



Republic of the Philippines
Department of Education
DIVISION OF MALAYBALAY CITY

2019-1624
DM-2019-10-355
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: OCT 10 2019
BY: [Signature]

DIVISION MEMORANDUM

No. 355, s. 2019

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads
All Others Concerned

From: For the Schools/Division Superintendent:


SUNNY RAY F. AMIT

Assistant Schools Division Superintendent

Date: October 10, 2019

Subject: **FINANCIAL LITERACY SEMINAR**

1. To intensify the campaign for financial education and to develop the values of financial discipline, responsibility and socio economic consciousness among workers in the Division, this Office will conduct a one-day seminar on **Financial Literacy** at **Loiza's Pavilion** in five batches on October 21- 25, 2019.
2. Transportation and other incidental expenses relative to the participation of this activity shall be charged against local funds subject to usual accounting and auditing rules while participants' meals and accommodation, honoraria of speakers and training materials shall be charged to HRTD Funds.
3. Participants are expected to be at the venue before 7:30 o'clock in the morning.
4. Enclosed is the list of district, schools and the number of teachers who will participate in the seminar in every batch, matrix and the working committees.
5. Should there be queries, contact RIA K. ALCUIZAR at 09176793533 or 09271501978.

Enclosure:

As stated

Copy furnished:

Records Unit
HRD

Enclosure 1

List of District, Schools and Number of Teachers who will participate in the seminar on
Financial Literacy
Batch 1
October 21, 2019

Name of Schools	Number of teachers	District
Kalasungay Central School	29	I
New Ilocos Elementary School	9	I
Kapitan Angel Integrated School	11	I
Dalwangan Elementary School	25	I
Damitan Elementary School	4	I
Patpat Elementary School	21	I
Kalasungay National High School	12	I
Sumpong Central School	41	II
Incalbog Elementary School	5	II
Can-ayan Integrated School	43	II
Candiisan Elementary School	8	II
Tintinaan Elementary School	8	II
Personnel and Speaker	9	
Total no. of teachers	225	

Batch 2
October 22, 2019

Name of Schools	Number of teachers	District
Manalog Elementary School	7	II
Bukidnon National High School –JHS	212	III
Personnel and Speaker	6	
Total	225	

Batch 3
October 23, 2019

Name of Schools	Number of teachers	District
Tag-ilanao Elementary School	4	II
Kibalabag Elementary School	12	II
Kilap-agan Elementary School	6	II

Baganao Elementary School	7	II
Bukidnon National High School - SHS	83	III
BNHS – Annex Imbayao	8	III
BNHS – Annex Dalwangan	23	III
Imbayao Elementary School	13	III
Sta. Ana Elementary School	6	III
Casisang National High School	27	IV
Barangay 9 Elementary School	18	IV
Personnel and Speaker	8	
Total	215	

Batch 4
October 24, 2019

Name of Schools	Number of teachers	District
BCT Elementary School	15	IV
Malaybalay City Central School	114	IV
Casisang Central School	33	V
San Jose Elementary School	23	V
Magsaysay Integrated School	3	VI
Personnel	10	
Total	198	

Batch 5
October 25, 2019

Name of Participants	Number of Participants
School Heads and Personnel	165



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SEMINAR ON FINANCIAL LITERACY

MATRIX OF THE ACTIVITY:

DIVISION OF MALAYBALAY CITY FINANCIAL LITERACY SEMINAR

TIME	ACTIVITY / TOPIC	PERSON IN-CHARGE / SPEAKER
FIRST DAY:		
MORNING: 7:30- 8:00	Registration	Lucilyn Cahucom
8:00- 8:30	Opening Program	Ria K. Alcuizar
	National Anthem	Video Presentation
	Prayer	Video Presentation
	DRRM	Video Presentation
	Opening Remarks	Lorenzo O. Capacio
	Message	Rebonfamil R. Baguio
	Closing Remarks	Ralph T. Quirog
8:30- 8:45	Overview of the Program	Sunny Ray F. Amit
8:45- 9:15	Financial Life Stages	Invited Speaker
9:15-10:15	Debt Management	Invited Speaker
10:15-12:00	Crafting Savings Plan	Invited Speaker
AFTERNOON:		
1:00- 2:00	Retirement Planning	Invited Speaker
2:00 -3:00	Protection through Insurance	Invited Speaker
3:00 - 5:00	Investments	Invited Speaker

Enclosure 3



**Republic of the Philippines
Department of Education
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SEMINAR ON FINANCIAL LITERACY

Working Committee:

Technical and Planning Committee Chair:	Woodrow Wilson B. Merida
Technical and Planning Committee Co-chair:	Ria K. Alcuizar
Documentation Committee:	John Michael Vincent M. Gayosa
Evaluation committee:	Edelina M. Ebor Mary Gladys J. Dublas
Registration:	Lucil M. Cahucom
Program Committee :	Ria K. Alcuizar