



Republic of the Philippines
Department of Education
REGION X
DIVISION OF MALAYBALAY CITY

2020 - 9551

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DEPED MALAYBALAY CITY DIVISION
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Division MEMORANDUM

No. 80, s. 2020

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Public Secondary and Elementary School Heads
All Others Concerned

FROM: VICTORIA V. GAZO
Schools Division Superintendent

DATE: February 11, 2020

**SUBJECT: FORMATION/ACTIVATION OF SCHOOL DRRM TEAM FOR NOVEL
CORONAVIRUS ACUTE RESPIRATORY DISEASE (nCoV ARD)
MANAGEMENT**

1. Pursuant to DepEd Memorandum No. 15, s. 2020 re: First Set of Policy Directives of the DepEd Task Force nCoV, the School Heads are hereby enjoined to form/activate their respective School DRRM Teams for the management of nCoV ARD.
2. For the purpose of managing nCoV, the team shall:
 - a. Coordinate with LGUs and Barangay Health Centers on matters relating to 2019-nCoV ARD;
 - b. Disseminate accurate information to school personnel, learners, and parents on the nature of the 2019-nCoV ARD, ways of transmission, signs and symptoms, and precautionary and safety measures, through orientations/meetings, information campaigns, posting of IEC materials in strategic places in school and social media, and other school activities, using the collaterals developed by the DepEd Public Affairs Service accessible at <https://www.deped.gov.ph/stopncov>, where videos and collaterals released by the WHO and the DOH are also available for reference;
 - c. Ensure the conduct of daily group handwashing before the first class in the morning and afternoon sessions and before going home;
 - d. Intensify health education in the classroom, giving emphasis on personal hygiene, including cough etiquette and proper use of masks, consumption of safe and nutritious foods, and environmental sanitation;
 - e. Ensure adequate supply of water and soap in schools, and hand sanitizers and/or rubbing alcohol in the entrance of school gates and offices;



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- f. Maintain the cleanliness of schools, including the regular disinfection of doorknobs and handles;
 - g. Ensure that classrooms and offices are well-ventilated;
 - h. Ensure that food served in school canteens are thoroughly washed and cooked;
 - i. Operationalize a Preventive Alert System in Schools;
 - j. For persons exhibiting respiratory infection, coordinate immediately with the Division School Health Unit or the nearest health facility. Provide appropriate mask and assist on the proper usage prior to referral;
 - k. Coordinate with Division, LGU and health authorities for the suspension of classes, if necessary. Non-essential travels of learners and personnel during this period of suspension are discouraged. Resumption of classes will follow the same procedures; and
 - l. Implement Alternative Delivery Mode (ADM) of education in cases of class suspensions or the quarantine of learners.
3. Relative to the implementation of Preventive Alert System in Schools, in case the school does not have health personnel, the Division Nurse assigned to the District where the school belongs shall take the role as school health personnel.
4. Activities conducted by the schools shall be posted in **DepED Malaybalay DRRM InfoBoard** Facebook Group for monitoring.
5. Should there be queries, contact **Jimdandy S. Lucine**, Project Development Officer II (DRRM), through **09171156864**.

Encls: Preventive Alert System in Schools (PASS)

Copy Furnished: Records Unit | DRRM | School Health Section



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OPERATIONALIZING THE PREVENTIVE ALERT SYSTEM IN SCHOOLS (PASS)

1. The Preventive Alert System in Schools (PASS), based on DepEd Order No. 34, s. 2003, is a systemic relay of information on a child's or teacher's state of health to appropriate personnel and/or agencies in the locality.
2. All school heads shall operationalize the Preventive Alert System in their respective schools.
3. Teachers in-charge shall explain in class how PASS works:
 - a. Learners will observe the well-being of their own classmates and if someone among them is not feeling well or has colds/cough and is feverish, the sick learner will be reported to the teacher for validation of his/her condition.
 - b. Early morning health inspection shall be conducted routinely by the teacher to detect the presence of fever and other signs and symptoms of infection. The teacher shall keenly observe the health status of each learner in the classroom. If the teacher finds out that a learner is sick, this case will be reported immediately to the school head.
 - c. The school head shall notify the family/guardian member of the sick learner. A face mask should be worn by the feverish person and immediately referred to the school health personnel or the nearest barangay/city health center for evaluation or referral to a hospital if needed. The same process shall be observed for teachers or other personnel who will exhibit symptoms of infection.
 - d. Learners, teachers, and other personnel evaluated by school health personnel/referred to hospitals shall strictly observe the advice of the health personnel/hospital, including the possibility of home quarantine.
 - e. The condition of the learner, teacher, and other personnel should be closely followed up by the attending school health personnel.
 - f. Learners on home quarantine shall be given ADM of education.
4. School heads shall closely coordinate with the barangay/city health offices and the SDOs relative to any resident in the community who has travelled to and returned from a country/area affected by the 2019-nCoV ARD.
5. School heads shall conduct daily monitoring of health status of children and personnel and maintain a record on health status.