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DEPED MALAYBALAY CITY DIVISION  
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Republic of the Philippines

**Department of Education**  
DIVISION OF MALAYBALAY CITY

**DIVISION MEMORANDUM**

No. 301, s. 2019

**TO:** Assistant Schools Division Superintendent  
Chief Education Supervisors SGOD and CID  
Private and Public School Heads  
This Division

**FROM:**   
REBONFAMIL R. BAGUIO  
Schools Division Superintendent

**DATE:** September 9, 2019

**SUBJECT:** MALAYBALAY CITY DIVISION 10<sup>th</sup> FOUNDATION DAY CELEBRATION

1. Malaybalay City Division shall commemorate its 10<sup>th</sup> year of establishment on September 11-20, 2019 with the theme: *“Going 10 years, Growing ICONs.”* This year’s celebration shall anchor on the success stories or achievements of the school/division in the delivery of basic education services in terms of expanded and effective access, quality of instruction and school governance for the past ten (10) years.

2. In view thereof and in compliance to the instituted measures to increase engaged time-on-task as stipulated in DO 9,s. 2005, all elementary and secondary school heads and personnel are hereby encourage to conduct the following activities in their respective schools:

- a. **Success Stories Gallery-** Determine the success stories of the school for the past ten (10) years. The brief description and pictures, if any, of these success stories shall be displayed in a 30”x 40” tarpaulin/bulletin board for the learners and stakeholders to read/see during the whole week of the celebration. The Success Stories Gallery of the schools and the Division Office shall formally open on September 2, 2019. School and Division Gallery displays may be uploaded in the “Malaybalay City Division 10<sup>th</sup> Foundation Anniversary” Facebook Page;
- b. **Celebration with the Learners and stakeholders-** After the flag ceremony on Monday, September 16, 2019, the week-long celebration shall commence with an opening program where the school head shall introduce the theme and purpose of the celebration. The participation of the school’s stakeholders (LGU, NGOs) are encouraged.
- c. **Memorable Celebration** – Anchored on this years’ theme, the involvement and creativity of the learners is encouraged through the conduct of any of the following competition at the school level. The criteria for judging are stipulated in the “Attachment A” of this memorandum:
  - i. Essay Writing

- ii. Photography
- iii. Search for Outstanding Student

3. Awarding of prizes in the various competitions shall be held on September 20, 2019 during the closing program at the school

4. Reports on the conduct of the celebration at the school level shall be submitted to this Office Attention: **Marsfifth M. Mamawag**, Senior Education Program Specialist School Mobilization and Networking Section. Pictures of the school celebration may be uploaded in the Malaybalay City Division 10<sup>th</sup> Foundation Anniversary Facebook page.

5. All expenses incurred shall be charged to respective local and other available funds, subject to the usual accounting and auditing rules and regulations.

Copy furnished:

Records Unit

Planning & Research Section

To be posted in the website.

PRS/vince

"Attachment A" of Division Memorandum No. 201 s. 2019

**CRITERIA FOR JUDGING THE VARIOUS COMPETITIONS  
DURING THE 9<sup>TH</sup> FOUNDATION ANNIVERSARY CELEBRATION  
OF THE MALAYBALAY CITY DIVISION**

**A. Essay Writing - (Elementary and Secondary)**

Criteria:

A. Mechanics and Style	35%
B. Originality	25%
C. Relevance to the theme	40%
Total	100%

**B. Photography - (Elementary and Secondary)**

Criteria:

A. Technical Quality	30%
B. Originality	30%
C. Artistic Merit	40%
Total	100%

**C. Search for Outstanding Student - (Elementary and Secondary)**

A. Nomination by Peers <i>(Number of nomination by class or schoolmates)</i>	20%
B. Academic Performance <i>(Average grade in all subject area. No failing grade)</i>	20%
C. Non-Academic Performance <i>(Number of non-academic participation with awards or recognition)</i>	20%
D. Leadership <i>(Position in a recognized school student organization/club)</i>	20%
E. Social Responsibility <i>(Number of participation in community programs/projects)</i>	20%
Total	100%