



Department of Education
Region X - Northern Mindanao
DIVISION OF MALAYBALAY CITY
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DM-2019-09-325
SEP 19 2019 4:47
BY: [Signature]

DIVISION MEMORANDUM
No. 325, s. 2019

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary School Heads Concerned
Administrative Assistants Concerned
All Others Concerned

FROM: **FOR THE SCHOOLS DIVISION SUPERINTENDENT:**


RALPH T. QUIROG
Chief, Curriculum Implementation Division

DATE: September 19, 2019

**SUBJECT: CONSULTATIVE MEETING ON THE PREPARATION OF
PROCUREMENT DOCUMENTS FOR ADDITIONAL SCHOOL -
BASED FEEDING PROGRAM (SBFP) BENEFICIARIES SY 2019-2020**

1. Relative to Division Memorandum No. 321, s. 2019 re: Additional Beneficiaries of School-Based Feeding Program (SBFP), there will be a Consultative Meeting on the preparation of procurement documents for additional School-Based Feeding Program Beneficiaries SY 2019-2020 on **September 20, 2019 (10:00AM) Multi-purpose Hall, Division Office.**
2. Participants of this meeting are the 26 Elementary School Heads and select Administrative Assistants of the identified schools.
3. Traveling and other incidental expenses of the participants shall be charged to school funds subject to usual accounting and auditing rules and regulations.
4. Shall there be queries, contact Ms. KEZIAH FATIMA M. UN, Nurse II through mobile number 0917-706-6601.

Copy Furnished:
SGOD-School Health Unit
Records Unit