



Republic of the Philippines  
**Department of Education**  
 REGION X-NORTHERN MINDANAO  
 DIVISION OF MALAYBLAY CITY

DM 2020-02-111  
 DEPED MALAYBALAY CITY DIVISION  
 RELEASED  
 DATE: FEB 7 2020 TIME: 1:25  
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**DIVISION MEMORANDUM**

No. 111 s. 2020

**TO:** Assistant Schools Division Superintendent  
 Chief Education Supervisors SGOD and CID  
 Elementary and Secondary School Heads  
 This Division

**FROM:** **VICTORIA V. GAZO, PhD, CESO V**  
 Schools Division Superintendent

**DATE:** February 26, 2020

**SUBJECT:** **CALL FOR RESEARCH PROPOSALS**

1. Pursuant to DepEd Memorandum No. 16, s. 2017 entitled: *Research Management Guidelines*, and Regional Memorandum 95 s. 2020, this Office calls for research proposals for school year 2020-2021.

2. Proponents shall submit them in electronic copy at [vicente.sanmiguel@deped.gov.ph](mailto:vicente.sanmiguel@deped.gov.ph) and in three hard copies on or before **March 13, 2020 (Friday)** containing the following;

- a. *Application form and endorsement of immediate supervisor of the proponent (Annex 1)*
- b. *Research Proposal following the DepED no. 16. S. 2017 (Annex 2); and*
- c. *Anti-plagiarism and absence of conflict of interest declaration (Annex 3)*

3. Queries can be address to **Vicente G. Sanmiguel**, Senior Education Program Specialist, Planning and Research.

Encls.: As stated

Reference: DO No. 16, s. 2017

To be indicated in the Perpetual Index under the following subjects:

PROPOSAL RESEARCH

PRS/vince

**TO BE POSTED IN THE WEBSITE**





Republic of the Philippines  
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Enclosure 1 of Division Memorandum \_\_\_\_\_ s. 2020

**ANNEX 1: Research Proposal Application Form and Endorsement of Immediate Supervisor**

**A. RESEARCH INFORMATION**

<b>RESEARCH TITLE</b>	
<b>SHORT DESCRIPTION OF THE RESEARCH</b>	
<b>RESEARCH CATEGORY (check <u>only one</u>)</b> <ul style="list-style-type: none"><li><input type="radio"/> National</li><li><input type="radio"/> Region</li><li><input type="radio"/> Schools Division</li><li><input type="radio"/> District</li><li><input type="radio"/> School</li></ul> <b>(check <u>only one</u>)</b> <ul style="list-style-type: none"><li><input type="radio"/> Action Research</li><li><input type="radio"/> Basic Research</li></ul>	<b>RESEARCH AGENDA CATEGORY (check <u>only one</u> main research theme)</b> <ul style="list-style-type: none"><li><input type="radio"/> Teaching and Learning</li><li><input type="radio"/> Child Protection</li><li><input type="radio"/> Human Resource Development</li><li><input type="radio"/> Governance</li></ul> <b>(check <u>up to one</u> cross-cutting theme, if applicable)</b> <ul style="list-style-type: none"><li><input type="radio"/> DRRM</li><li><input type="radio"/> Gender and Development</li><li><input type="radio"/> Inclusive Education</li><li><input type="radio"/> Others (please specify): _____</li></ul>
<b>FUND SOURCE (e.g. BERF, SEF, others)*</b>	<b>AMOUNT</b>
<b>TOTAL AMOUNT</b>	

\*indicate also if proponent will use personal funds

**B. PROPONENT INFORMATION**

**LEAD PROPONENT / INDIVIDUAL PROPONENT**

<b>LAST NAME:</b>	<b>FIRST NAME:</b>	<b>MIDDLE NAME:</b>
<b>BIRTHDATE (MM/DD/YYYY)</b>	<b>SEX:</b>	<b>POSITION / DESIGNATION:</b>
<b>REGION / DIVISION / SCHOOL (whichever is applicable)</b>		
<b>CONTACT NUMBER 1:</b>	<b>CONTACT NUMBER 2:</b>	<b>EMAIL ADDRESS:</b>



Purok 6, Casisang, Malaybalay City  
Telefax (088) 314-0094  
Email: Malaybalay.city@deped.gov.ph



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<b>EDUCATIONAL ATTAINMENT (DEGREE TITLE)</b> <i>enumerate from bachelor's degree up to doctorate degree</i>	<b>TITLE OF THESIS / RELATED RESEARCH PROJECT</b>
<b>SIGNATURE OF PROPONENT:</b>	

**PROPONENT 2**

<b>LAST NAME:</b>	<b>FIRST NAME:</b>	<b>MIDDLE NAME:</b>
<b>BIRTHDATE (MM/DD/YYYY)</b>	<b>SEX:</b>	<b>POSITION / DESIGNATION:</b>
<b>SCHOOL / OFFICE ADDRESS:</b>		
<b>CONTACT NUMBER 1:</b>	<b>CONTACT NUMBER 2:</b>	<b>EMAIL ADDRESS:</b>
<b>EDUCATIONAL ATTAINMENT (DEGREE TITLE)</b> <i>enumerate from bachelor's degree up to doctorate degree</i>	<b>TITLE OF THESIS / RELATED RESEARCH PROJECT</b>	
<b>SIGNATURE OF PROPONENT:</b>		

