



Department of Education
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY

DM-2019-10-362
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: OCT 18 2019 TIME: 4:40
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DIVISION MEMORANDUM

No. 362, s. 2019

TO : Assistant Schools Division Superintendent
Chief Education Supervisors – SGOD and CID
Public Elementary and Secondary School Heads
All Others Concerned

FROM : For the Schools Division Superintendent:

SUNNY RAY V. AMIT

Assistant Schools Division Superintendent

DATE : October 18, 2019

SUBJECT: SUBMISSION OF GENERATED RESOURCES (Adopt-a-School Program) FOR THE FIRST AND SECOND QUARTER OF S.Y. 2019-2020

1. In line with the Adopt-a-School Program (ASP) monitoring, all School Heads and School Partnership Focal Person are required to submit a soft copy (**MS EXCEL FORMAT**) of the school's generated resources for the 1st semester of S. Y. 2019-2020 and submit to marsfifth.mamawag001@deped.gov.ph. on or before November 1, 2019.
2. Details on the generated resources must be indicated in the attached template (*Enclosure 1*).
3. Queries relative to this can be relayed to Marsfifth M. Mamawag, SEPS-Division ASP/BE Coordinator at 09653159984.

Enclosed: As stated

Copy furnished: Records Section

School Mobilization and Networking Section

TO BE POSTED IN THE WEBSITE

GENERATED RESOURCES (1st Semester 2019-2020)

School ID	School	Type of Generated Resources, pls. specify (<i>physical/cash/medical/feeding/voluntary works</i>)	Name of Donor-partner (<i>individual/organization</i>)	When was it donated?	If cash, state the proceeds

Prepared by:

Noted:

School Partnership Focal Person

School Head