



Republic of the Philippines
Department of Education
DIVISION OF MALAYBALAY CITY

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DIVISION OF MALAYBALAY CITY
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DIVISION MEMORANDUM

No. 395, s. 2019

To: **Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads**

From: **VICTORIA V. GAZO, Ph.D., CESO V
Schools Division Superintendent**

Date: **November 7, 2019**

Subject: **ADDENDUM TO DIVISION MEMORANDUM NO. 383, S. 2019 RE:
ORIENTATION ON THE GUIDELINES ON YEARLY COLLECTION OF
DATA/INFORMATION REQUIREMENTS AND VALIDATION PROCESS
FOR BEGINNING OF SCHOOL YEAR (BOSY) 2019-2020**

1. Relative to Division Memorandum No. 383, s. 2019 re: *Orientation on the Guidelines on Yearly Collection of Data/Information Requirements and Validation Process for Beginning of School Year (BOSY) 2019-2020*, all schools are required to bring the following for the workshop:

- a. Soft copy of School Form 4 (SF4) Monthly Learner's Movement and Attendance for the month of October 2019
- b. Laptop
- c. Extension wire and Internet connection.

2. Other provisions of the said memorandum shall remain.

3. Queries relative to this can be relayed to Novem A. Sescon, Planning Officer III at 09064709040.

Encl: As stated

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