



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2020 -13978

DM 2020-06-209
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: _____ TIME: 1:00
BY: _____
JUN 02 2020 *jam*

Division MEMORANDUM

No. **209**, s. 2020

TO: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD and CID
Public Elementary and Secondary School Heads
All Others Concerned

FROM: **VICTORIA V. GAZO** *V*
Schools Division Superintendent

DATE: June 1, 2020

**SUBJECT: WORK ARRANGEMENTS IN THE DIVISION IN LIGHT OF THE
MODIFIED GENERAL COMMUNITY QUARANTINE**

1. Relative to DepEd Memorandum No. 54, s. 2020 re: Reiteration of Advisory on Work Arrangements in the Department of Education in Light of Recent Developments in the COVID-19 Situation, this Office issues the following guidelines:
 - a. Division Personnel in School Governance and Operations Division and Curriculum Implementation Division shall all report to their respective stations from Monday to Friday, while those in the Office of Schools Division Superintendent shall maintain their status quo on alternative work arrangement in pursuant to Division Memorandum No. 183, s. 2020 to ensure compliance to physical distancing protocol, however, section heads are directed to report to office daily.
 - b. Teachers shall work from home from June 1 to 5, 2020 as stated in paragraph 4 of DepEd Memorandum No. 54, s. 2020, while School Heads and non-teaching personnel shall have a 3-day in school and 2-day work from home scheme. Individual Workweek Accomplishment Report (IWAR) shall be made during this period and must be attached to DTRs for salary claims.
 - c. Teaching and non-teaching personnel in the Division who belongs to the COVID-19 vulnerable sectors may prefer work from home arrangement.
2. All work provisions in this Memorandum shall be in effect starting June 1, 2020 until revoked or rescinded by another issuance from the higher Office.
3. All related Division issuances which are inconsistent with these guidelines are hereby repealed, rescinded, or modified accordingly.



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4. Should there be queries or concerns, contact Jimdandy S. Lucine, Project Development Officer II, through **09171156864**.
5. Immediate and wide dissemination of this Memorandum is desired.

Encls: As stated

Copy Furnished: Records Unit | DRRM



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Republic of the Philippines
Department of Education

29 MAY 2020

DepEd MEMORANDUM
No. **054** s. 2020

**REITERATION OF ADVISORY ON WORK ARRANGEMENTS IN THE
DEPARTMENT OF EDUCATION IN LIGHT OF RECENT DEVELOPMENTS
IN THE COVID-19 SITUATION**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. The Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF) in its Resolution No. 40, s. 2020 dated May 27, 2020 adopted risk level classifications for provinces, highly-urbanized cities, and independent component cities beginning June 1, 2020 until June 15, 2020, placing such jurisdictions under Modified General Community Quarantine, General Community Quarantine, and Modified Enhanced Community Quarantine. Such risk level classifications were affirmed by the President in his televised address on the evening of May 28, 2020.
2. In light of these, the Department of Education (DepEd) will be issuing comprehensive guidelines on work arrangements to take into consideration the current developments and the policies set forth by the Office of the President, the IATF, and the Civil Service Commission.
3. In the meantime, the **status quo on work arrangements for officials, teaching and nonteaching personnel in all its offices, units, and schools**, pursuant to DepEd Memorandum No. 043, s. 2020, and OM-OSEC-2020-001, **is extended** until completion of Executive Review of the proposed comprehensive guidelines submitted by the DepEd Task Force COVID-19.
4. To avoid risks of exposure pending the finalization of work arrangements by heads of offices upon the issuance of the comprehensive guidelines next week, **all teachers in DepEd schools nationwide shall work from home from June 1 to 5, 2020, except for those specifically authorized by the Regional Directors to form part of the skeleton workforce who will render work in school**, subject to observance of COVID-19 health and safety precautions.
5. Furthermore, in view of the enrollment period commencing on June 1, 2020, **all are reminded that the first two weeks of enrollment shall completely be remote enrollment, where there will be absolutely no face-to-face**, per Item V of

the *Guidelines on Enrollment for School Year 2020-2021 in the context of the Public Health Emergency due to COVID-19* under DepEd Order No. 008, s. 2020.

6. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Encl:

N o n e



Reference:

DepEd Memorandum (No. 043, s. 2020)

To be indicated in the Perpetual Index
under the following subjects:

ATTENDANCE
BUREAUS AND OFFICES
EMPLOYEES
OFFICIALS
SCHOOLS
TEACHERS
UNITS
WORK HOURS

JD, DM-~~Reiteration~~ of Advisory on Work Arrangements
May 29, 2020



Republic of the Philippines
Province of Bukidnon
City of Malaybalay

Office of the City Mayor

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EXECUTIVE ORDER NO. 93 Series of 2020

AN ORDER ADOPTING THE QUARANTINE GUIDELINES IN THE CITY OF MALAYBALAY DURING THE MODIFIED GENERAL COMMUNITY QUARANTINE (MGCQ) STATUS FROM JUNE 1 TO 15, 2020

