



Republic of the Philippines  
**Department of Education**  
REGION X- NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

UIM 2019-06-047B  
DEPED MALAY CITY DIVISION  
RECEIVED  
DATE: 21 JUN 2019  
BXJIN

**MEMORANDUM**

**TO: Division Performance Management Team**  
**Sunny Ray F. Amit, Assistant Schools Division Superintendent**  
**Lorenzo O. Capacio, Chief Education Supervisor- SGOD**  
**Ralph T. Quirog, Chief Education Supervisor-CID**  
**All Section/Unit Heads, OSDS**  
**All Others Concerned**

**FROM: REBONFAMIL R. BAGUIO**  
**Schools Division Superintendent**

**DATE: June 21, 2019**

**RE: RPMS: MID-YEAR REVIEW IPCRF CY 2019**

Consistent to DepEd Order No. 2, s. 2015 (Guidelines on the Establishment and Implementation of the Results-based Performance Management System (RPMS) in the Department of Education, this Office is required to conduct mid-year review of the Individual Performance Commitment and Review Form (IPCRF) for CY 2019. As such, this Office hereby directs you to conduct the Mid-year Review Activity on July 11-12, 2019 of the individual employees in your respective offices.

This activity aims to:

- Determine the progress in achieving the individual Objectives as reflected in the IPCRF;
- Recalibrate individual Objectives only if the situation warrants (in exceptional cases) as provided in DepEd Order No. 2, s. 2015;
- Provide coaching feedback and appropriate interventions where necessary; and,
- Discuss other related matters.

As such, documentation of the Mid-year Review is required to be submitted to the Division PMT Secretariat – Florabelle R. Porras, Administrative Section, on or before July 16, 2019 for PRIME-HRM documentation and future reference.

Copy furnished:  
Records Unit  
AO File