



Department of Education  
Region X-Northern Mindanao  
Division of Malaybalay City  
Purok 6, Casisang, Malaybalay City

DM-2019-10-361  
DEPED MALAYBALAY CITY DIVISION  
RELEASED  
DATE: OCT 18 2019  
BY: [Signature]

**DIVISION MEMORANDUM**

No. 361, s. 2019

**TO:** Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Public Elementary and Secondary School Heads

**FROM:** For the Schools Division Superintendent:

**SUNNY RAY F. AMIT**

Assistant Schools Division Superintendent

**DATE:** October 15, 2019

**SUBJECT: SUGGESTED ACTIVITIES FOR THE FIVE-DAY SEMESTRAL BREAK**

1. Corollary to DepEd Order No. 7, s. 2019 re: DepEd School Calendar for School Year 2019-2020, **October 21 to 25, 2019** is a Semestral Break thus this Office hereby directs the field to adhere in the observance complying with the suggested activities to ensure the optimum attainment of the learning standards, to wit:
  - a) School-Based In Service Training (with Division's approved Training Design);
  - b) Teachers' IPCRF/RPMS-PPST Review (as per DepEd Order 2, s. 2015); and
  - c) Learning Action Cell (as per DepEd Order No. 35, s. 2016).
2. Further, School Heads are advised to invite any personnel from the Division Office to serve as facilitator or resource speaker in a related topic through a request letter.
3. To guarantee quality in the conduct, physical presence of teachers and school heads at regular working hours in school shall be enforced.
4. Expenses relative to this such as meals, snacks and materials can be charged to school MOOE and other funds.
5. School level camporal and encampment shall be conducted on October 30-31, 2019.
6. Queries relative to this can be relayed to **RALPH T. QUIROG**, Chief Education Supervisor- CID through **0917-881-8176**.