



Republic of the Philippines  
**Department of Education**  
DIVISION OF MALAYBALAY CITY

DA-2019-08-284  
DEPED MALAYBALAY CITY DIVISION  
RELEASED  
DATE: **AUG 29 2019**  
BY: *[Signature]*

**DIVISION MEMORANDUM**

No. 284, s. 2019

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, SGOD and CID  
All School Heads  
All Others Concerned

From: *[Signature]*  
**REBONFAMIL R. BAGUIO**  
Schools Division Superintendent

Date: August 23, 2019

Subject: **DESIGNATION OF SCHOOL HUMAN RESOURCE DEVELOPMENT (HRD) COORDINATOR**

1. In line with the agency's commitment in integrating and enhancing the Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM), the School Governance and Operations Division through Human Resource Development Section has created a support system to document the Learning and Development activities of the schools. Thus, this Office hereby designates the School Human Resource Development (HRD) Coordinator effective immediately, to wit:

| School               | Name                    | Designation       |
|----------------------|-------------------------|-------------------|
| <b>District I</b>    |                         |                   |
| Kalasungay CS        | BENDEE NANCY M. ORLANDA | Master Teacher II |
| New Ilocos ES        | GRENLY D. ORAPA         | Teacher I         |
| Capitan Angel IS     | LYVEN T. FLORES         | Master Teacher I  |
| Dalwangan ES         | JENNILYN M. BARNIDO     | Teacher I         |
| Damitan ES           | RUTH D. OMAROL          | Teacher I         |
| Patpat ES            | PEARLELYN O. CARRIEDO   | Teacher I         |
| Kalasungay NHS       | CHLOJANE B. GUMAYAO     | Teacher I         |
| BNHS-Annex Dalwangan | JANRYL LOUIS L. OKIT    | Teacher II        |
| <b>District II</b>   |                         |                   |
| Sumpung CS           | JULIE MAE MINGUEZ       | Teacher I         |
| Can-ayan IS          | ANGIELYN B. DELOS REYES | Teacher I         |
| Incalbog ES          | RYAN LLOYD C. GUMAYAO   | Teacher I         |
| Candiisan IS         | EDWIN D. CABASE         | Teacher I         |
| Tintinaan IS         | JONALYN B. BADAJOS      | Teacher I         |

|                                     |                              |                   |
|-------------------------------------|------------------------------|-------------------|
| Manalog ES                          | CARL OWEN L. DUMALAGAN       | Teacher I         |
| Kibalabag IS                        | MARJORIE B. URBANA           | Teacher I         |
| Baganao ES                          | MARICEL A. DOMINGO           | Teacher I         |
| Kilap-agan IS                       | CHRISTINE ROSE A. SUAREZ     | Teacher I         |
| Taguilanao ES                       | EDWINA LOU R. GARCIA         | Teacher I         |
| <b>District III</b>                 |                              |                   |
| Bukidnon NHS                        | VICE GLYN C. VENECIO         | Admin Aide III    |
| BNHS-Annex Imbayao                  | MARICHU JANAMJAM             | Teacher II        |
| Imbayao ES                          | KATREENA C. CALIMPUSAN       | Teacher I         |
| Sta. Ana ES                         | EFRAIM P. EQUIPELAG          | Teacher I         |
| <b>District IV</b>                  |                              |                   |
| Malaybalay CS                       | CATHERINE B. ALAIZA          | Teacher I         |
| BCT ES                              | ZENITH E. SUGUTAN            | Teacher I         |
| Barangay 9 ES                       | IRENE A. DINLAYAN            | Master Teacher I  |
| Casisang NHS                        | JANICE O. RAMBUYON           | Teacher I         |
| <b>District V</b>                   |                              |                   |
| Casisang CIS                        | SHRINE MARRISE S. CASAS      | Teacher I         |
| Airport Village ES                  | EDERLYN ALAIZA BONGOCAN      | Teacher III       |
| Natid-asan ES                       | MARY GLYN G. COLITA          | Teacher I         |
| San Jose ES                         | HAZELLEL MAY C. SAMBAYON     | Teacher II        |
| Mabuhay ES                          | DORIS O. LOPEZ               | Teacher I         |
| Panamucan ES                        | DONNAVIE D. CAGANDE          | Teacher I         |
| Malaybalay City National HS         | MERLY B. MAMARAN             | Teacher I         |
| Casisang Senior High School         | MARY KRISTLE DAWN D. SULLEZA | Teacher II        |
| <b>District VI</b>                  |                              |                   |
| Aglayan Central School              | REZZIL V. PRACA              | Teacher I         |
| Upper Aglayan ES                    | ROSEANN G. BLANCA            | Teacher I         |
| Laguitas ES                         | HEIDI E. PALMADA             | Master Teacher I  |
| Balangbang ES                       | JENEFFER D. PANDONG          | Teacher I         |
| Cabangahan ES                       | GLAZIEL B. SOLITO            | Teacher I         |
| Magsaysay IS                        | PHOEBE JANE C. SIMENE        | Teacher I         |
| Bendolan ES                         | EMALYN L. KINONTAO           | Teacher I         |
| Mapayag ES                          | JOHN MARK C. DELA PEÑA       | Teacher I         |
| Malaybalay City National Science HS | MARIA KRISTA O. LARIEGO      | Teacher II        |
| <b>District VII</b>                 |                              |                   |
| Bangcud Central School              | FLORDE MAY U. BATIANCILA     | Teacher I         |
| Binalbagan ES                       | ZYRA Z. CLARIN               | Teacher I         |
| Simaya ES                           | REYMOND L. OCONG             | Teacher I         |
| Padernal ES                         | VANESSA JOY D. MIRAFUENTES   | Master Teacher I  |
| Dapulan ES                          | JIRALYN Y. HINAMPAS          | Teacher I         |
| Calawag ES                          | JESSIE JEAN V. MA-ANO        | Teacher I         |
| Macote ES                           | JOCELYN T. BALINO            | Master Teacher II |
| Bangcud National HS                 | WENDY LOU L. BAMBA           | Teacher II        |
| Luyungan IP HS                      | SHIELA MAE S. MEDEZ          | Teacher I         |

