DIVISION MEMORANDUM
No. 419, s. 2019

To: Assistant Schools Division Superintendent
    Chief Education Supervisors, CID and SGOD
    Public Elementary and Secondary School Heads
    All Others Concerned

From: VICTORIA V. GAZO, PhD., CESO V
      Schools Division Superintendent

Date: November 14, 2019

Subject: REQUEST FOR DATA ON BASIC EDUCATION RESOURCES

Pursuant to Regional Memorandum No. 643, s. 2019, this Office directs all personnel of the Division to fill in the Personnel Inventory at www.mcsteims.com. School ICT Coordinators are hereby directed to assist school personnel in the filling up of the online personnel inventory.

Queries relative to this can be relayed to Sunny Ray F. Amit, ASDS at 0995-538-0601.

Copy furnished:
Records Unit
Personnel Unit

To be posted in the website
REQUEST FOR DATA ON BASIC EDUCATION RESOURCES

To: Schools Division Superintendents
   Assistant Schools Division Superintendents
   All Others Concerned
   This Region

1. Determined to improve teacher quality in the region and keep itself abreast of the trends in labor market demands, this Office requests data on basic education resources, which will be submitted on or before November 30.

2. The divisional planning officers shall conduct Teacher Need Analysis, as prerequisite in gathering the data, to come up with data on the number of teachers needed per subject area in the Junior High School and Senior High School. The data will be used for the actual teacher item allocation.

3. Likewise, the divisional administrative officers in the personnel unit shall also gather data on the number of teachers retiring in the next five years and their subject specializations.

4. For further concerns, please contact Constantine Mozart N. Quiblat, regional planning officer, at 09171369722.

5. Immediate and wide dissemination of this Memorandum is desired.

DR. ARTURO B. BAYOCOT, CESO III
Regional Director

To be indicated in the Perpetual Index
under the following subjects:
BASIC EDUCATION RESOURCES   DATA

PPRD-anne