




Republic of the Philippines  
**Department of Education**  
Region X – Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
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DEPED MALAYBALAY CITY DIVISION  
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BY: 

**DIVISION MEMORANDUM**

No. 469 s., 2019

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, SGOD and CID  
Education Program Supervisors  
Public Schools District Supervisors  
Senior and Education Program Specialists, SGOD  
Project Development Officers, SGOD and CID

From: **VICTORIA V. GAZO, Ph.D., CESO V**  
Schools Division Superintendent

Subject: **Balik-Tanaw 2019**

Date: December 26, 2019

1. This Office informs all concerned of the Balik-Tanaw 2019 to be held on January 3, 2020 at Loiza's Pavillion, Casisang, Malaybalay City. The Balik-Tanaw is intended to facilitate for the assessment of the CY 2019 programs, projects and activities of the division. The activity is also aimed to determine issues and concerns of the designated personnel/officials for the various programs and projects of the department.
2. The review is also aimed to facilitate for the review and adjustment of the current Division Education Development Plan (DEDP) and the Schools Improvement Plan (SIP) through appropriate mechanisms (i.e. Division MEA, District MEA and School MEA) that will be crafted during the Balik-Tanaw 2019.
3. Widest dissemination of this memorandum is enjoined.

  
**VICTORIA V. GAZO, Ph.D., CESO V**  
Schools Division Superintendent 