DIVISION MEMORANDUM
No. __200__, s. 2019

TO:  Assistant Schools Division Superintendent
     Chief Education Supervisors, CID and SGOD
     Public Elementary and Secondary School Heads
     All Others Concerned

FROM:  REBONFAMIL R. BAGUIO
        Schools Division Superintendent

DATE:  June 18, 2019

SUBJECT: COMPOSITION OF SCHOOLS DIVISION TECHNICAL WORKING GROUP (SDTWG) AND MONITORING TEAM ON SCHOOL-BASED FEEDING PROGRAM (SBFP) SY 2019-2020

1.  Relative to DepEd Order No. 39, s. 2017 re: Operational Guidelines on the Implementation of School-Based Feeding Program for School Years 2017-2022, this Office hereby informs the field of the new set of Division SBFP Technical Working Group and Monitoring Team:

   **Division Technical Working Group**
   Chairman:  REBONFAMIL R. BAGUIO – Schools Division Superintendent
   Co-Chairman: LORENZO O. CAPACIO, EdD – Chief Education Supervisor, SGOD

   Members:
   Public School District Supervisors
   RHYSY CYLE C. ROSALEJOS – Accountant III
   SIBYL L. MAPUTI – Administrative Officer V, Budget Section
   DARVY C. DAGUIMOL - Administrative Officer IV, Supply Unit
   KIMBERLY KAY I. HUISO – Medical Officer III
   School Health Section

   **SBFP Monitoring Team**
   Public School District Supervisors
   Division Adopt A-School Coordinator
   Senior/Education Program Specialist M/E
   PESPA President
   Elementary School PTA Presidents
   School Health Section
2. The roles and responsibilities of Schools Division Technical Working Group (SDTWG) and Monitoring Team on School-Based Feeding Program (SBFP) as stipulated in DepEd Order No. 39, s. 2017 re: Operational Guidelines on the Implementation of School-Based Feeding Program for School Years 2017-2022 are as follows:

- Forge partnerships with LGUs and/or NGOs/CSOs in areas where there are LGUs and/or NGOs/CSOs that are willing to partner for the SBFP.

- Submit to DepEd RO the list of recipient schools that will implement the program together with the lists of target beneficiaries.

- Oversee the implementation of the program and facilitate prompt liquidation of funds by the schools.

- Ensure the timely release of funds to the schools.

- Ensure proper coordination and active engagement with LGUs, NGOs/CSOs, and other groups undertaking the feeding program.

- Monitor compliance of the schools with the guidelines, procurement process, financial management, health and nutritional assessment and other complementary activities.

- Consolidate reports with analysis and recommendations and submit to DepEd RO the terminal reports from the schools.

3. Shall there be queries, contact KIMBERLY KAY I. HUISO, Medical Officer III through 0917-328-0930.

Copy Furnished:
SGOD-School Health Unit
Records Unit