**Department of Education**  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**

D.M-2019-20189  
DEPED MALAYBALAY CITY DIVISION  
RELEASED  
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BY: [Signature]

**DIVISION MEMORANDUM**

No. 189, s. 2019

**TO:** Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Public Secondary School Heads  
All Others Concerned

**FROM:** REBONFAMIL R. BAGUIO  
Schools Division Superintendent

**DATE :** June 10, 2019

**RE: MERIT SELECTION AND COMPARATIVE ASSESSMENT FOR SECONDARY SCHOOL TEACHER II, ADMINISTRATIVE AIDE III AND ADMINISTRATIVE AIDE VI OF BUKIDNON NATIONAL HIGH SCHOOL**

1. This is to inform the field that the Comparative Assessment for Secondary School Teacher II, Administrative Aide III, and Administrative Aide VI of Bukidnon National High School are now open to all qualified applicants/candidates. Interested applicants should meet the herein qualification standards as embodied in DepED Order No. 66, s. 2007 as follows:

Position	Education	Experience	Training	Eligibility
Teacher II (SG 12)	Bachelor's Degree in Secondary Education; or Bachelor's Degree with 18 Prof. Education Units	1 year relevant experience	none required	RA1080 (Teacher)
Administrative Aide III (SG 3)	Completion of 2 years studies in College	none required	none required	Career Service - Sub-Professional First level eligibility



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Administrative Aide VI (SG 6)	completion of two (2) year studies in College	1 year relevant experience	4 hours of relevant training	Career Service (Subprofessional) First Level Eligibility
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2. Qualified applicants are required to submit their letter of intent together with the support documents as enumerated below:

- CSC Form 212 (revised 2017);
- Transcript of Records;
- Eligibility – Certificate of Eligibility / PRC Rating and unexpired License;
- Performance Rating for the last three (3) years; (Numerical Rating)
  - for transferees and promotion, must be atleast 1 year in the present position
- Updated Service Records;
- Certificate/s of Outstanding/Meritorious Accomplishment;
- Outstanding Employee Award;
- Innovations (Conceptualized an innovative work plan and properly documented and approved by immediate chief and attested by authorized regional/division official;
- Research and Development Projects;
- Publication/Authorship;
- Consultancy/Resource Speakership;
- Certificates of trainings attended not credited during the last promotion;
- Chairmanship/Co-chairmanship of a technical / planning committee;
- Omnibus certification as to authenticity and veracity of all documents submitted.

3. Deadline of submission will be on **June 19, 2019**. Queries relative to this can be relayed to Guia Ma. G. Villahermosa, Administrative Officer IV at 09177067745.

4. The schedule of screening and interview will be announced later.

Copy furnished:  
Records Unit  
Personnel Unit

**TO BE POSTED ON THE WEBSITE**

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