**PROPONENT 3**

<b>LAST NAME:</b>	<b>FIRST NAME:</b>	<b>MIDDLE NAME:</b>
<b>BIRTHDATE (MM/DD/YYYY)</b>	<b>SEX:</b>	<b>POSITION / DESIGNATION:</b>
<b>SCHOOL / OFFICE ADDRESS:</b>		<b>DIVISION / REGION:</b>



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<b>EDUCATIONAL ATTAINMENT (DEGREE TITLE)</b> <i>enumerate from bachelor's degree up to doctorate degree</i>	<b>TITLE OF THESIS / RELATED RESEARCH PROJECT</b>	
<b>SIGNATURE OF PROPONENT:</b>		

**IMMEDIATE SUPERVISOR'S CONFORME**

I hereby endorse the attached research proposal. I certify that the proponent/s has/have the capacity to implement a research study without compromising his/her office functions.

\_\_\_\_\_  
Name and Signature of Immediate Supervisor

Position / Designation : \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Name and Signature of Immediate Supervisor

Position / Designation : \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Name and Signature of Immediate Supervisor

Position / Designation : \_\_\_\_\_

Date: \_\_\_\_\_



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Enclosure 2 of Division Memorandum \_\_\_\_\_ s. 2020

## **ANNEX 2: Minimum Requirements of the Research Proposal**

### **A. BASIC RESEARCH PROPOSAL TEMPLATE**

- I. Introduction and Rationale
- II. Literature Review
- III. Research Questions
- IV. Scope and Limitation
- V. Research Methodology
  - a. Sampling
  - b. Data Collection
  - c. Ethical Issues
  - d. Plan for Data Analysis
- VI. Timetable / Gantt Chart
- VII. Cost Estimates
- VIII. Plans for Dissemination and Advocacy
- IX. References

### **B. ACTION RESEARCH TEMPLATE**

- I. Context and Rationale
- II. Action Research Questions
- III. Proposed Innovation, Intervention, and Strategy
- IV. Action Research Methods
  - a. Participants and/or other Sources of Data and Information
  - b. Data Gathering Methods
  - c. Data Analysis Plan
- V. Action Research Work Plan and Timelines
- VI. Cost Estimates
- VII. Plans for Dissemination and Utilization
- VIII. References





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*Enclosure 3 of Division Memorandum \_\_\_\_\_ s. 2020*

**ANNEX 3: Declaration of Anti-Plagiarism and Absence of Conflict of Interest**

**DECLARATION OF ANTI-PLAGIARISM**

1. I, \_\_\_\_\_, understand that plagiarism is the act of taking and using another's ideas and works and passing them off as one's own. This includes explicitly copying the whole work of another person and/or using some parts of their work without proper acknowledgment and referencing.
2. I hereby attest to the originality of this research proposal and has cited properly all the references used. I further commit that all deliverables and the final research study emanating from this proposal shall be of original content. I shall use appropriate citations in referencing other works from various sources.
3. I understand that violation from this declaration and commitment shall be subject to consequences and shall be dealt with accordingly by the Department of Education and (insert grant mechanism).

PROPONENT: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PROPONENT: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PROPONENT: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_





Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
DepEd Region X – Northern Mindanao



February 13, 2020

**DepEd-X**  
Cagayan de Oro City

**REGIONAL MEMORANDUM**

No. 05, s. 2020

FEB 23 14:57  
**RECEIVED**

**CALL FOR RESEARCH PROPOSALS**

To: **Schools Division Superintendents**  
**Assistant Schools Division Superintendents**  
**Public Schools District Supervisors**  
**Public Elementary and Secondary School Heads**  
**All Others Concerned**  
*This Region*

1. The Department of Education (DepEd) issued DepEd Order No. 16, s. 2017 titled *Research Management Guidelines* to continuously promote and strengthen the culture of research in basic education. Hence, this Office announces the Call for Research Proposals under the Basic Education Research Fund (BERF).
2. The proponents are required to submit the following in three hard copies:
  - a. Application Form and Endorsement of Immediate Supervisor of the Proponent (Annex 1);
  - b. Research Proposal (Annex 2); and
  - c. Anti-plagiarism and Absence of Conflict of Interest Declaration (Annex 3).
3. School-based research proposals, with the summary list, shall be submitted to and evaluated by the Schools Division Research Committee (SDRC) in the Schools Division Offices (SDOs) and shall be forwarded to the Regional Research Committee (RRC).
4. District, divisional, regional, and national level research proposals shall be sent to the RRC of the Regional Office (RO).
5. It is encouraged that research papers be based on DO 39, s. 2016 on the Adoption of the Basic Education Research Agenda within the context of the region and with consideration on the report of the School Monitoring, Evaluation, and Adjustment (SMEA).



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DepEd Region X – Northern Mindanao



6. Further, a study in all learning areas is encouraged to address issues and gaps in improving learning outcomes.
7. The summary list of the school-based research; district, divisional, regional, and national level research proposals; and the suggested research agenda focus are found in the attachments.
8. Submission of research papers shall be addressed to the Regional Director, *Attention: Grace N. Quiblat, Education Program Specialist, PPRD.* Deadline of submission is on March 20.
9. Immediate and wide dissemination of this Memorandum is desired.

  
**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

ATCH.: As stated

Reference: DO No. 16, s. 2017; DO No. 39, s. 2016

To be indicated in the Perpetual Index  
under the following subjects:  
RESEARCH PROPOSALS

\* Call for Research Proposals

/PPRD-*anne*



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 DepEd Region X – Northern Mindanao



**Attachment 1 to Regional Memorandum No. 95, s. 2020**

**School-Based Research Proposals for BERF 2020**

Name of Researcher/s	Position	School/ Section	Title of Action Research	Theme	SDRC Rating	Total Cost Estimates





**Attachment 2 to Regional Memorandum No. 95, s. 2020**

**District/Division/Region/National Level Research  
Proposals for BERF 2020**

Name of Researcher/s	Position	School/District/Section/Division	Title of Research	Type (AR) (BR)	Theme	Total Cost Estimates

- \* Action Research (AR)
- \* Basic Research (BR)



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**Attachment 3 to Regional Memorandum No. 95, s. 2020**

**Suggested Research Agenda Focus**

**I. TEACHING AND LEARNING**

**A. Instruction**

1. Contact time
2. CPD i.e. LAC
3. Teachers' profile
4. Inclusive education
5. Differentiated instruction

**B. Curriculum**

1. Contextualization
2. HOTS
3. Various subjects

**C. Learners**

1. Learning environment
2. Teaching strategies
3. Extra- and co-curricular activities

**D. Assessment**

1. Classroom assessment
2. Emerging good practices
3. Teachers' expertise in constructing various types of assessments
4. Progress of learners
5. Training of teachers
6. Review and improvement of curriculum and instruction
7. Special programs

**E. Learning Outcomes**

1. Teachers' profile
2. Learning environment
3. Assessment
4. Geographic, political, and economic factors
5. Partnership

**II. CHILD PROTECTION**

1. Bullying
2. Teenage pregnancy
3. Child abuse
4. Addiction
5. Media consumption



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### **III. HUMAN RESOURCE DEVELOPMENT**

#### **A. Teaching and Non-teaching Qualifications and Hiring**

1. Specialization
2. Academic skills
3. Psychosocial skills
4. Improving teachers to effectively deliver the K to 12 curriculum
5. Competencies required of nonteaching staff to support the effective delivery of the K to 12 curriculum
6. Political influence

#### **B. Career Development**

1. Item reclassification
2. Mentoring
3. Training and development
4. Results-Based Performance Management System (RPMS)
5. Scholarships and grants
6. Succession planning
7. Process of capacity-building
8. Training strategy
9. Monitoring and evaluation

#### **C. Employee Welfare**

1. Incentives (e.g. awards and recognition, cash and non-cash rewards)
2. Non-cash compensation (e.g. service credits)
3. Protection and safeguards
4. Grievance mechanism
5. Teaching load and ancillary services
6. Employee wellness (e.g. physical, emotional, spiritual, mental)
7. Hazard pay
8. Risk insurance
9. Gender and Development
10. Intrinsic and extrinsic motivation

### **IV. GOVERNANCE**

#### **A. Planning**

1. Process/Tools
2. Critical resources (e.g. Teachers, teaching-related, and nonteaching personnel, education facilities, school sites, operating budget)
3. Data management
4. Monitoring and evaluation

#### **B. Finance**

1. Policies and practices
2. Issues and challenges
3. Maintenance and Other Operating Expenses (MOOE)





- C. Program Management
  - 1. Coordination and provision of technical assistance
  - 2. Monitoring and feedback
  - 3. Capability-building
  - 4. Support structures and processes
  - 5. Sustainability and mainstreaming
  - 6. Networking and linkages
  - 7. Public-Private Partnerships
- D. Transparency and Accountability
  - 1. Procurement law
  - 2. Transparency reporting
  - 3. Manpower and resource requirements
  - 4. Process audit
  - 5. Engagement of stakeholders
- E. Evaluation
  - 1. Private school regulations
  - 2. Community engagement and participation
  - 3. Human Resource Training and Development
  - 4. Early Language, Literacy, and Numeracy (formerly Every Child A Reader Program)
  - 5. Science, Technology, Engineering, and Math Program
  - 6. Strengthened Technical-Vocational Education Program
  - 7. MTB-MLE
  - 8. ADMs
  - 9. Temporary Learning Spaces (TLS)
  - 10. Research utilization
  - 11. Issues and concerns
  - 12. Capability-building
  - 13. Incentives

### **Cross-Cut Themes**

Cross-cutting and emerging education social concerns will be considered under all of the four themes.

- 1. Disaster Risk Reduction and Management (DRRM)
- 2. Gender and Development
- 3. Inclusive Education

