



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

11MM-2020-03-57
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: 3/24/20 TIME: 10:35
BY:

MEMORANDUM

TO: Assistant Schools Division Superintendent
Chief Education Supervisor CID and SGOD
Section / Unit Heads
All Others Concerned

FROM: For the Schools Division Superintendent

SUNNY RAY F. AMIT
Schools Division Superintendent

DATE: March 23, 2020

RE: ACCOMPLISHING THE EMPLOYEE'S INFORMATION FOR THE OFFICE IDENTIFICATION CARD

1. In adherence to DepEd Order No. 31, s. 2019 (The Department of Education Service Marks and Visual Identity Manual), this Office hereby directs all employees in the Division Office to accomplish the employee's information for the Office Identification Card through this link bit.ly/data4id on or before March 27, 2020.
2. For compliance and guidance.

Copy furnished:
Records Unit
Personnel Unit

TO BE POSTED ON THE WEBSITE

