



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM2020-5-172
MALAYBALAY CITY DIVISION
RELEASED
DATE: MAY 06 2020 3:24
BY: [Signature]

DIVISION MEMORANDUM

No. 172 s. 2020

TO: Assistant Schools Division Superintendent
Chief Education Supervisor CID and SGOD
All Sections / Unit Heads and Staff
School Heads (Elementary and Secondary)
All Others Concerned

FROM:

VICTORIA V. GAZO PhD, CESO V
Schools Division Superintendent

DATE: May 4, 2020

**RE: REITERATING THE SUBMISSION OF STATEMENT OF ASSET,
LIABILITIES AND NET WORTH (SALN) FORM AS OF DECEMBER
31, 2019**

1. In adherence to Civil Service Commission (CSC) Resolution No. 2000523 dated April 3, 2020 under the Memorandum Circular No. 09, s.2020 on the additional period in filling the Statement of Asset, Liabilities and Net Worth (SALN) forms pertaining to the national emergency brought by COVID-19, this Office hereby reiterates the filling and submission of the SALN form and its attachments this coming **May 15, 2020**. This is to give ample time for the Division Review and Evaluation Committee to review and consolidate.

2. Furthermore, School and Unit Heads are advised to update, monitor and track the submission of such forms. Queries relative to this can be channeled to JOCARDO B. DESALAN at 0975-974-8066.

Copy furnished:

Records Unit
Personnel Unit
AO file

TO BE POSTED IN THE WEBSITE



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