WHEREAS, the National Inter-Agency Task Force for the Management of Emerging Infectious Diseases Resolution No. 40, s. 2020, issued on May 27, 2020, has placed the entire province of Bukidnon under Modified General Community Quarantine (MGCQ) status beginning June 01 to June 15, 2020;

WHEREAS, there is a need to adopt the national guidelines appropriate for the MGCQ status in the City of Malaybalay;

NOW THEREFORE, I, FLORENCIO T. FLORES, JR., City Mayor of the City of Malaybalay, Bukidnon, by the power vested in me by law, do hereby ORDER the following guidelines to be implemented and observed in the City of Malaybalay for the duration of the Modified General Community Quarantine status, to wit:

1. **Minimum Public Health Standards.** All individuals are strictly enjoined to observe the minimum public health standards prescribed by the Department of Health (DOH), such as, but not limited to:
 - a.) Mandatory wearing of face masks – all persons are required to wear appropriate face mask when outside of their residence, unless personal necessity (i.e. eating, drinking, etc.) requires otherwise;
 - b.) Hand washing/ sanitation – all persons are required to wash/ sanitize their hands frequently when entering establishments/ offices;
 - c.) Physical distancing. – A radius/ physical distance of at least one (1) meter from another person shall be observed at all times in all public places, except for persons living within the same household;
2. **Community Quarantine.** Previous quarantine restrictions are lifted. All persons are now allowed to go outside their residence, provided that they observe the required minimum public health standards;
3. **Business Establishments Operations.** All businesses are allowed to open and operate, provided that the customers/ clients of the following establishments shall be limited to fifty percent (50%) of the seating/ venue capacity:
 - a.) Dine-in service in food retail establishments and food preparations and in hotels;
 - b.) Barbershops, beauty salons/ parlors, spas, massage parlors and other personal care service establishments;
 - c.) Gyms, fitness studios and sports facilities;



Office of the City Mayor

- d.) KTV Bars, pubs, nightclubs, beerhouses, entertainment establishments and the likes;
- e.) Resorts, amusement places, cockpits, billiard halls, internet/ gaming shops;
- f.) Tourism sites and other recreational facilities;

Provided, that the fifty percent (50%) requirement may be decreased to comply with the 1 meter physical distancing requirement;

Provided further, that all establishments shall regularly sanitize their premises and equipment. Establishments which caters to more than ten (10) persons at any given time shall provide hand sanitation and footbaths, while those with twenty (20) or more clients shall also perform body temperature check-up;

4. Mass gatherings. Indoor and outdoor mass gatherings, such as religious gatherings, community assemblies, social, entertainment, recreational and athletic gatherings are allowed provided that participants shall be limited to fifty percent (50%) of the venue or seating capacity of the area of gathering. Provided that the physical distancing and other minimum health requirements are observed;
5. Classes in public and private schools. The conduct of academic and non-academic educational activities shall be in accordance with the guidelines and protocols prescribed by the Department of Education, the Commission on Higher Education and the Technical Education and Skills Development Authority;
6. Curfew Hours. A curfew from 10:00 p.m. to 5:00 a.m. of the following day is hereby imposed. However, medical and other frontliners and other persons on emergency situations are exempted from this imposition;
7. Public and private transportation. Public utility vehicles shall be allowed to carry fifty percent (50%) of their carrying capacity, provided that the one (1) meter physical distancing requirement shall at all times be observed. *Motorelas* shall be allowed to a maximum of four (4) passengers only;

Operators and drivers of public utility vehicles shall regularly disinfect/ sanitize their units;

Passengers of private vehicles shall observe physical distancing, unless they are from the same household. Motorcycles may be allowed to two (2) riders (driver and passenger), provided that they are from the same household;

8. Serving of Liquors and Alcoholic Beverages. Serving and consumption of liquor and alcoholic beverages are allowed in establishments permitted to serve the same, subject to the limitations prescribed in this Order;
9. Indoor and outdoor non-contact sports and other forms of individual exercises are allowed, provided that minimum public health standards are observed. Contact sports are still prohibited, unless subsequently allowed by the national IATF;



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10. Quarantine Control Points. The border quarantine control points as established under EO No. 81, s. 2020, issued by the undersigned shall remain to be operational.

All concerned officials and employees of the City Government of Malaybalay and national agencies stationed in the City Government of Malaybalay, members of the Malaybalay City Police Station and the Barangay Governments of Malaybalay City are hereby mandated to enforce the provisions of this Order.

All orders and issuances issued by the President of the Republic of the Philippines, the Secretaries of the Department of Health and the Department of Interior and Local Government, the Provincial Governor of Bukidnon and other concerned national government agencies and laws treating on the same matter shall be deemed read into and form part of this Order.

Previous issuances inconsistent and contrary to the provisions hereof are deemed amended, superseded and/or repealed. If any provision/s of this Order is declared invalid, ineffective or unconstitutional by authorized court or tribunal, the remaining parts hereof shall remain valid and effective.

This Order shall take effect on June 01, 2020 and shall remain effective until June 15, 2020, unless sooner revoked or amended.

Issued this 29th of May 2020, Malaybalay City, Bukidnon.

FLORENZO T. FLORES, JR.
City Mayor