



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM 2020-05-178
DEPED MALAYBALAY CITY DIVISION
RELEASED
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BY: *jam*

DIVISION MEMORANDUM

No. 178 s. 2020

To: Public Schools District Supervisors
Secondary School Principals
Secondary School Teachers
All Others Concerned
THIS DIVISION

From: **VICTORIA V. GAZO, Ph.D., CESO V**
Schools Division Superintendent

Subject: **Ranking of Secondary School Teacher In-Charge**

Date: May 11, 2020

1. To provide the opportunity for professional and leadership growth among secondary school teaching personnel, the Office hereby informs the field of the Ranking of Secondary School Teacher In-charge for CY 2020. The ranking is open for all secondary school teachers with at least three (3)-year experience in their current station.
2. Interested secondary school teachers are required to submit on or before 5:00 o'clock in the afternoon of May 15, 2020; a set of the true copy of the following documents:
 - a. Personal Datasheet with latest 2x2 ID picture and three (3) references with contact numbers;
 - b. IPCRF for the last 3 rating periods;
 - c. Latest Appointment;
 - d. Updated Service Record;
 - e. Designation to Additional Teaching or Non-Teaching Load, if any;
 - f. Awards, Recognition or Citation for Exemplary performance within government or non-government organization; and
 - g. Certificate of Participation to trainings related to school management;
3. For information and guidance of all concerned.

