



Republic of the Philippines  
**Department of Education**  
REGION X- NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

2020 - 12747

UNM2020-3-051  
DEPED MALAYBALAY CITY DIVISION  
RELEASED  
MAR 18 2020  
BY: [Signature]

**MEMORANDUM**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD

All Others Concerned

From: **VICTORIA V. GAZO PhD, CESO V**  
Schools Division Superintendent

Date: March 17, 2020

Subject: **SUBMISSION OF APPROVED 2019 INDIVIDUAL PERFORMANCE  
COMMITMENT REVIEW FORM (IPCRF)**

In line with the conduct of Learning and Development Needs Assessment, all teaching related and non-teaching personnel of this Division are required to submit the hard copy and softcopy of the approved IPCRF on **March 20, 2020** to the Head of office for consolidation. Queries relative to this can be relayed to **RIA K. ALCUIZAR**, Education Program Specialist II - Human Resource Development at **09271501978**.

Enclosure:  
As stated

Copy furnished:  
Records Unit  
HRD

