



Republic of the Philippines  
**Department of Education**  
REGION X- NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

2020-16157  
DM 2020-09-272  
DEPED MALAYBALAY CITY DIVISION  
RELEASED  
JUL DATE: 9 2020 TIME: 4:00  
BY: fland

**DIVISION MEMORANDUM**

No. 272, s. 2020

To: **Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned**

From: **VICTORIA V. GAZO, PhD, CESO V**  
Schools Division Superintendent

Date: **July 8, 2020**

Subject: **CONDUCT OF 2020 2<sup>nd</sup> QUARTER DIVISION MONITORING, EVALUATION, AND  
ADJUSTMENT (DMEA) VIRTUAL CONFERENCE**

1. This Office, through the School Monitoring and Evaluation Section (M and E), will conduct the 2020 2<sup>nd</sup> Quarter Division Monitoring, Evaluation and Adjustment (DMEA) Virtual Conference on July 20, 2020.
2. With reference to RM No. 242, s. 2020 on the conduct of the Regional Monitoring, Evaluation and Adjustment, the CY 2020 2<sup>nd</sup> Quarter conference aims to:
  - a. Track the progress of the identified KPI's for the quarter and other concerns;
  - b. Attend issues, concerns and needed TA for the quarter as proposed by Districts
3. The scope of the conference is as follows:
  - a. Access
    - i. Partial enrolment per category: Online, Text, Drop Box
    - ii. Percentage of accomplishment against projected enrolment
    - iii. Five-year enrolment dashboard presentation
    - iv. Intervention in addressing gaps from data analysis
  - b. Quality
    - i. Accomplishments for ensuring quality assurance of the learning resources assigned by division. The status of the learning of the learning modules per competency, learning area and grade level;
    - ii. Status of the submission of the Learning Continuity Plan (LCP) for both public and private school per district





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c. Governance

- i. Progress Report on School Readiness for SY 2020-2021 Class Opening, which shall include the following:
  - (1) Teacher Trainings including Psychosocial orientations conducted and the number of teachers trained
  - (2) Status of the Schools financial resourcing activities
  - (3) Status of Instructional Supervision and Trainings conducted for school heads
4. The consolidated report by district will be submitted by the Public School District Supervisors in a powerpoint presentation (from dashboards, segmentation, prioritization and characterization).
5. Participants of this activity will be the Assistant Schools Division Superintendent, CID and SGOD Chiefs, Public Schools District Supervisors, Education Program Supervisors, Planning Officer and SEPS and EPS II of School Monitoring and Evaluation.
6. Enclosed is a Guideline for the Powerpoint Presentation Report to be e-mailed to [edelinamendio9@gmail.com](mailto:edelinamendio9@gmail.com).
7. Should there be queries, contact **Edelina M. Ebor**, *SEPS in School Monitoring and Evaluation* at 09368467029 or **Gladys J. Dublas**, EPS II – *School M and E*.





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Enclosure No. 1. Powerpoint Presentation Guideline

<b>KPI for the Quarter</b>																																																																							
<b>A. ACCESS</b>	<ol style="list-style-type: none"><li>1. The five-year enrolment data shall be presented through a Dashboard.</li><li>2. Partial Enrolment – The number of enrolment by model:<ol style="list-style-type: none"><li>a. Online</li><li>b. Drop Box</li><li>c. Text School: _____</li></ol><p style="text-align: center;">Partial Number of Enrollment by Mode</p><table border="1" data-bbox="667 902 1481 1301"><thead><tr><th></th><th>Online</th><th>Drop Box</th><th>Text</th><th>Total</th></tr></thead><tbody><tr><td>Kinder Garten</td><td></td><td></td><td></td><td></td></tr><tr><td>Grade 1</td><td></td><td></td><td></td><td></td></tr><tr><td>Grade 2</td><td></td><td></td><td></td><td></td></tr><tr><td>Grade 3</td><td></td><td></td><td></td><td></td></tr><tr><td>Grade 4</td><td></td><td></td><td></td><td></td></tr><tr><td>Grade 5</td><td></td><td></td><td></td><td></td></tr><tr><td>Grade 6</td><td></td><td></td><td></td><td></td></tr><tr><td>Grade 7</td><td></td><td></td><td></td><td></td></tr><tr><td>Grade 8</td><td></td><td></td><td></td><td></td></tr><tr><td>Grade 9</td><td></td><td></td><td></td><td></td></tr><tr><td>Grade 10</td><td></td><td></td><td></td><td></td></tr><tr><td>Grade 11</td><td></td><td></td><td></td><td></td></tr><tr><td>Grade 12</td><td></td><td></td><td></td><td></td></tr></tbody></table></li><li>3. Percentage of accomplishments against projected enrolment per grade level</li><li>4. Segmentation, prioritization, characterization of the arising issues and concerns; strengths and weakness of schools during the pandemic period and the corresponding TA to be provided.</li></ol>		Online	Drop Box	Text	Total	Kinder Garten					Grade 1					Grade 2					Grade 3					Grade 4					Grade 5					Grade 6					Grade 7					Grade 8					Grade 9					Grade 10					Grade 11					Grade 12				
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<b>B. QUALITY</b>	Status of LCP submission																																																																						
<b>C. GOVERNANCE</b>	Initial Report on School Readiness for Class Opening: <ol style="list-style-type: none"><li>1. Teacher trainings conducted and the number of teachers trained, including psychosocial orientations</li><li>2. Status of partnerships for financial resourcing activity, list of activities and amount generated</li><li>3. Status of school heads' attendance to instructional supervision, trainings and percentage of school heads needing technical assistance.</li></ol>																																																																						





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For tabular presentation:		
1. No. of parents of children who opted for Online Distance Learning (ODL)	No. of parents oriented to policies and directions of ODL	Percentage of Performance
2. No. of teachers with computer device and connectivity for ODL	No. of teachers ready for class opening using ODL	Percentage of Readiness
3. No. of teachers/parents/learners who opted for TV/RBI Instruction	No. of teachers/parents/learners oriented for TV/RBI Instruction	Percentage of Readiness

