



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2020-13908
DA2020-6-20
DEPED MALAYBALAY DIVISION
DATE JUN 01 2020
BY [Signature]

DIVISION ADVISORY

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned
This Division

FROM : **VICTORIA M. GAZO, PhD, CESO V**
Schools Division Superintendent

DATE : June 1, 2020

SUBJECT : **DISSEMINATION OF REGIONAL ADVISORY NO. 32, S. 2020 re: PRC FRONTLINE SERVICES**

1. Attached herewith is a copy of the regional advisory dated May 19, 2020 which is self-explanatory.
2. All transacting clients are requested to follow the office protocols and schedule.
3. Should there be queries, contact **Rosalio P. Arangco**, Education Program Supervisor, SGOD at **0917 8584 351**.

To be posted in the website



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



DepED-X
Cagayan de Oro City

Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO

Office of the Regional Director

Regional Advisory No. 32, s. 2020
May 19, 2020

This Advisory is issued for the information of DepEd Officials,
personnel/staff, and the concerned public.
(Visit deped10.com)

PRC FRONTLINE SERVICES

The Professional Regulation Commission (PRC), through Julie L. Sabalza, Chief PRO, LRD/OIC, is informing the public that it has resumed office starting May 4, 2020 to cater to the following frontline services from 8:00 a.m. to 5:00 p.m., Monday-Friday.

a. Renewal of PRC IDs - This will be done by sending the following stated requirements through their official email address at ro10@prc.gov.ph:

- Signed renewal form
- Proof of payment
- Scanned copy of PRC ID
- Scanned copy of CPD Certificates or if there is no CPD Certificate/s, just read and sign the Undertaking portion on the renewal form
- Picture in white background, no eyeglasses (in case there was no photo uploaded)

b. Certification/Authentication of PRC documents - Only one authorized person, preferably from the HR Department, shall transact and bring along the following required documents:

- Authorization Letter
 - Employee ID of the authorized person
 - Valid PRC of the requesting professional
 - Original copy of the PRC document/s
 - Photocopy of the PRC document/s to be authenticated (Preferably in long size)
- *Number of photocopies deped on the number of copies to be authenticated*
**For PRC ID, make sure that the license portion on the back portion of the card is signed*



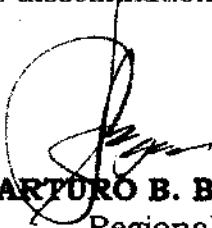
Address : DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City
Telephone Nos.: (088) 856-3932 | (088) 881-3137 | (088) 881-3031
Email Address : region10@deped.gov.ph
Web site : <http://deped10.com>



- Payment of P75.00 per page
- Documentary Stamps (2 pcs. per page)
**If not provided, just make sure it is pasted on the document before it is submitted to an office/agency, otherwise it won't be a valid document.*

Attached is the Notice to clients indicating the Appointment Schedule Matrix to accommodate those with previously scheduled appointments for reference.

Immediate and wide dissemination of this Advisory is desired.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH.: Letter from PRC

ADMIN/angie



NOTICE TO THE CLIENTS
Professional Regulation Commission

Cagayan de Oro Regional Office X

To inform the public that PRC Cagayan de Oro Regional Office will resume its frontline services on **May 4, 2020**.



60-9381



Schedule Matrix will be

In order to regulate the influx of transacting clients and to avoid crowding within the office premises, the following Appointment Schedule is implemented to accommodate clients with previously scheduled appointments:

ONLINE TRANSACTIONS	ORIGINAL APPOINTMENT SCHEDULE	NEW APPOINTMENT SCHEDULE
Application for Examination, Initial Registration, Renewal of Professional Identification Cards (PICs), Request for Duplicate PICs, and Certification of Passing/Rating	MARCH 20-27	MAY 11-15
	MARCH 30-APRIL 3	MAY 18-22
	APRIL 6-8	MAY 25-29
	APRIL 13-17	JUNE 1-5
	APRIL 20-24	JUNE 8-11
	APRIL 27-30	JUNE 15-19

Note: Online transactions must be PAID first to authorized payment channels before going to the office. Please also follow your selected APPOINTMENT PLACE.

All transacting clients must **SANITIZE** using the footbath provided at the entrance and must strictly observe **SOCIAL DISTANCING** at all times. **NO FACE MASK, NO ENTRY.**

Only transacting clients are allowed to enter. Also, clients with the following age category are not allowed to enter the office premises:

- Children (0-20 years old)
- Elderly (60 years old and above)
- People with high risk health issues.

For more inquiries you may call at 0995-277-8672 or email us at ra10@prc.gov.ph

For your information and guidance.



Republic of the Philippines
Professional Regulation Commission
Cagayan de Oro Regional Office X



May 11, 2020

ARTURO B. BAYOCOT, Ph.D.
Regional Director
Department of Education
Regional Office X
Upper Balulang, Cagayan de Oro City

Dear Dr. Bayocot:

This is to formally inform you that our office has resumed its frontline services, Monday to Friday, from 8 A.M to 5 P.M. Attached is the notice for your reference.

Although we now cater to clients, still we highly encourage to stay home and submit all the requirements for the *renewal* of PRC IDs via our official e-mail, prc@deped.gov.ph. Requirements are the following:

- Signed renewal form
- Proof of payment
- Scanned copy of PRC ID
- Scanned copy of CPD Certificates or if there is no CPD Certificate/s, just read and sign the Undertaking portion on the renewal form
- Picture in white background, no eyeglasses (in case there was no photo uploaded)

For certification/ authentication of PRC documents, it is encouraged that only one (1) authorized person, preferably from your HR Department shall transact in our office provided that he/she has the following:

- Authorization letter
- Employee ID of the authorized person
- Valid PRC ID of the requesting professional
- Original copy of the PRC document/s
- Photocopy of the PRC document/s to be authenticated (Preferably in long size)
**Number of photocopies depend on the number of copies to be authenticated*
**For PRC ID, make sure that the licensee portion on the back portion of the card is signed*
- Payment (75php per page)
- Documentary stamps (2 pcs per page)
**If not provided, just make sure it is pasted on the document before it is submitted to an office/agency, otherwise it won't be a valid document.*

Thank you and we look forward to your positive response.

Truly yours,

JULIE L. SABALZA
Chief PRO, LRD/ OIC
PRC Cagayan de Oro Regional Office X