



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

MEMORANDUM

TO : Sunny Ray F. Amit, *ASDS*
Louella Christie S. Toylo, *SDS Office*
Atty. Wincerbogne L. Pesisano, *Legal Services*
Paul John P. Arias, *ICT Services*
Pamela L. Astudillo, *BAC Unit*
Rhysa Cyle C. Rosalejos, *Accounting Section*
Sibyl L. Maputi, *Budget Section*
Jutchel L. Nayra, *Admin. Section*
Rufelia J. Limbengco, *Cash Unit*
Guia Ma. G. Villahermosa, *Personnel Unit*
Florabelle R. Porras, *Records Unit*
Darvy C. Daguimol, *Property & Supply Unit*
OSDS

Lorenzo O. Capacio, *Chief ES (SGOD)*
Vincent G. Sanmiguel, *Planning and Research Section*
Novem A. Sescon, *Planning and Research Section*
Edelina M. Eborra, *School M&E Section*
Marsfifth M. Mamawag, *Social, Mobilization and Networking Section*
Woodrow Wilson B. Merida, *HRD Section*
Engr. Leslie T. Fontanilla, *Education Facilities Section*
Dr. Marcusjulita K. Fulgencio, *School Health Section*
Jimdandy S. Lucine, *DRRM*
Lucilyn M. Cahucom, *Youth Formation*
Paterno T. Padua, Jr., *Youth Formation*
SGOD

Ralph T. Quirog, *Chief ES (CID)*
Jasmin J. Adriatico
Imelda S. Bentillo
Lou Ann J. Cultura
Luis S. Alajar, Jr.
Virgilin R. Pizarro
Analy L. Ocier
Rosie A. Salupado
Maria Concepcion S. Reyes
Rachel R. Valde
CID- Instructional Management

Purissima J. Yap
Manuel D. Dinlayan II
Emelyn D. Razo
CID-LR Management

Romil T. Jabonero
Jovy G. Molina
Noel A. Tan Nery
Jesus V. Muring
Liza G. Balintogog
Ferdinand V. Mortera
Aba Q. Allaba
Bonifacio M. Palo, Jr.
Manny B. Pimentel
CID-District Instructional Supervision

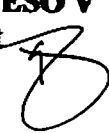


Purok 6, Casisang, Malaybalay City
Telefax (088) 314-0094
Email: malaybalay.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

UNM 2020-02-32
DEPED MALAYBALAY CITY DIVISION
RELEASED
FEB 26 2020 1:47
BY: Jan

FROM : VICTORIA V. GAZO, PhD, CESO V
Schools Division Superintendent 

DATE : February 26, 2020

RE : PARTICIPATION TO THE QMS – DOCUMENT RECORDS CONTROL TRAINING

You are hereby directed to attend the Quality Management System (QMS) – Document Records Control Training on March 5 and 6, 2020, 8:00AM to 12:00Noon and 1:00PM to 5:00PM to be held at BNHS LPT Hall, Fortich Street, Malaybalay City.

The activity will be facilitated by the QMS Consultant. Each office/section/unit is advised to bring their own laptop and extension wire during the said activity.

Copy furnished:
Records
AO File

TO BE POSTED IN THE DIVISION WEBSITE



Purok 6, Casisang, Malaybalay City
Telefax (088) 314-0094
Email: malaybalay.city@deped.gov.ph