DIVISION MEMORANDUM
No. 325, s. 2019

TO: Assistant Schools Division Superintendent
    Chief Education Supervisors, CID and SGOD
    Public Elementary School Heads Concerned
    Administrative Assistants Concerned
    All Others Concerned

FROM: FOR THE SCHOOLS DIVISION SUPERINTENDENT:

RALPH T. QUIROG
Chief, Curriculum Implementation Division

DATE: September 19, 2019

SUBJECT: CONSULTATIVE MEETING ON THE PREPARATION OF
PROCUREMENT DOCUMENTS FOR ADDITIONAL SCHOOL-
BASED FEEDING PROGRAM (SBFP) BENEFICIARIES SY 2019-2020

1. Relative to Division Memorandum No. 321, s. 2019 re: Additional
   Beneficiaries of School-Based Feeding Program (SBFP), there will be a Consultative
   Meeting on the preparation of procurement documents for additional School-Based Feeding
   Program Beneficiaries SY 2019-2020 on September 20, 2019 (10:00AM) Multi-purpose
   Hall, Division Office.

2. Participants of this meeting are the 26 Elementary School Heads and select
   Administrative Assistants of the identified schools.

3. Traveling and other incidental expenses of the participants shall be charged to
   school funds subject to usual accounting and auditing rules and regulations.

4. Shall there be queries, contact Ms. KEZIAH FATIMA M. UN, Nurse II
   through mobile number 0917-706-6601.

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SGOD-School Health Unit
Records Unit