



Republic of the Philippines
Department of Education
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

DM-2019-11-422
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: NOV 19 2019
BY: [Signature]

November 19, 2019

DIVISION MEMORANDUM

NO. 422, s. 2019

TO: Elementary and Secondary School Financial Staff
Accounting and Budget Services, Division Office
All Others Concerned
This Division

FROM: **VICTORIA V. GAZO, PhD., CESO V**
Schools Division Superintendent

Re: **ORIENTATION ON DEPED ORDER NO. 26 S. 2019**

1. The Division Office through the Accounting and Budget Services shall hold a one-day orientation on the procedural guidelines on the management of cash advances for school MOOE and program funds of non-implementing units pursuant to COA, DBM and DepEd Joint Circular No. 2019-1 on Friday, November 22, 2019 at the Division Office Multipurpose Hall at exactly 8 o'clock in the morning.
2. Meals, transportation and other related expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
3. Queries relative to this can be relayed to *Rhysa Cyle C. Rosalejos*, Accountant III at 09564481479.

Enclosure : Official List of Participants

Copy furnished : Records Section
Accounting Section

TO BE POSTED ON WEBSITE



DEPARTMENT OF EDUCATION
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY



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LIST OF PARTICIPANTS

NO.	FULL NAME	SCHOOL/STATION	POSITION
1	Airiel E. Gulle	Bangcud Central School	Administrative Assistant II
2	Alve Anne Cristy B. Bendijo	Can-ayan Integrated School-SHS	Administrative Assistant II
3	Alvin John D. Labata	Division Office	COS
4	Amado B. Apostol, Jr.	St. Peter National High School -SHS	Administrative Assistant II
5	Anabelle B. Miquiabas	Malaybalay City Central School	Administrative Assistant III
6	Barbette Fame R. Diabordo	Kalasungay National High School-SHS	Administrative Assistant II
7	Bless Joyce T. Talaroc	Busdi Integrated School	Administrative Assistant II
8	Bob Fortune C. Maskariño	Silae National High School	Administrative Assistant II
9	Calvin B. Cruz	Casisang Central School	Administrative Assistant II
10	Cherry Faye T. Peligrino	Division Office	Administrative Assistant II
11	Chrizel Jane S. Alarcon	Can-ayan IS	Administrative Assistant II
12	Clementina O. Madronero	Division Office	Senior Bookkeeper
13	Coleen A. Rabanes	Casisang National High School	Administrative Assistant III
14	Corazon C. Pasulojan	Sumpong Central School	Administrative Assistant II
15	Dayanara O. Adajar	San Martin Agro-Industrial High School-SHS	Administrative Assistant II
16	Ednalyn E. Tagallo	Silae National High School	Administrative Assistant III
17	Edwin C. Espelita Jr.	Busdi Integrated School	Administrative Assistant III
18	Edwin Lianda	Aglayan Central School	Administrative Assistant III
19	Evangeline Bahian	San Jose Elementary School	Administrative Assistant III
20	Evelyn Joy V. Don	Silae National High School-SHS	Administrative Assistant II
21	Feonna C. Cajes	Bangcud National High School-SHS	Administrative Assistant II
22	Geneth L. Mutia	Airport Village Elementary School	Administrative Assistant II
23	Gerardo C. Pasia Jr.	Bangcud National High School	Administrative Assistant III
24	Gindy O. Lambiguit	Casisang Central School	Administrative Assistant III
25	Gladys S. Alonzo	San Jose Elementary School	Administrative Assistant II
26	Gwendolyn G. Quirong	Managok Central School	Administrative Assistant III
27	Irene U. Dela Calsada	Managok Central School	Administrative Assistant II
28	Irene Joy G. Dayo	San Martin National High School	Administrative Assistant II
29	Irish D. Clarete	Casisang National High School-SHS	Administrative Assistant II
30	Ivan Ray B. Pojas	Managok National High School-SHS	Administrative Assistant II
31	Jade Grace Cabañalez	Casisang SHS- Stand Alone	Administrative Assistant II
32	Janice M. Bautista	Division Office	Senior Bookkeeper
33	Janine M. Nericoa	Division Office	Administrative Assistant III
34	Jayson E. Butal	Malaybalay City National Science High School	Administrative Assistant II
35	Jeanne Crisel Joy C. Gamalo	Linabo Central School	Administrative Assistant II
36	Jennifer B. Romanillos	Casisang Senior High School Stand Alone	Administrative Assistant II

37	Jeralyn G. Balansag	Can-ayan Integrated School - Elem	Administrative Assistant III
38	Jessah Mae M. Gordo	Division Office	Administrative Assistant III
39	Joe Randy H. Israel	Bangcud Central School	Administrative Assistant III
40	Joseph Jason Lim	San Martin National HS	Administrative Assistant III
41	Joseph L. Garcia	Division Office	Administrative Assistant III
42	Junnie Von B. Tandayag	Division Office	Administrative Assistant II
43	Juvy Ann N. Coquilla	Kalasungay Central School	Administrative Assistant II
44	Karole Lenin T. Tirol	Managok National High School	Administrative Assistant II
45	Kathleen Khristy M. Baul	Malaybalay City National High School-SHS	Administrative Assistant II
46	Lance M. Jamago	Aglayan Elementary School	Administrative Assistant II
47	Laureen Marie Limena-Ricarte	Malaybalay City National Science HS-SHS	Administrative Assistant II
48	Lee A. Ejem	Malaybalay City Central School	Administrative Assistant II
49	Lourenil M. Lim	Dalwangan Elementary School	Administrative Assistant III
50	Manilyn P. Reyes	Sumpong Central School	Administrative Assistant III
51	Maria Liza Bahian	Managok Central School	Administrative Assistant III
52	Neil Mar B. Cruzado	Malaybalay City National Science High School	Administrative Assistant III
53	Nelly L. Salga	Division Office	Senior Bookkeeper
54	Nelvin H. Armecin	Managok NHS - Miglamin Annex-SHS	Administrative Assistant II
55	Ness Viola M. Borres	Managok NHS - Lalawan Annex-SHS	Administrative Assistant II
56	Normelyn C. Lumile	Bangcud National High School	Administrative Assistant II
57	Novilyn G. Palma	Managok National High School	Administrative Assistant III
58	Phoebe Mae P. Barsobia	Bukidnon NHS - Dalwangan Annex-SHS	Administrative Assistant II
59	Rhysa Cyle C. Rosalejos, CPA	Division Office	Accountant III
60	Robert John M. Solito	Imbayan National High School	Administrative Assistant II
61	Roxel M. Gimarangan	Division Office	Senior Bookkeeper
62	Salvie Anna A. Jennelyn Quijano	Linabo Central School	Administrative Assistant III
63	Waldemar Padla	Busdi Integrated School (SHS)	Administrative Assistant II
64	Welrose A. Delos Reyes	Dalwangan Elementary School	Administrative Assistant II