



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City

Telefax # 088-314-0094, E-mail add: depedmlyblycity@deped.gov.ph

177-2019-09-309
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: 11 SEP 2019
BY: SEP 12 2019 P.10

DIVISION MEMORANDUM

No. 309, s. 2019

TO : Assistant Schools Division Superintendent
Chief Education Supervisor - CID
Concerned Public Schools District Supervisors
Concerned Public Elementary School Heads
Alternative Learning System (ALS) Implementers

FROM : **REBONFAMIL R. BAGUIO**
Schools Division Superintendent

DATE : September 11, 2019

SUBJECT : **1st ALS GRADUATION CEREMONY FOR THE 2018 A and E
TEST PASSERS OF 4DTS, 4ID E-CLIP BENEFICIARIES**

1. The 1st ALS Graduation Ceremony for the 2018 Accreditation and Equivalency (A and E) Test Passers of 4DTS, 4ID E-CLIP Beneficiaries is on September 13, 2019 at 4DTS, 4ID Grand Stand Camp Osito D Bahian.
2. The following Officials shall attend the said activity.
 - Schools Division Superintendent
 - Assistant Schools Division Superintendent
 - Chief Education Supervisors – CID
 - Education Program Supervisor and Specialists – ALS
 - Public Schools District Supervisors – Districts IV and V
 - School Heads of BCT ES, Airport Village ES and Casisang CS
 - Concerned ALS Implementers
3. Members of the Technical Working Committees shall facilitate the graduation practice and undertake the necessary preparations for the activity on September 10 - 12, 2019 at 4DTS, 4ID Grand Stand Camp Osito D Bahian, Barangay 10.
4. Queries relative to this can be relayed to Jasmin J. Adriatico, Education Program Supervisor – ALS/SPED at 09177714505.

TO BE POSTED IN THE WEBSITE

MEMBERS OF THE TECHNICAL WORKING COMMITTEES

Committees	Members	Tasks
Steering Committee	Chair: Rebonfamil R. Baguio Members: Ralph T. Quirog Jasmin J. Adriatico	<ul style="list-style-type: none"> ● Oversees the program preparations ● Ensures the proper conduct of the activity.
Logistics and Ways and Means	Chair: Jasmin J. Adriatico Members: Ethyl Jane Ligando Gretchen Catane	<ul style="list-style-type: none"> ● Prepares the materials and equipment to be used in the ceremony ● Takes charge of the
Finance and Food	Chair: Jasmin J. Adriatico Members: Norma Manubag Lorna Alboroto Norman D. Melendez Seven Ama	<ul style="list-style-type: none"> ● Coordinates with the caterer ● Selects the menu for the meal
Program and Invitation	Chair: Gretchen V. Catane Members: Ronnamie Palma Merilyn Geronimo	<ul style="list-style-type: none"> ● Prepares and reproduces the program and invitation ● Distributes copies of the program and invitation to all concerned
Awards and Certificates	Chair: Ethyl Jane Ligando Members: Jielfred Rusiana	<ul style="list-style-type: none"> ● Prints out diplomas for the graduates ● Prepares certificates and awards for the outstanding graduates, speakers, and stakeholders
Stage Decoration and Hall Preparation	Chair: Norma N. Manubag Members: Nancylynn Tagailo Karenvie Malazarte Sweet Danica Aque Lorna Alboroto Dora Lee Delos Reyes Seven Ama Jielfred Rusiana	<ul style="list-style-type: none"> ● Prepares lay-out of the event venue ● Coordinates with the printing station for the tarpaulin ● Decorates the stage
Usherettes	Nancylynn Tagailo Karenvie Malazarte Sweet Danica Aque Lorna Alboroto	<ul style="list-style-type: none"> ● Usher guests and officials to their seats ● Attend to guests' needs