|                               |                            |                  |
|-------------------------------|----------------------------|------------------|
| Apo Macote NHS                | CECIL P. IDULSA            | Teacher I        |
| <b>District VIII</b>          |                            |                  |
| Linabo Central School         | IRISH E. REMATE            | Teacher I        |
| Lalawan ES                    | ALMERA C. LARROBIS         | Teacher I        |
| Paiwaig ES                    | RAYMALUZ M. EVANGELISTA    | Teacher I        |
| Sawaga ES                     | SWENEY LUNA HO             | Teacher I        |
| Malaggap ES                   | IRISH JANE H. AMTO         | Teacher I        |
| San Roque ES                  | DENNIS P. PANGANIBAN       | Teacher I        |
| San Martin ES                 | JOCEL C. GAMBUTA           | Teacher I        |
| San Martin-Agro Industrial HS | RAZEL FAYE T. BAUTISTA     | Teacher II       |
| MNHS Lalawan Annex            | DAISY L. TAPIO             | Teacher I        |
| <b>District IX</b>            |                            |                  |
| Managok CS                    | MARICAR LIZA E. MONTERDE   | Teacher I        |
| Maligaya ES                   | QUEENIE MAE R. CABALQUINTO | Teacher I        |
| Dumayas ES                    | LAINEE B. LUZURIAGA        | Teacher I        |
| Bagong Silang ES              | CHARMAINE P. COMILANG      | Teacher I        |
| Langasihan ES                 | GLADYS AGUSTIN BATOLINA    | Teacher I        |
| Matangpatang ES               | MARJUN CUYAG               | Teacher I        |
| Miglamín ES                   | CHERRY B. BANGIS           | Teacher III      |
| Lunokan ES                    | ABEGAIL A. DENAJEBA        | Teacher I        |
| Managok National High School  | NOVILYN G. PALMA           | ADAS- III        |
| MNHS Miglamín Annex           | MICHEL L. ESCABARTE        | Teacher I        |
| <b>District X</b>             |                            |                  |
| Zamboanguita CS               | LOIDA M. AZCUNA            | Teacher II       |
| Mapulo ES                     | NIÑO C. RAUT               | Teacher I        |
| Tuburan ES                    | JULIE B. GONZALES          | Teacher I        |
| St Peter ES                   | MERCIDITA G. PATACA        | Teacher I        |
| Pigpamulahan ES               | GRACEL ANN O. SAWALAN      | Teacher I        |
| Kibalabag ES                  | LYNDON I. MAGLIPONG        | Master Teacher I |
| Silae ES                      | VIMA A. ANGGOT             | Master Teacher I |
| Pighalugan ES                 | DONAH JEAN S BALLIN        | Teacher I        |
| Kulaman ES                    | KEZIA XYLENE S. EBIZA      | Teacher I        |
| Busdi IS                      | WENSLEY B. SAGAYOC         | Teacher I        |
| Indalasa ES                   | ROSEMARIE B. MORANO        | Teacher I        |
| Caburacanan ES                | CATHY JANE L. GAMBUTA      | Teacher I        |
| St. Peter NHS                 | JESSA MAE P. HINGPIT       | Teacher II       |
| Silae National HS             | GRACE JANE BUTAC SINADJAN  | Teacher I        |

2. The School HRD Coordinators shall perform according to the duties and functions stated below:

- a. Post and update information in relation with school Learning and Development activities through Workplace by Facebook.
- b. Communicate in the delivery of HRD related concerns in school to the

Division HRD Unit through Work Chat or other means of communication.

- c. Coordinate with the Division HRD unit in the submission of documents as required.
3. This designation can be revoked anytime when deemed necessary.
4. Should there be queries, contact **WOODROW WILSON B. MERIDA**, Senior Education Program Specialist - Human Resource Development at **09178122754**.

Copy furnished:  
Records Unit  
HRD  
To be posted in the website