



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

DM 2020 07-270
 DEPED MALAYBALAY CITY DIVISION
 RELEASED
 DATE: 09 2020 TIME: 4:02
 BY: *[Signature]*

DIVISION MEMORANDUM

No. 270, s. 2020

To: Assistant Schools Division Superintendent
 Chief Education Supervisors, SGOD and CID
 Education Program Supervisors
 Public Schools District Supervisors
 All School Heads
 This Division

From: **VICTORIA V. GAZO, PhD, CESO V**
 Schools Division Superintendent

Date: July 9, 2020

Subject: **IPCRF USER REGISTRATION**

1. Inline with the IPCRF Data Collection System SY 2019-2020, the School Governance and Operations Division through the Human Resource Development Section informs the field on the **IPCRF User Registration** of all schools in the Division.
2. All School Heads are hereby directed to accomplish the form on or before **July 10, 2020** using the link provided by the Bureau of Human Resource and Organizational Development for Mindanao Cluster Registration <http://bit.ly/IPCRFUserRegistrationMindanao>
3. The form intends to collect the name, position/designation and DepEd email address of the selected school-based uploaders of the e-IPCRF of teachers. There shall be 3 uploaders per school (preferably the school head and 2 more school personnel). The registered uploaders shall be the only authorized persons to submit the accomplished e-IPCRF of teachers in the submission link.
4. Should there be queries contact, **Mr. Woodrow Wilson B. Merida**, Senior Education Program Specialist, Human Resource Development at 09178122754.

Copy furnished:

Records Unit
 HRD-WWBM

TO BE POSTED IN THE WEBSITE



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
 Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
 Email Address: