



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM2020-5-202
DEPED MALAYBALAY CITY DIVISION
RELEASED
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BY: _____

DIVISION MEMORANDUM

No. 202, s. 2020

TO : Assistant Schools Division Superintendent
Chief Education Supervisors – SGOD and CID
Public Elementary and Secondary School Heads
All Others Concerned

FROM : **VICTORIA V. GAZO**
Schools Division Superintendent

DATE : June 1, 2020

SUBJECT: **IMPLEMENTATION OF 2020 BRIGADA ESKWELA AND OPLAN BALIK ESKWELA**

1. For information and guidance, the Office informs the field on the implementation of 2020 Brigada Eskwela and Oplan Balik Eskwela from **June 1- August 29, 2020**.
2. **Enclosure 1** is the 2020 Brigada Eskwela and Oplan Balik Eskwela activities and the responsible persons involved while, **Enclosure 2** is the Unified School Readiness Monitoring Tool.
3. All School Heads are required to prepare BE, OBE and Enrollment Task Force for the smooth implementation of the aforementioned activities. Moreover, Brigada Eskwela school coordinators/school partnership focal persons are encouraged to submit pictures/short videos in the conduct of the activity through the messenger group chat *Brigada Eskwela Malaybalay*.
4. For queries, you may contact Marsfith M. Mamawag, SEPS-Division Brigada Eskwela/Division Partnership Focal Person at 09653159984 or 09178803864 and Rio G. Arbutante, EPS II-Division Information Officer at 09178456602.

Enclosed: As Stated
Copy Furnished: Social Mobilization and Networking Section

TO BE POSTED IN THE WEBSITE



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2020 BRIGADA ESKWELA AND OPLAN BALIK ESKWELA
June 1, 2020– August 29, 2020

Responsible Groups/ Committee	Persons Involved	Activity	Schedule/ Venue	Roles and Responsibilities
Brigada Eskwela Bikers	<p><i>Pink Team:</i> Leader-SDS Victoria V. Gazo Members: Leny G. Ama Rulyn Crusio Sharon Bongocan Nelita Caballero Amor Celeste Rojas Myrna Pulido Ricky Barcena Gina Allaba Lyrica Sol Gabrinez</p> <p><i>White Team:</i> Leader-ASDS Sunny Ray F. Amit Members: Jonathan Dagaang Dominel Plazos Vince Hans Flavio Alas Rogelio Minoza Demie Pabillaran Paul Patrick Padua Neri Pancho Seigfred Madjos</p> <p><i>Orange Team:</i> Leader- Lorenzo O. Capacio Members: Woodrow Wilson M. Merida Rio G. Arbutante Jimdandy S. Lucine Paterno T. Padua Jr. Rosalio P. Arango Vicente G. Sanmiguel Leslie Fontanilla Marsfifth M. Mamawag Edelina M. Ebor Mary Gladys J. Dublas Ria K. Alcuizar</p> <p><i>Blue Team:</i> Leader-Ralph T. Quirog Members: Analy L. Ocier Luis Alajar Aba Q. Allaba Manny B. Pimentel Noel Tan Nery Romil Jabonero Ferdinand V. Mortera</p>	Brigada Eskwela Kick-Off	June 5, 2020 Assembly Area: Division Office Grounds Assembly Time: 7:00 am	1. Conduct and document Brigada Eskwela Kick-Off to the following schools: Pink Team - Taguilanao ES White Team - Candiisan ES Orange Team - Incalbog ES Blue Team - Can-ayan IS 2. Must bring any of the following materials a. cleaning and or sanitation materials b. paints and paint brush c. Repair materials and tools d. yellow and blue flaglets 3. Wear the specified color of the team

	Jesus Muring Bonifacio Palo Jr. Manuel D. Dinlayan II			
Brigada Eskwela Bikers and BE and OBE Monitoring Team	<p>District 1, 2 and 3 Pink Team (SDS Victoria Gazo)) with Rachel Valde Lou Ann Cultura Nancy L. Dequito Mary Larcy Pojas</p> <p>District 4,5 and 6 Blue Team (CES Quirog) with Purisima Yap Jasmin Adriatico Rosie Salupado Alma Molina Marcusjulita Fulgencio</p> <p>District 7 and 8 Orange Team (CES Capacio) with Imelda Bentillo Jovy Molina Hazel Rusiana Jennifer Lincuna</p> <p>District 9 and 10 White Team (ASDS Amit) with Maria Concepcion Reyes Virgilin Pizarro Evernold Berial Keziah Fatima Un Maricris Obenita</p>	School Monitoring	June 1 to August 29, 2020	<ol style="list-style-type: none"> 1. Conduct School to school visits, BE and OBE monitoring and provide technical assistance 2. Team leaders will prepare the weekly schedule of the team
Promotional Video	<p>Planning and Editing Chairman: Lorenzo O. Capacio Co-Chair: Paul John Arias Members: Rio G. Arbutante Gretchen V. Catane Jimdandy S. Lucine</p>	Making of BE and OBE Promotional Video	<ul style="list-style-type: none"> • June 1-2, 2020 Orientation and meeting on the making of promotional video • June 3-5, 2020 Recording and narration of video clips • June 8, 2020 Video Editing • June 9, 2020 Presentation of draft • June 10, 2020 Finalization of video • June 11, 2020 Submission and publication of video 	<ol style="list-style-type: none"> 1. Manage the planning and implementation of the activity 2. Conceptualize the content and storyline of the promotional video presentation 3. Publish the video in social media

