

DM 2020-07-262
 DEPED MALAYBALAY CITY DIVISION
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 DATE: _____ TIME: 4:53
 BY: 02/2020 glaw



Republic of the Philippines
 Department of Education
 Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY
 Purok 6, Casisang, Malaybalay City

DIVISION MEMORANDUM

No. 262 s. 2020

To: Assistant Schools Division Superintendent
 Chief Education Supervisors, CID and SGOD
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary and Secondary School Principals
 All Others Concerned
 THIS DIVISION

From: **VICTORIA V. GAZO, Ph.D. CESO V**
 Schools Division Superintendent

Subject: **Google Meet of School Heads Involved in the Dry Run for
 Distance Learning in Malaybalay City Division**

Date: July 2, 2020

1. This is to inform all concerned school heads, District and Education Program Supervisors regarding the conduct of the online conference through Google Meet regarding the upcoming Dry Run on Distance Learning (DRDL) of some elementary and secondary schools in the division. The online conference shall be conducted on the following schedules:

Elementary School Heads – July 8, 2020, 8:00 o'clock in the morning
 Secondary School Heads – July 9, 2020, 8:00 o'clock in the morning

2. The online conference shall be conducted relative to the following key points on the DRDL and of Distance Learning itself:

- a. Performance Indicators/Criteria on the following key elements of DRDL:
 a.1. Reproduction of Learning Modules

- a.2. Distribution and Retrieval of the Learning Modules to and from the learners
 - a.3. Evaluation of Learners' Outputs
 - a.4. Feedback Mechanisms (i.e. teacher-learner; teacher-parent; etc.)
 - a.5. Monitoring and Evaluation (District and Division Level)
 - b. Addressing Issues/Concerns Arising from the DRDL; and
 - c. Reporting Modalities on the conduct of the DRDL and of Distance Learning itself
3. The link for the concerned participants to the online conference shall be made available through the FB group chat for DAPSSHI and PESHA on July 7, 2020.
3. Concerned school heads may invite the teachers or department heads to listen to the online conference as observers.
4. Concerned Schools District and Education Program Supervisors are encouraged to observe the online conference in preparation for the Division Monitoring and Evaluation activities relative to the conduct of the Distance Learning Dry Run and of the Distance Learning itself in the division.
5. Immediate dissemination of this Memorandum is desired.

TO BE POSTED IN THE WEBSITE