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Department of Education REGION X- NORTHERN MINDANAO DIVISION OF MALAYBALAY CITY

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No. 95 , s. 2020

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Assistant Schools Division Superintendent Chief Education Supervisors, CID and SGOD Elementary and Secondary School Heads All Others Concerned

This Division

FROM:

,VICTORIA V. GAZO, PhD., CESO V

V Schools Division Superintendent

DATE:

February 19, 2020

SUBJECT:

ADMINISTRATION OF YEAR-END ASSESSMENT TEST TO GRADES 6,

10 AND 12 LEARNERS

- 1. This Office will administer a Year-End Assessment Test to all grades 6, 10 and 12 public school students simultaneously on **February 28, 2020** to assess the competency skills of the learners for School Year 2019 -2020.
- 2. All school heads shall perform the following functions prior to the administration:
 - a. Get a soft copy of the test questions from the Office of Curriculum Implementation Division (**Rosie A. Salupado, EPS**)
 - b. Reproduce test papers equivalent to the number of examinees.
 - c. School testing coordinator shall facilitate in administering and checking the test.
 - d. Submit results to **Edelina M. Ebora**, Senior Education Program Specialists in Monitoring and Evaluation using attached template on March 6, 2020.
 - e. Testing staff should keep the test materials with utmost confidentiality.
 - f. Only 30 examinees are allowed in every testing rooms.
 - g. Teachers from other level in the same school shall be utilized as a room examiner.



Purok 6, Casisang, Malaybalay City Telefax (088) 314-0094 Email: malaybalay.city@deped.gov.ph



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- 3. Room examiners shall read the following instructions to the examinees before the test has started:
 - 1. You are not allowed to leave the room once the test has started.
 - 2. Do not open the Test Booklet until you are told to do so.
 - 3. If you have any problems such as missing pages or words that are not printed clearly, raise your hand so I can help you.
 - 4. Questions on the directions or on any test item will not be entertained after the test has started.
 - 5. You will be provided with an answer sheet and test booklet.
 - 6. Use pencil or ball pen.
 - Select your answer from the given choices and blacken the circle that corresponds to your answer in the appropriate item number on your answer sheet.
 - 8. You may change your answer by erasing it neatly. Work quietly and mind only your own work.
 - 9. Do not use any references or electronic devices inside the Testing Room.
 - 10. Read as fast as you can so that you can complete the test for each subtest within the allotted time. The total time for the test is 5 hours (*I minute per item number*). (The examiner may now distribute the Answer sheet and Test Booklet)
- 4. Queries relative to this can be relayed to Rosie A. Salupado, Education Program Supervisor at 09178818413.

CID/ras TO BE POSTED IN THE WEB

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SCHOOL:

Department of Evucation

REGION X- NORTHERN MINDANAO

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Total No. of correct answer

Total No. of Examinees

= Mean Percentage Score (MPS)



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