



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM 2020-03-132
DEPED MALAYBALAY CITY DIVISION
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DIVISION MEMORANDUM

No. 132 S. 2020

**TO: Assistant Schools Division Superintendent
Chief Education Supervisors and Staff, CID and SGOD
School Heads and Staff (Teaching and Non-teaching)
Section/Unit Heads and Staff
All Others Concerned**

FROM: VICTORIA V. GAZO, Ph.D., CESO V
Schools Division Superintendent 

DATE: March 9, 2020

**RE: QUALITY MANAGEMENT SYSTEM (QMS) ADHERENCE AND ROLL-
OUT IMPLEMENTATION**

1. In conformity to Executive Order No. 605, s. 2007 "All departments in the Executive Branch are directed to establish a Quality Management System (QMS) certified to the ISO 9001 Standard", Memorandum Circular No. 2018-1 dated August 17, 2018 issued by the Government Quality Management Committee (GQMC) re: Guidelines on the Validation of the ISO 9001:2015 QMS Certification as a Requirement for the Grant of the FY 2018 Performance-Based Bonus (PBB), Republic Act No. 11032, otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018" enacted on May 28, 2018 which calls for government "to adopt, institutionalize and support the promotion of transparency in the transactions of the government with the public, encompassing a program for the adoption of simplified requirements and procedures aimed at the reduction of red-tape and to expedite business and non-business related transactions in government", this Office hereby informs the field about Division QMS Adherence geared towards ISO 9001:2015 Certification effective December 27, 2019 until completion of the five (5) phases such as: Analysis (Phase 1), Design and Development (Phase 2), Phase 3 (Implementation), Internal Audit (Phase 4), and Evaluation (Phase 5).



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2. As such, this Office further informs the 3-month roll-out implementation of the Division QMS effective March 16, 2020 until July 15, 2020. The Division QMS Team and employees are hereby directed to observe the implementation of the QMS Manual and Procedures Manual. The Division QMS Team shall take the lead in the orientation, implementation, monitoring and evaluation of the roll-out implementation.

3. Each office is directed to document the roll-out implementation of the Division QMS insofar as it provides inputs for the succeeding phases of the QMS. In case of queries, you are advised to refer it to the Division QMS Team. All employees are required to observe the 'Quality Policy' and 'Quality Objectives' Statements (Enclosure 1).

4. For information, guidance and compliance.

Encl.

As stated

Copy furnished:

Records Unit

AO File

TO BE POSTED IN THE DIVISION WEBSITE



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Enclosure 1 of Division Memorandum No. ____s. 2020

QUALITY POLICY

Malaybalay City Division is committed to provide quality basic, inclusive and accessible education and services based on the tenets of continuous improvement, customer satisfaction and adherence to government laws, global standards and other applicable requirements.

We commit to achieve our objectives and exceed customer's satisfaction through upholding shared governance and Quality Management System.

QUALITY OBJECTIVES

Implement curriculum development on quality basic, inclusive and accessible education among schools to improve learning outcomes.

Capacitate Division and School employees to provide holistic services to the customers.

Operationalize curricular reforms through research-based intervention and partnership building to advance access, quality and governance in basic education.

Necessitate continuous improvement in office management and administration through simplified office procedures to ensure a responsive and caring office.

Sustain curriculum development, governance and administration for an effective, efficient and friendly delivery of services.



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