



**DIVISION MEMORANDUM**

No. 323, s. 2019

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Public Elementary and Secondary School Heads  
All Others Concerned

FROM: **REBONFAMIL R. BAGUIO**  
Schools Division Superintendent  
*Rebonfamil R.*

DATE : September 17, 2019

RE: **MERIT SELECTION AND COMPARATIVE ASSESSMENT FOR  
MANAGOK NATIONAL HIGH SCHOOL TEACHER II**

1. This is to inform the field that the Comparative Assessment for Teacher II for Managok National High School is now open to all qualified applicants/candidates. Interested applicants should meet the herein qualification standards as embodied in DepED Order No. 66, s. 2007 as follows:

Position	Education	Experience	Training	Eligibility
Teacher II (SG 12)	Bachelor's Degree in Secondary Education; or Bachelor's Degree with 18 Prof. Education Units (with appropriate field of specialization)	1 year relevant experience	none required	RA1080 (Teacher)

2. Qualified applicants are required to submit their letter of intent together with the support documents as enumerated below:

- CSC Form 212 (revised 2017);
- Transcript of Records;
- Eligibility – Certificate of Eligibility / PRC Rating and unexpired License;
- Performance Rating for the last three (3) years; (Numerical Rating)  
- for transferees and promotion, must be atleast 1 year in the present position



**Republic of the Philippines  
Department of Education  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY**

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- Updated Service Records;
  - Certificate/s of Outstanding/Meritorious Accomplishment;
  - Outstanding Employee Award;
  - Innovations (Conceptualized an innovative work plan and properly documented and approved by immediate chief and attested by authorized regional/division official;
  - Research and Development Projects;
  - Publication/Authorship;
  - Consultancy/Resource Speakership;
  - Certificates of trainings attended not credited during the last promotion;
  - Chairmanship/Co-chairmanship of a technical / planning committee;
  - Omnibus certification as to authenticity and veracity of all documents submitted.
3. Documents submitted should have proper ear-tag.
4. Deadline of submission will be on **September 25, 2019**. Queries relative to this can be relayed to Guia Ma. G. Villahermosa, Administrative Officer IV at 09177067745.
5. The schedule of screening and interview will be announced later.

Copy furnished:  
Records Unit  
Personnel Unit

TO BE POSTED ON THE WEBSITE