	<p>Video Production: Chairman: Rex C. Dacanay Co-Chair: Xian April Jude Alas Dindo M. Gabales</p>			<ol style="list-style-type: none"> 1. Design and layout the promotional video 2. Record audio narration 3. Produce promotional video for Brigada Esjwela and Oplan Balik Eskwela
	<p>Media Documentation” Chairman: Manuel D. Dinlayan II Co-Chair: Paterno T. Padua Jr.</p>			<ol style="list-style-type: none"> 1. Take video clips of the following stakeholders and partners City Mayor, City Vice Mayor, Congressman, Liga ng barangay, SK President, SDS, PTA President
Communication/ Ticketing System	<p>Chairman: Marsfifth M. Mamawag Co-Chair: Rio G. Arbutante</p>	BE and OBE Activities	June 1-August 29, 2020	<ol style="list-style-type: none"> 1. Prepare communication letters and necessary documents for the implementation of BE and OBE 2. Send on-line reports to RO and CO
Monitoring and Evaluation	<p>Chairman: Edelina M. Eborá Co-Chair: Mary Gladys J. Dublas</p>	BE and OBE Activities	June 1-August 29, 2020	<ol style="list-style-type: none"> 1. Prepare monitoring tool 2. Plan and implement the technical assistance needed in the school 3. Consolidate the results and submit to the SDS
Secretariat	<p>Chairman: Novem A. Sescon Co-Chair: Emelyn D. Razo Lucilyn M. Cahucom</p>	Division BE and OBE Hotline Service	June 1-August 29, 2020	<ol style="list-style-type: none"> 1. Receive calls through Division Hotline and records all necessary actions undertaken



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UNIFIED SCHOOL READINESS MONITORING TOOL

Name of School: _____ School ID: _____
Name of School Head: _____ District: _____
Total Number of Teachers: Male: _____ Female: _____ Total: _____
Level Offered: _____ Elementary _____ JHS _____ SHS _____ IS

I – ENROLMENT (as of _____, 2020)

Elementary	Male	Female	Total
Kindergarten			
G1			
G2			
G3			
G4			
G5			
G6			
Total			

SPED	Male	Female	Total
Total			

Secondary	Male	Female	Total
G7			
G8			
G9			
G10			
G11			
G12			
Total			

ALS	Male	Female	Total
Elementary			
Secondary			
Total			

OHSP	Male	Female	Total
Elementary			
Secondary			
Total			

II - TEACHERS AND LEARNERS

Grade Level	Number of Learners Enrolled	Teacher-Learner Ratio	Remarks
Kindergarten			
G1 / G7			
G2 / G8			
G3 / G9			
G4 / G10			
G5 / G11			
G6 / G12			
SPED			

III – Enrolment Mechanism: (Please Check)

- Online
- Drop Box
- Text Message
- Phone Call
- Others, please specify: _____





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IV – SCHOOL READINESS (Please check the appropriate box)

A. OPLAN BALIK ESKWELA PREPAREDNESS

Indicators	Yes	No	Remarks
1. The school has posted and followed the minimum health standards/protocols in strategic areas such as wearing of mask at all times, observe physical distancing (at least 1 meter apart – front, side and back) and no entry if showing COVID 19 symptoms.			
2. The school has thermal scanner, foot bath, handwashing stations and alcohol dispensers in strategic locations.			
3. The school has available disinfection/sanitation supplies.			
4. The school sets floor markers, chairs in place and observes unidirectional walkways and aisles.			
5. The school engages the purok/barangay officials, parents-teachers association, non-government organization, media stations and other stakeholders in addressing the problems, queries and other concerns related to enrolment and in the preparation for the start of classes.			

B. SCHOOL PREPAREDNESS FOR RAINY SEASON

Indicators	Yes	No	Remarks
1. Did the school sufficiently conduct minor repairs to school buildings in order to ensure that they can withstand heavy rain and strong winds?			
2. Did the school identify storage area for safekeeping of learning materials, teachers' manuals, vital records and equipment on an elevated room to ensure protection from rain or flood?			
3. Did the school reinforce policy on turning off or unplugging of electrical equipment/appliances when not in use? (Examples are posting of IEC materials, issuance of school order, and posting of signage.)			
4. Did the school (or Division) has updated contact numbers of their teaching and non-teaching personnel?			
5. Did the school identify and place signage to slippery areas?			
6. Did the school purchase enough emergency supplies such as first aid kits, flashlights, and megaphones? (Kindly identify how many were purchased using school MOOE and donated by stakeholders – teachers, partners)			
7. Did the school provide personal protective equipment to teaching and non-teaching personnel, e.g. facemasks, face shields, sterilized gloves, and goggles?			
8. Did the school purchase non-contact thermometer and medicines for colds and fever?			
9. Did the school implement 4S or 5S programs of the DOH to combat Dengue?			
10. Did the school clean their canals or make canals to prevent flooding?			





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C. PREPAREDNESS MEASURES FOR COVID – 19

Indicators	Yes	No	Remarks
1. Did the school conduct activities to promote and demonstrate regular hand washing and positive hygiene behaviors?			
2. Did the school conduct cleaning and disinfecting of classrooms, water and sanitation facilities, and surfaces that are touched by many people at least once a day?			
3. Did the school conduct activities to improve air flow and ventilation in classrooms and offices?			
4. Did the school post signs encouraging good hand and respiratory hygiene practices?			
5. Did the school ensure trash bins are removed daily and disposed of safely?			
6. Did the school has floor markers, chairs in place and observes unidirectional walkways and aisles.			

Monitored by: _____
(Signature over printed name)

Date: _____

Conforme: _____
(Signature over printed name of the School)

Date: _____

