



**Republic of the Philippines**  
**Department of Education**  
**REGION X- NORTHERN MINDANAO**  
**DIVISION OF MALAYBALAY CITY**

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DEPED MALAYBALAY CITY DIVISION  
APR 30 2020  
RELEASED  
DATE: 30.2020  
BY: [Signature]

**MEMORANDUM**

**TO: Chief Education Supervisors and Staff, CID and SGOD**  
**Section/Unit Heads and Staff**  
**All Others Concerned**

**FROM : VICTORIA V. GAZO, PhD, CESO V**  
**Schools Division Superintendent**

**DATE : April 30, 2020**

**RE : RESCHEDULING OF THE QMS GUIDED AUDIT**

You are hereby informed of the rescheduling of the Quality Management System Guided Audit on May 13-15, 2020 at the SDO, Casisang, Malaybalay City.

As such, all heads of offices/section/units are advised to prepare your office including all employees under supervision for this activity.

For information, guidance, and compliance.

Copy furnished:  
Records Unit  
AO File

TO BE POSTED IN THE DIVISION WEBSITE UNDER UNNUMBERED MEMORANDUM



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